

TOWN OF FIRESTONE, COLORADO
Board of Trustees Regular Meeting
October 24, 2018

1. CALL TO ORDER & ROLL CALL

The Board of Trustees of the Town of Firestone met for a Regular Meeting on October 24, 2018, at the Town Hall, 151 Grant Avenue, Firestone, Colorado. Mayor Sindelar called the meeting to order at 6:33 p.m.

The following were present upon the call of the roll:

Mayor: Bobbi Sindelar

Mayor Pro-tem: Drew Peterson – absent excused

Trustees: Don Conyac
George Heath
Samantha Meiring
Frank A. Jimenez
Doug Sharp

Staff: **Present:** Kathleen Kelly, Town Attorney; Tracy Case, Sr Planner; Dave Lindsay; Engineer; David Montgomery, Chief of Police; Leah Vanarsdall, Town Clerk; Tracy Case, Senior Planner; Jennifer Weinberger, Asst Town Manager; Julie Pasillas, Director of Community Resources; Theo Abkes, Public Works Director; Marjorie Wickham, Director of Finance; & A. J. Krieger, Interim Town Manager

2. PLEDGE OF ALLEGIANCE

Pledge was led by Mayor Sindelar

3. APPROVAL OF AGENDA

Motion by Trustee Conyac, **second** by Trustee Heath, to approve the Agenda. All in Favor, **Motion carried.**

4. PUBLIC COMMENT

Trent John – 10252 Echo Cir, Firestone – requesting Mayor Pro-tem Peterson to step-down

5. CONSENT AGENDA

Motion by Trustee Meiring, **second** by Trustee Conyac, to approve the Consent Agenda as amended to have Agenda Item 5j, Resolution 18-44 have a Sunset Date of December 31, 2018. **Roll Call Vote:** Trustee Heath – yes, Trustee Sharp – yes, Trustee Conyac – yes, Trustee Jimenez – yes, Trustee Meiring – yes. All in Favor, **Motion carried.**

6. EXECUTIVE SESSION

Open: 6:40 pm

Closed: 7:16 pm

Executive session pursuant to C.R.S. 24-6-402(4)(e) - For the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators – Town Manager Recruitment

Motion by Trustee Sharp, **second** by Trustee Meiring, to adjourn into Executive Session for the reason noticed above. **Roll Call Vote:** Trustee Sharp – yes, Trustee Conyac – yes, Trustee Jimenez – yes, Trustee Meiring – yes, Trustee Heath – yes. All in Favor,

Motion carried.

Staff asked to participate: Jen Weinberger, Asst Town Manager & Kathleen Kelly, Town Attorney

7. REPORT FROM EXECUTIVE SESSION – no decisions made, no action required.

8. DISCUSSTION/ACTION ITEMS

a. Agreement between the Town of Firestone and Front Range Compliance

Motion by Trustee Meiring, **second** by Trustee Conyac, to approve the agreement between the Town of Firestone and Front Range Compliance. **Roll Call Vote:** Trustee Conyac – yes, Trustee Jimenez – yes, Trustee Meiring – yes, Trustee Heath – yes, Trustee Sharp – yes. All in Favor, **Motion carried.**

b. **Ordinance 944:** AN ORDINANCE ADDING A NEW SECTION TO CHAPTER 2.04 OF THE FIRESTONE MUNICIPAL CODE REGARDING THE APPLICATION OF TOWN ADMINISTRATIVE POLICIES AND PROCEDURES TO THEMEMPERS OF THE TOWN BOARD OF TRUSTEES AND BOARDS AND COMMISSIONS

Motion by Trustee Jimenez, **second** by Trustee Sharp, to adopt **Ordinance 944:** AN ORDINANCE ADDING A NEW SECTION TO CHAPTER 2.04 OF THE FIRESTONE MUNICIPAL CODE REGARDING THE APPLICATION OF TOWN ADMINISTRATIVE POLICIES AND PROCEDURES TO THEMEMPERS OF THE TOWN BOARD OF TRUSTEES AND BOARDS AND COMMISSIONS. **Roll Call Vote:** Trustee Jimenez – yes, Trustee Meiring – yes, Trustee Heath – yes, Trustee Sharp – yes, Trustee Conyac – yes. All in Favor, **Motion carried.**

c. **Ordinance 945:** AN ORDINANCE APPROVING THE VACATION OF A WATERLINE EASEMENT AND EMERGENCY ACCESS EASEMENT WITHIN THE NEIGHBORS POINT SUBDIVISION. **Motion** by Trustee Conyac, **second** by Trustee Meiring, to adopt **Ordinance 945:** AN ORDINANCE APPROVING THE VACATION OF A WATERLINE EASEMENT AND EMERGENCY ACCESS EASEMENT WITHIN THE NEIGHBORS POINT SUBDIVISION. **Roll Call Vote:** Trustee Meiring – yes, Trustee Heath – yes, Trustee Sharp – yes, Trustee Conyac – yes, Trustee Jimenez – yes. All in Favor, **Motion carried.**

9. PUBLIC COMMENT * (maximum time permitted for all Public Comment is 30 minutes)
None

10. REPORTS

a. Staff – **Motion** by Trustee Heath, **second** by Trustee Conyac, to appoint Trustee Sharp as a temp Mayor Pro-tem for signing purposes of financials for the period through today to November 13, 2018. **Roll Call Vote:** Trustee Heath – yes, Trustee Sharp –

yes, Trustee Conyac – yes, Trustee Jimenez – yes, Trustee Meiring – yes. All in Favor, **Motion carried.**

Motion by Sharp, second by Jimenez to rescind appointing a Temporary Mayor Pro-Tem after reviewing **Resolution 18-21**: A Resolution authorizing changes to the Authorized Signatures for the Town's Banking and Financial Accounts. All in Favor, **Motion carried.**

- b. Mayor
- c. Trustees
- d. Committee Updates

11. EXECUTIVE SESSION Open: 8:06 pm Closed: 9:18 pm

Executive Session for the purpose of discussing a personnel matter under C.R.S. Section 24-6-402(4)(f) and not involving; any specific employees who have requested discussion of the matter in open session; any member of the Board of Trustees; the appointment of any person to fill a vacancy in the Board of Trustees; or personnel policies that do not require discussion of matters personal to particular employees. Specifically, for the Board to conduct the Town Clerk's performance review.

Motion by Trustee Sharp, **second** by Trustee Conyac, to adjourn into Executive Session for the reason noticed above. **Roll Call Vote:** Trustee Heath – yes, Trustee Sharp – yes, Trustee Conyac – yes, Trustee Jimenez – yes, Trustee Meiring – yes. All in Favor, **Motion carried.**

Staff asked to participate: Leah Vanarsdall, Town Clerk; AJ Krieger, Interim Town Manager & Kathleen Kelly, Town Attorney.

12. Report from Executive Session

Motion by Trustee Jimenez, **second** by Trustee Meiring, Board to provide a rating of meets/exceeds for the Town Clerk for her last Performance Review and approve a pay increase that is equal to the budget amount approved by the Town of Firestone for 2018 and retroactive from one year of the Town Clerk's start date.

Roll Call Vote: Trustee Heath – yes, Trustee Sharp – yes, Trustee Conyac – yes, Trustee Jimenez – yes, Trustee Meiring – yes. All in Favor, **Motion Carried.**

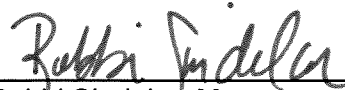
13. ADJOURNMENT

Motion by Trustee Jimenez, **second** by Trustee Conyac, to adjourn meeting at 9:25 pm. **Motion passed**, all in favor.

Introduced and Approved this 14th day of November, 2018.

TOWN OF FIRESTONE, COLORADO





Bobbi Sindelar, Mayor

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Board of Trustees
October 24, 2018
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ATTEST

Leah Vanarsdall
Leah Vanarsdall, Town Clerk