



BOARD OF TRUSTEES
SPECIAL MEETING AGENDA

September 5, 2018
6:00 PM
151 Grant Avenue
Firestone, CO 80520

- 1. Call to Order & Roll Call**
- 2. Pledge of Allegiance**
- 3. Approval of Agenda**
- 4. Public Comment** *(maximum time permitted for all Public Comment is 30 minutes)
- 5. Presentation**
 - 5.a. Native Seed Conversion**
- 6. Discussion/Action**
 - 6.a. Purchase of a Toro Grandmaster GM 4000-D Mower**
 - 6.b. Request for Proposals (RFP) Town Manager Recruitment Services**
- 7. Adjournment**

* Individuals that desire to address the Board of Trustees are requested to sign up at the table at the entrance to the meeting room. Each individual will be provided an opportunity to speak (limited to three minutes) during Public Comment. Maximum time permitted for all Public Comment is 30 minutes.

If you need special assistance in order to participate in a Board of Trustees meeting, please contact the Town Manager's Office at 303-833-3291 in advance of the meeting to make arrangements. A forty-eight-hour notice is requested.

Native Seed Conversation Update

Settlers Park



Mountain Shadows Park

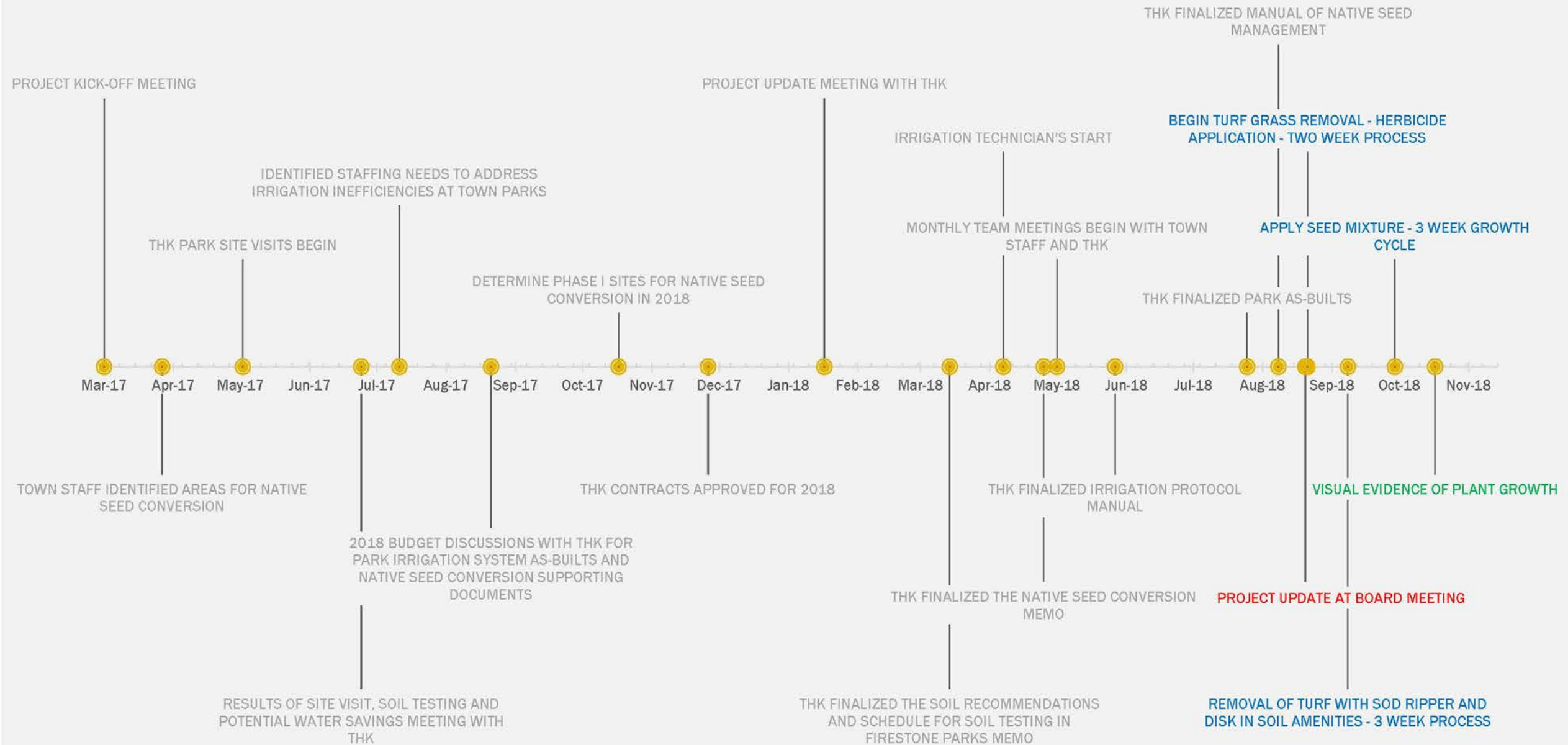


2017

Name	Service Address	Meter Size	Customer Type	Total Usage	Total Usage + 20%	CBT Shares Used	CBT Shares Dedicated	Ac-ft Used	Ac-ft Dedicated
TOWN OF FIRESTONE	ONORATO PARK 0.625 IRR TAP	0.625	Government	333,339	400,007	2.05	-	1.23	-
TOWN OF FIRESTONE	150 BUCHANAN AVE	0.625	Government	43,596	52,315	0.27	-	0.16	-
TOWN OF FIRESTONE	MINERS PARK 1.00 IRR TAP	1	Government	1,815,879	2,179,055	11.15	-	6.69	-
TOWN OF FIRESTONE	GATEWAY PARK 1.50 IRR TAP	1.5	Government	3,144,106	3,772,927	19.30	-	11.58	-
TOWN OF FIRESTONE	151 GRANT AVE 0.750 TOWN HALL	0.75	Government	516,847	620,216	3.17	-	1.90	-
TOWN OF FIRESTONE	FIRESTONE RETAIL CENTER TRAIL 1.0	1	Government	468,114	561,737	2.87	-	1.72	-
TOWN OF FIRESTONE	HART PARK & BATHROOM 2.000 IRR T.	2	Government	3,171,993	3,806,392	19.47	-	11.68	-
TOWN OF FIRESTONE	HART PARK BALL FIELD 1.000 IRR TAP	1	Government	1,478,234	1,773,881	9.07	-	5.44	-
TOWN OF FIRESTONE	DETENTION 4TH ST/BUCHANAN AVE 0.6	0.625	Government	102,373	122,848	0.63	2.00	0.38	1.20
TOWN OF FIRESTONE	7500 WCR 20 0.750 TAP	0.75	Government	60,343	72,412	0.37	-	0.22	-
TOWN OF FIRESTONE	PATTERSON PARK 1.500 IRR TAP	1.5	Government	2,075,379	2,490,455	12.74	-	7.64	-
TOWN OF FIRESTONE	AISIKS MEADOWS DOG PARK 1.000 IRR	1	Government	819,450	983,340	5.03	-	3.02	-
TOWN OF FIRESTONE	HARNEY PARK 1.500 IRR TAP	1.5	Government	2,973,571	3,568,285	18.25	-	10.95	-
TOWN OF FIRESTONE	PRAIRIE RIDGE PARK 1.500 IRR TAP	1.5	Government	3,980,952	4,777,142	24.43	4.00	14.66	2.40
TOWN OF FIRESTONE	SETTLES PARK 2.000 IRR TAP	2	Government	6,513,512	7,816,214	39.98	-	23.99	-
TOWN OF FIRESTONE	1.500 IRR TAP EAST OF SHERWIN WILL	1.5	Government	1,318,007	1,581,608	8.09	-	4.85	-
TOWN OF FIRESTONE	1.500 IRR TAP NEXT TO SHERWIN WILL	1.5	Government	999,773	1,199,728	6.14	-	3.68	-
TOWN OF FIRESTONE	4551 FIRESTONE BLVD 1.500 IRR	1.5	Government	1,331,774	1,598,129	8.17	-	4.90	-
TOWN OF FIRESTONE	JAKE JABS BLVD 2.000 IRR TAP	2	Government	794,881	953,857	4.88	3.00	2.93	1.80
TOWN OF FIRESTONE	TRACT F IN MT SHADOWS 2.000 IRR TA	2	Government	2,701,691	3,242,029	16.58	5.62	9.95	3.37
TOWN OF FIRESTONE	FIRESTONE CENTER 1.000 IRRIGATION	1	Government	-	-	-	6.00	-	3.60
TOWN OF FIRESTONE	MTN SHADOWS PARK 2.000 IRR TAP	2	Government	6,495,226	7,794,271	39.87	30.50	23.92	18.30
TOWN OF FIRESTONE	SAGEBRUSH PARK 2.000 IRR TAP	2	Government	5,044,449	6,053,339	30.96	-	18.58	-
TOWN OF FIRESTONE	TAP B SPORTS COMPLEX 1.500 IRR TA	1.5	Government	1,931,816	2,318,179	11.86	-	7.11	-
TOWN OF FIRESTONE	TAP C SPORTS COMPLEX 1.500 IRR TA	1.5	Government	2,130,279	2,556,335	13.08	-	7.85	-
TOWN OF FIRESTONE	TAP A SPORTS COMPLEX 1.500 IRR TA	1.5	Government	1,493,339	1,792,007	9.17	-	5.50	-
TOWN OF FIRESTONE	TAP D SPORTS COMPLEX 0.625 IRR TA	0.625	Government	33,474	40,169	0.21	-	0.12	-
TOWN OF FIRESTONE	TAP A STONERIDGE TRACT I 1.500 IR	1.5	Government	2,704,975	3,245,970	16.60	15.00	9.96	9.00
TOWN OF FIRESTONE	TAP B STONERIDGE TRACT I 1.500 IR	1.5	Government	2,997,347	3,596,816	18.40	-	11.04	-
TOWN OF FIRESTONE	0.625 AT DISK GOLF COURSE ON PAR	0.625	Government	59	71	-	-	-	-
Totals				57,474,778	68,969,734	352.77	66.12	211.66	39.67
						C-BT shares deficit and cost		Ac-ft deficit and cost	
						286.65	\$ 8,026,122.55	171.99	\$ 8,599,423.11

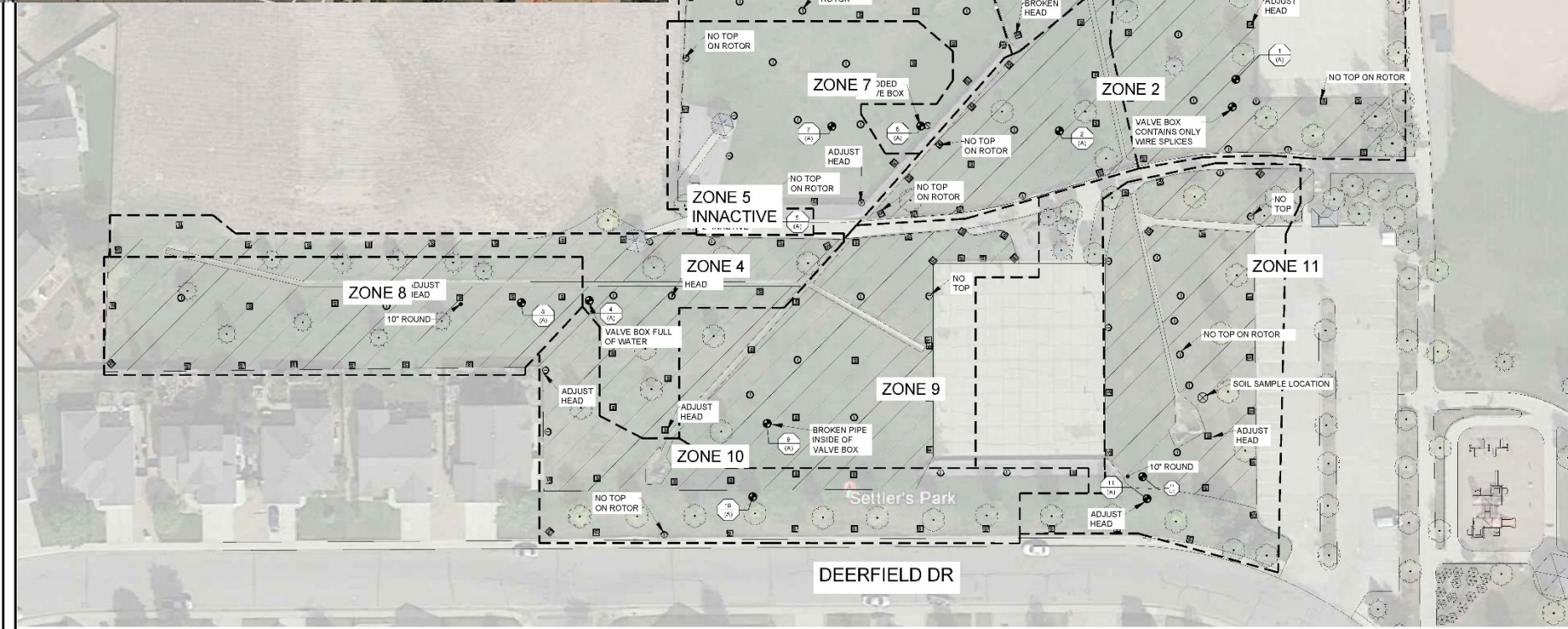
Year to Date 2018

Name	Service Address	Meter Size	Customer Type	Jan-Aug 2018	Total Usage + 20%	CBT Shares Used	CBT Shares Dedicated	Ac-ft Used	Ac-ft Dedicated
TOWN OF FIRESTONE	ONORATO PARK 0.625 IRR TAP	0.625	Government	113,011	135,613	0.69	-	0.42	-
TOWN OF FIRESTONE	150 BUCHANAN AVE	0.625	Government	24,161	28,993	0.15	-	0.09	-
TOWN OF FIRESTONE	MINERS PARK 1.00 IRR TAP	1	Government	803,932	964,718	4.93	-	2.96	-
TOWN OF FIRESTONE	GATEWAY PARK 1.50 IRR TAP	1.5	Government	1,512,889	1,815,467	9.29	-	5.57	-
TOWN OF FIRESTONE	151 GRANT AVE 0.750 TOWN HALL	0.75	Government	411,130	493,356	2.52	-	1.51	-
TOWN OF FIRESTONE	FIRESTONE RETAIL CENTER TRAIL 1.000 IRR	1	Government	172,430	206,916	1.06	-	0.64	-
TOWN OF FIRESTONE	HART PARK & BATHROOM 2.000 IRR TAP	2	Government	1,582,854	1,899,425	9.72	-	5.83	-
TOWN OF FIRESTONE	HART PARK BALL FIELD 1.000 IRR TAP	1	Government	575,998	691,198	3.54	-	2.12	-
TOWN OF FIRESTONE	DETENTION 4TH ST/BUCHANAN AVE 0.625	0.625	Government	32,835	39,402	0.20	2.00	0.12	1.20
TOWN OF FIRESTONE	7500 WCR 20 0.750 TAP	0.75	Government	53,499	64,199	0.33	-	0.20	-
TOWN OF FIRESTONE	PATTERSON PARK 1.500 IRR TAP	1.5	Government	1,167,003	1,400,404	7.16	-	4.30	-
TOWN OF FIRESTONE	AISIKS MEADOWS DOG PARK 1.000 IRR TAP	1	Government	384,366	461,239	2.36	-	1.42	-
TOWN OF FIRESTONE	HARNEY PARK 1.500 IRR TAP	1.5	Government	1,586,300	1,903,560	9.74	-	5.84	-
TOWN OF FIRESTONE	PRAIRIE RIDGE PARK 1.500 IRR TAP	1.5	Government	1,272,592	1,527,110	7.81	4.00	4.69	2.40
TOWN OF FIRESTONE	SETTLES PARK 2.000 IRR TAP	2	Government	4,384,784	5,261,741	26.91	-	16.15	-
TOWN OF FIRESTONE	1.500 IRR TAP EAST OF SHERWIN WILL	1.5	Government	485,875	583,050	2.98	-	1.79	-
TOWN OF FIRESTONE	1.500 IRR TAP NEXT TO SHERWIN WILL	1.5	Government	372,149	446,579	2.28	-	1.37	-
TOWN OF FIRESTONE	4551 FIRESTONE BLVD 1.500 IRR	1.5	Government	349,910	419,892	2.15	-	1.29	-
TOWN OF FIRESTONE	JAKE JABS BLVD 2.000 IRR TAP	2	Government	323,388	388,066	1.98	3.00	1.19	1.80
TOWN OF FIRESTONE	TRACT F IN MT SHADOWS 2.000 IRR TAP	2	Government	957,842	1,149,410	5.88	5.62	3.53	3.37
TOWN OF FIRESTONE	FIRESTONE CENTER 1.000 IRRIGATION TAP	1	Government	-	-	-	6.00	-	3.60
TOWN OF FIRESTONE	MTN SHADOWS PARK 2.000 IRR TAP	2	Government	4,317,616	5,181,139	26.50	30.50	15.90	18.30
TOWN OF FIRESTONE	SAGEBRUSH PARK 2.000 IRR TAP	2	Government	2,850,019	3,420,023	17.49	-	10.50	-
TOWN OF FIRESTONE	TAP B SPORTS COMPLEX 1.500 IRR TAP	1.5	Government	1,253,478	1,504,174	7.69	-	4.62	-
TOWN OF FIRESTONE	TAP C SPORTS COMPLEX 1.500 IRR TAP	1.5	Government	1,407,564	1,689,077	8.64	-	5.18	-
TOWN OF FIRESTONE	TAP A SPORTS COMPLEX 1.500 IRR TAP	1.5	Government	1,372,520	1,647,024	8.42	-	5.05	-
TOWN OF FIRESTONE	TAP D SPORTS COMPLEX 0.625 IRR TAP	0.625	Government	24,495	29,394	0.15	-	0.09	-
TOWN OF FIRESTONE	TAP A STONERIDGE TRACT I 1.500 IR	1.5	Government	1,211,390	1,453,668	7.44	15.00	4.46	9.00
TOWN OF FIRESTONE	TAP B STONERIDGE TRACT I 1.500 IR	1.5	Government	1,704,298	2,045,158	10.46	-	6.28	-
TOWN OF FIRESTONE	0.625 AT DISK GOLF COURSE ON PARK AV	0.625	Government	286	343	0.00	-	0.00	-
				30,708,614	36,850,337	188.48	66.12	113.09	39.67
						C-BT shares deficit and cost		Ac-ft deficit and cost	
To Date						122.36	\$ 3,426,151.45	73.42	\$ 3,670,882.64
Year End Estimate						214.43	\$6,004,016.79	128.66	\$6,432,881.22





Item	Zone/Equipment	Nothing	Ending
8621.1	Controller	40.167427	-104.93604
8629	Soil Sample	40.16707	-104.93637
8638	10" Round	40.16781	-104.93183
87647	10" Round	40.166927	-104.93637
87718			
88909			
89099			
89755			
89762			
89763			
86127			

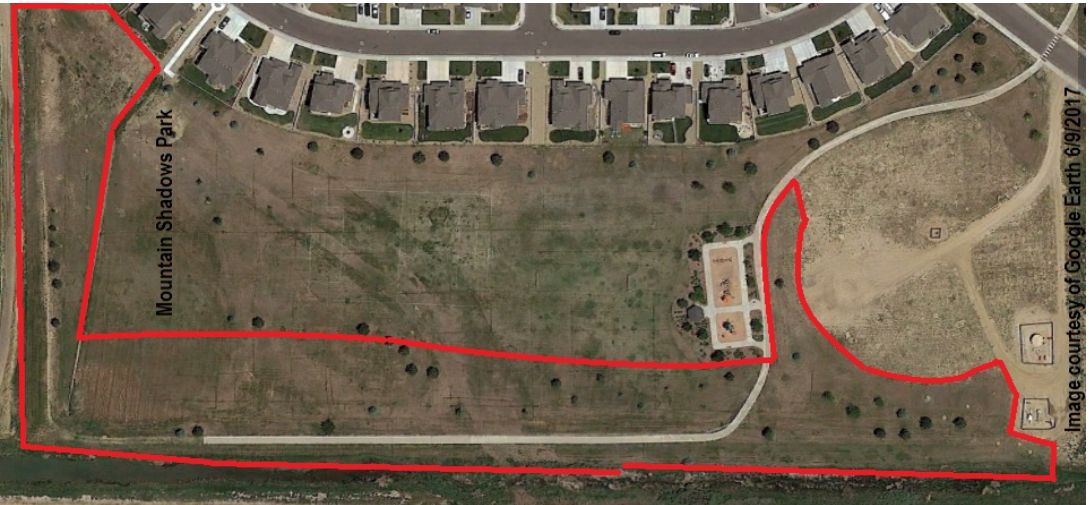
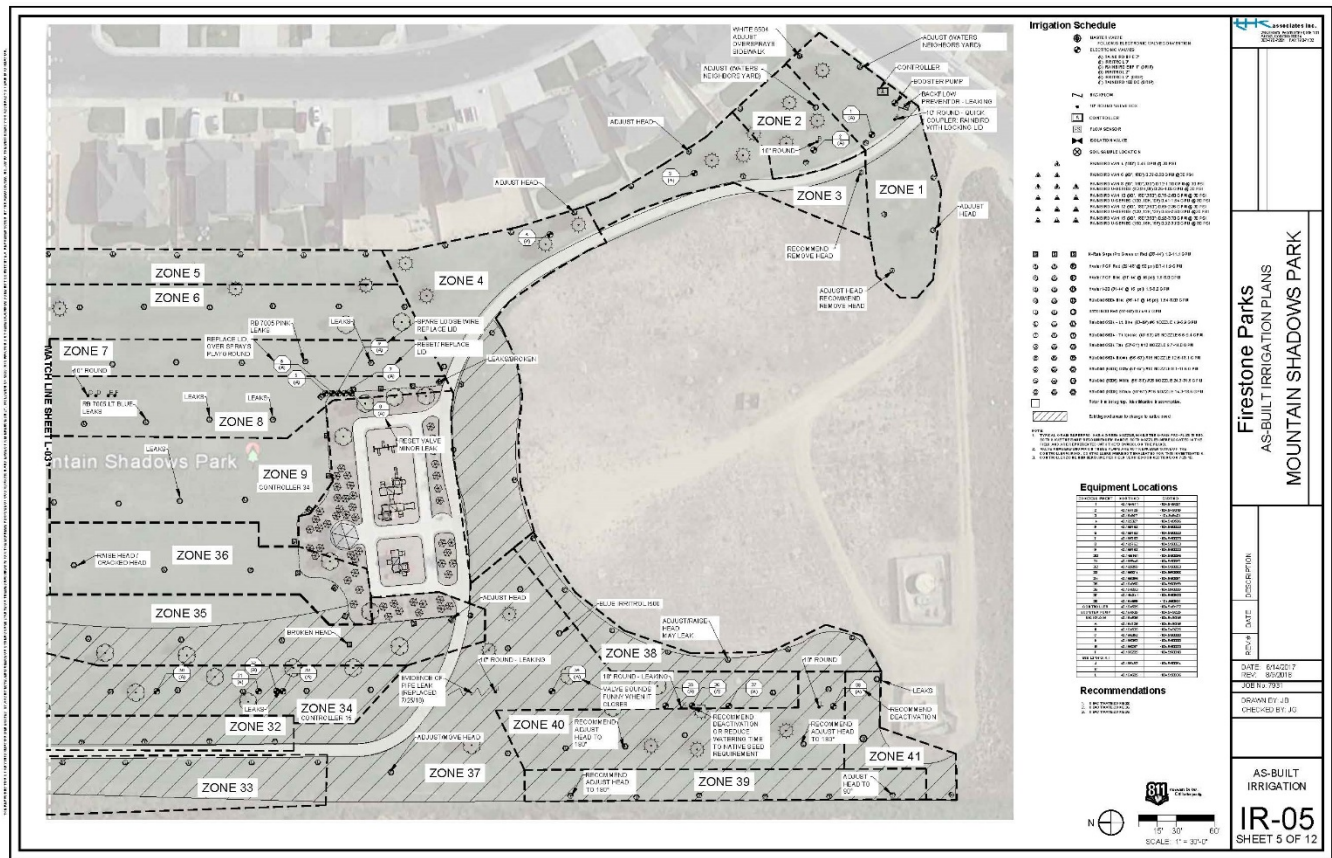
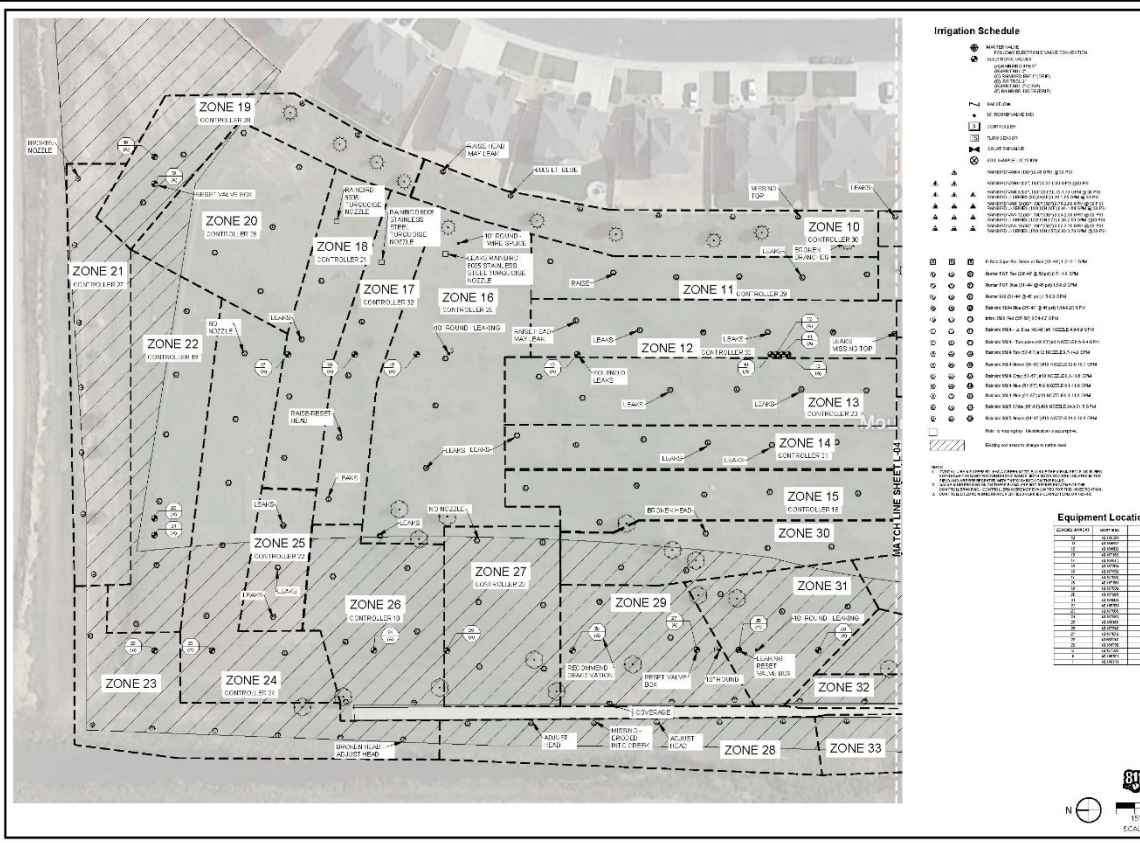


associates inc.
4401 West 10th Street, Suite 100
Denver, Colorado 80202
303.757.1717

Firestone Parks
AS-BUILT IRRIGATION PLANS
SETTLERS PARK - WEST SIDE

REV #	DATE	DESCRIPTION
1	6/14/2017	DATE: 6/14/2017
2	8/9/2018	REV: 8/9/2018
3		JOB No: 7931
4		DRAWN BY: JB
5		CHECKED BY: JG

AS-BUILT
IRRIGATION
IR-02
SHEET 2 OF 12



Firestone Parks
AS-BUILT IRRIGATION PLANS
MOUNTAIN SHADOWS PARK

DATE: 6/9/2017
DRAWN BY: J.B.
CHECKED BY: J.B.

AS-BUILT IRRIGATION
IR-05
SHEET 5 OF 12

AGENDA INFORMATION MEMORANDUM

FIRESTONE TOWN BOARD OF TRUSTEES



AIM#: 6.a.

Discussion/Action

Meeting Date: September 5, 2018

Initiated By: Jennifer Weinberger

Dept: Public Works/ Parks & Rec

AGENDA TITLE

Purchase of a Toro Grandmaster GM 4000-D Mower

SUMMARY

After meeting with the Director of Public Works Foreman, Director of Community Resources, Interim Town Manager and Irrigation Techs, it was determined that the Town was in need of an additional TORO Mower. The Board recently approved the lease purchase of a TORO Mower on June 13, 2018.

The Town currently has 2 TORO GM 4000-D Mowers that are 2004 and 2006 models with over 4,700 hours of use. This additional mower, with the lease-purchase done in June, will allow for the Parks Department to efficiently and effectively take care of our parks.

This mower would be paid for out of our Conservation Fund and would cost \$66,460.11.

HISTORY AND PREVIOUS BOARD ACTION

The Board approved a new TORO Mower on June 13, 2018 for a Lease-purchase.

RECOMMENDATION

Staff recommends the purchase of the TORO GM 4000-D mower for the Parks Department.

"I move to approve the purchase of a TORO Groundmaster 4000-D Mower not-to-exceed \$66,460.11.

ALTERNATIVES

The Board could choose not to approve the purchase and provide Staff with further direction.

ATTACHMENTS

1. 6a - Toro Mower Invoice

FINANCIAL CONSIDERATIONS

Staff worked with Deputy Director of Finance to ensure the Town was able to fund this purchase in cash for the TORO Mower.



4700 Holly Street
Denver, CO 80216
Mobile: 720-641-3864
Office: 303-394-6673



Count on it.

Town of Firestone

8/24/2018

Qty	Model Number	Description	Unit price
1	30609	GM 4000-D	
1	30669	Universal Sunshade - White	\$ 63,500.75 \$ 63,500.75
1	31522	4 Wheel Drive Manual Override Kit	\$ 559.91 \$ 559.91
1	30691	Lights Adapter Kit	\$ 367.54 \$ 367.54
1	30414	North American Road Light Kit	\$ 160.31 \$ 160.31
		Service Fee	\$ 764.01 \$ 764.01
			\$ 1,107.59
Total			\$ 66,460.11

I am sending our current pricing information on the Toro Commercial Turf products that you are interested in. These prices are from our current MAPO contract available to all of our tax supported accounts. The Service Fee listed above covers freight, set-up and delivery charges.

* All Toro equipment comes with a two year or 1,500 hour warranty

Thank you for the opportunity to quote you on the equipment listed above. The prices are guaranteed through September and they include all set up and delivery. Starting October 1, 2018 please account for a 3-5% price increase.

Please feel free to call me with any questions.

Sincerely,
Brandon Bollerud
Northern Territory Manager

AGENDA INFORMATION MEMORANDUM

FIRESTONE TOWN BOARD OF TRUSTEES



AIM#: 6.b.

Discussion/Action

Meeting Date: September 5, 2018

Initiated By: Jennifer Weinberger

Dept: Administration

AGENDA TITLE

Request for Proposals (RFP) Town Manager Recruitment Services

SUMMARY

The Working Group consisting of designated Town Board Members and Staff met on August 27, 2018 at 3:30 pm, to pen and go through the Requests for Proposals (RFP) for the Town Management Recruitment Services.

Each Proposal was read and ranked on seven (7) areas of criteria. The rankings were from 1-3, where one (1) was the most preferred and three (3) was least preferred.

The criteria used for the rankings were:

1. Past recruitment relevance
2. Understanding of Firestone
3. Proposed timeline
4. Process based on scope of work
5. Proposed deliverables/work product
6. Guarantee offered by the firm
7. Staffing available to the Town

After ranking all three (3) firms that responded, the numbers designated under each of the criteria was added up, and the firm with the lowest score, is the firm recommended by the Working Group.

HISTORY AND PREVIOUS BOARD ACTION

The Board of Trustees voted at the August 8, 2018 meeting directing Staff to compose a Request for Proposals (RFP) for Town Manager Recruitment Services.

The Board of Trustees designated members for a Working Group consisting of Board members and Staff.

RECOMMENDATION

The Working Group recommends Slavin Management Consultants to perform the Town Manager Recruitment Services and direct Staff to bring back a contract for execution on September 12, 2018.

"I move that the Town of Firestone engage Slavin Management Consultants for Town Management Recruitment Services and direct Staff to bring back an agreement for action on September 12th."

ALTERNATIVES

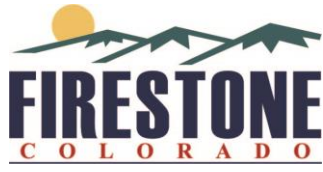
The Board of Trustees can provide Staff and the Working Group with further direction.

ATTACHMENTS

1. 6b - RFP Response Scorecard final

FINANCIAL CONSIDERATIONS

Slavin Management Consultants proposal is for \$22,702.50.



Request for Proposals (RFP) Town Manager Recruitment Services for the Town of Firestone

The scoring is based on a 1-3 scale, where one (1) is most preferred, and three (3) is the least preferred. The total lowest score indicates that the firm is the most preferred as determined by the Working Group. The Working Group consists of designated Board of Trustees members and staff. The Town received three (3) proposals. The proposals were all opened and reviewed on August 27, 2018 at 3:30 P.M.

	KRW Associates	Strategic Government Resources SGR	Slavin Management Consultants
Costs	\$23,750	\$26,500	\$22,702.50
Past recruitment relevance	3	2	1
Understanding of Firestone	2	3	1
Proposed timeline	3	2	1
Process based on scope of work	3	2	1
Proposed deliverables/work product	3	3	1
Guarantee provided by the firm	3	2	1
Staffing available to the Town	3	1	2
Totals	20	15	8