

TOWN OF FIRESTONE, COLORADO  
Board of Trustees Regular Meeting  
MINUTES  
April 8, 2020

**1. Access Information**

**1.a. Go To Meeting Access Information:**

April 8, 2020 Regular Board of Trustees Meeting  
Wed, Apr 8, 2020 7:00 PM - 9:00 PM (MDT)

Please join my meeting from your computer, tablet or smartphone.  
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**2. Call to Order & Roll Call**

The Board of Trustees of the Town of Firestone met for a Regular Meeting on April 8, 2020, virtually via Go To Meeting and at the Police Department Court Room, Firestone, Colorado. Mayor Sindelar called the meeting to order at 7:01 PM

The following were present upon the call of the roll:

**Mayor:**

Bobbi Sindelar

**Trustees:** Samantha Meiring  
Frank A. Jimenez  
Doug Sharp  
Don Conyac

**Staff: Present:** Jan Sloat, Director of Human Resources ; Paula Mehle, Director of FURA & Economic Development; Raelynn Ferrera, Assistant to the Town Manager; Matt Wiederspahn, Town Engineer; Katie Hansen, Director of Communications; Jessica Clanton, Director of Finance; Julie Pasillas, Director of Public Works; Todd Bjerkaas, Director of Planning; David Montgomery, Chief of Police; Jessica Koenig, Town Clerk;

AJ Krieger, Town Manager; & William Hayashi, Town Attorney.

**3. Pledge of Allegiance**

Mayor Sindelar led the pledge of allegiance

**4. Approval of Agenda**

**Motion** by Trustee Sharp, **second** by Trustee Jimenez, to Approve the Agenda  
**Roll Call Vote:**

**Yes:** Trustee Sharp, Trustee Meiring, Trustee Jimenez, Trustee Conyac

**No:** None **Abstain:** None **Motion carried.**

**5. Public Comment** \*(maximum time permitted for all Public Comment is 30 minutes)

There was no one present that wished to give public comment.

**6. Consent Agenda**

**Motion** by Trustee Jimenez, **second** by Trustee Sharp, to approve the Consent Agenda

**Roll Call Vote:**

**Yes:** Trustee Sharp, Trustee Meiring, Trustee Jimenez, Trustee Conyac

**No:** None **Abstain:** None **Motion carried.**

**6.a.** Approval of March 25, 2020 Board of Trustees Regular Meeting Minutes

**6.b.** **Resolution 20-41:** A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FIRESTONE, COLORADO, APPROVING AN AGREEMENT BETWEEN THE TOWN OF FIRESTONE AND TIMBERLAN SMALL BUSINESS GROUP, INC., FOR PROFESSIONAL INFORMATION TECHNOLOGY SERVICES

**6.c.** **Resolution 20-42:** A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FIRESTONE, COLORADO, APPROVING THE SECOND ADDENDUM TO AGREEMENT BETWEEN TOWN OF FIRESTONE, COLORADO AND SAFE BUILT COLORADO, LLC

**6.d.** **Resolution 20-43:** A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN

OF FIRESTONE, COLORADO, APPROVING PARTIAL RELEASE OF LAND FROM SUBDIVISION AGREEMENT FOR LOT 3, OAK MEADOWS VILLAGE SUBDIVISION

- 6.e. **Resolution 20-44:** A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FIRESTONE, COLORADO, APPROVING THE FIRST AMENDMENT TO SUBDIVISION AGREEMENT FOR SADDLEBACK FILING NO. 3

7. **Presentation**

8. **Land Development**

9. **Discussion/Action**

- 9.a. **Resolution 20-37:** A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FIRESTONE, COLORADO, ADOPTING THE TOWN OF FIRESTONE DESIGN STANDARDS AND CONSTRUCTION SPECIFICATIONS FOR PUBLIC IMPROVEMENTS, 2020 EDITION

**Motion** by Trustee Conyac, **second** by Trustee Meiring, to approve **Resolution 20-37:** A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FIRESTONE, COLORADO, ADOPTING THE TOWN OF FIRESTONE DESIGN STANDARDS AND CONSTRUCTION SPECIFICATIONS FOR PUBLIC IMPROVEMENTS, 2020 EDITION

**Roll Call Vote:**

**Yes:** Trustee Sharp, Trustee Meiring, Trustee Jimenez, Trustee Conyac

**No:** None **Abstain:** None **Motion carried.**

- 9.b. **Resolution 20-46:** A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FIRESTONE, COLORADO, APPROVING AN ENGAGEMENT LETTER WITH BUTLER SNOW LLP., TO SERVE AS COUNSEL TO THE TOWN OF FIRESTONE REGARDING THE ACQUISITION OF DEBT INSTRUMENTS

**Motion** by Trustee Jimenez, **second** by Trustee Sharp, to approve **Resolution 20-46:** A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FIRESTONE, COLORADO, APPROVING AN ENGAGEMENT LETTER WITH BUTLER SNOW LLP., TO SERVE AS COUNSEL TO THE TOWN OF FIRESTONE REGARDING THE ACQUISITION OF DEBT INSTRUMENTS

**Roll Call Vote:**

**Yes:** Trustee Sharp, Trustee Meiring, Trustee Jimenez, Trustee Conyac

**No:** None **Abstain:** None **Motion carried.**

**9.c. Resolution 20-47:** A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FIRESTONE, COLORADO, AMENDING THE BOARD OF TRUSTEES HANDBOOK AND ORIENTATION TELEPHONIC PARTICIPATION POLICY TO AUTHORIZE EXECUTIVE SESSIONS DURING AN EMERGENCY

**Motion** by Trustee Meiring, **second** by Trustee Conyac, to approve **Resolution 20-47:** A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FIRESTONE, COLORADO, AMENDING THE BOARD OF TRUSTEES HANDBOOK AND ORIENTATION TELEPHONIC PARTICIPATION POLICY TO AUTHORIZE EXECUTIVE SESSIONS DURING AN EMERGENCY

**Roll Call Vote:**

**Yes:** Trustee Sharp, Trustee Meiring, Trustee Jimenez, Trustee Conyac

**No:** None **Abstain:** None **Motion carried.**

**9.d.** Discussion of Recognition of Trustee Heath

The Board of Trustees reached a consensus to move forward with recognizing Trustee Heath for his service.

**10. Public Comment** \*(maximum time permitted for all Public Comment is 30 minutes)

Sean Doherty of 11357 Charles Street, Firestone, Colorado, thanked the Board of Trustees for honoring George and Betty Heath.

John Damsma of 4716 Colorado River Drive, Firestone, Colorado, congratulated Sean Doherty and David Whelan. Mr. Damsma also thanked the Board of Trustees for recognizing George and Betty Heath for their years of service.

**11. Reports**

**11.a.** Staff

AJ Krieger, the Town Manager, reported on the anticipated metropolitan district model service plan guideline. Mr. Krieger also reported on the schedule for work sessions, and the plan to devote time to discuss the work session schedule on April 22, 2020. Mr. Krieger also reported on working on facility finance options. Mr. Krieger congratulated the newly elected officials. Mr. Krieger also thanked the Town Clerk for

the coordination of the election.

**11.b. Mayor**

Mayor Sindelar reported that she is excited Ballot Issue 2A passed. Mayor Sindelar congratulated Trustee Sharp on his reelection and congratulated the new elected officials. Mayor Sindelar thanked the town staff for their work. Mayor Sindelar also reported on having nominees for her Mayor's Award. Mayor Sindelar reported on the letters going out regarding COVID-19.

**11.c. Trustee**

Trustee Jimenez congratulated the newly elected officials. Trustee Jimenez thanked the Town Clerk and Director of Marketing & Communications for their work on the election.

Trustee Sharp congratulated David Whelan and Sean Doherty. Trustee Sharp complimented John Damsma on his campaign and honored to have him on the Planning Commission. Trustee Sharp also reported on the broadband feedback survey. Trustee Sharp also thanked Police and Fire for continuing services. Trustee Sharp reported that Firestone businesses continue to be open for delivery and takeout.

Trustee Meiring congratulated newly elected officials. Trustee Meiring thanked Town Clerk for her hard work. Trustee Meiring reported concerns on economic downturn and concerns that it will impact the Town directly. Trustee Meiring asked that town staff save money where possible. Trustee Meiring expressed that her heart goes out to all businesses that are struggling.

Trustee Conyac congratulated Doug Sharp, Sean Doherty, and David Whelan. Trustee Conyac reported the Neighbors Point park on pause for the time being.

**12. Executive Session**

- 12.a.** An executive session pursuant to C.R.S. § 24-6-402(4)(f)(I) for a personnel matter concerning the annual evaluation of the Town Manager which is an immediate necessity as the Town Manager and Board of Trustees are as a material term contractually bound to an annual evaluation of the Town Manager, which in light of the upcoming election can only be properly done by the current Board of Trustees under whom he has served

Open: 8:11 pm Closed: 9:00 pm

**Staff to be present:** AJ Krieger, Town Manager

**13. Adjournment**

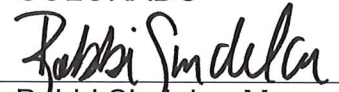
Introduced and Approved the 22nd of April, 2020.

ATTEST

  
\_\_\_\_\_  
Jessica Koenig, Town Clerk



TOWN OF FIRESTONE,  
COLORADO .

  
\_\_\_\_\_  
Bobbi Sindelar, Mayor