

TOWN OF FIRESTONE, COLORADO
Board of Trustees Regular Meeting
MINUTES
April 22, 2020

1. Access Information

1.a. Town of Firestone is inviting you to a scheduled Zoom meeting.

Topic: April 22, 2020 Board of Trustees Regular Meeting
Time: Apr 22, 2020 07:00 PM Mountain Time (US and Canada)

Join Zoom Meeting

<https://us04web.zoom.us/j/75447573713?pwd=OFdqQ1crVDBiYnk1cHV3SUN4bnJDQT09>

Meeting ID: 754 4757 3713

Password: 272454

One tap mobile

+17207072699,,75447573713#,,#272454# US (Denver)

+13462487799,,75447573713#,,#272454# US (Houston)

Dial by your location

+1 720 707 2699 US (Denver)

+1 346 248 7799 US (Houston)

+1 646 558 8656 US (New York)

+1 253 215 8782 US

+1 301 715 8592 US

+1 312 626 6799 US (Chicago)

Meeting ID: 754 4757 3713

Password: 272454

Find your local number: <https://us04web.zoom.us/u/fzZTfTHwu>

2. Call to Order & Roll Call

The Board of Trustees of the Town of Firestone met for a Regular Meeting on April 22, 2020, virtually via Zoom and at the Police Department Court Room, Firestone, Colorado. Mayor Sindelar called the meeting to order at 7:01 PM

The following were present upon the call of the roll:

Mayor:

Bobbi Sindelar

Trustees: Samantha Meiring

Frank A. Jimenez

Doug Sharp

Don Conyac

Staff: Present: Jan Sloat, Director of Human Resources ; Paula Mehle, Director of FURA & Economic Development; Raelynn Ferrera, Assistant to the Town Manager; Matt Wiederspahn, Town Engineer; Katie Hansen, Director of Communications; Jessica Clanton, Director of Finance; Julie Pasillas, Director of Public Works; Todd Bjerkaas, Director of Planning; David Montgomery, Chief of Police; Jessica Koenig, Town Clerk; AJ Krieger, Town Manager.

3. Pledge of Allegiance

Mayor Sindelar led the pledge of allegiance.

4. Recognition of Departing Trustees

5. Swearing In of Newly Elected Officials

Judge Basso swore in Mayor Sindelar, Trustee Sharp, Trustee Doherty, and Trustee Whelan.

6. Roll Call of New Board of Trustees

The following were present upon the call of the roll:

Mayor:

Bobbi Sindelar

Trustees: Samantha Meiring

Frank A. Jimenez

Doug Sharp

Don Conyac

David Whelan

Sean Doherty

7. Approval of Agenda

Motion by Trustee Jimenez, **second** by Trustee Sharp, to Approve the Agenda

Roll Call Vote:

Yes: Trustee Sharp, Trustee Meiring, Trustee Jimenez, Trustee Conyac, Trustee Whelan, Trustee Doherty

No: None **Abstain:** None **Motion carried.**

8. Appointment of Mayor Pro Tem

Trustee Doherty nominated Trustee Jimenez to be appointed as Mayor Pro Tem.

Trustee Whelan nominated Trustee Meiring to be appointed as Mayor Pro Tem.

The Trustees each indicated their selection for Mayor Pro Tem:

Trustees: Samantha Meiring voted for Trustee Meiring
Frank A. Jimenez voted for Trustee Jimenez
Doug Sharp voted for Trustee Jimenez
Don Conyac voted for Trustee Jimenez
David Whelan voted for Trustee Meiring
Sean Doherty voted for Trustee Jimenez

Judge Basso swore in Trustee Jimenez as Mayor Pro Tem.

9. Presentation

9.a. 2019 Court Report from Judge Basso

10. Public Comment *(maximum time permitted for all Public Comment is 30 minutes)

There was no one present that wished to give public comment.

11. Consent Agenda

Motion by Trustee Sharp, **second** by Trustee Conyac, to approve the Consent Agenda
Roll Call Vote:

Yes: Trustee Sharp, Trustee Meiring, Mayor Pro Tem Jimenez, Trustee Conyac, Trustee Whelan, Trustee Doherty

No: None

Abstain: None

Motion carried.

11.a. Approval of April 8, 2020 Board of Trustees Meeting Minutes

11.b. Resolution 20-48: A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FIRESTONE, COLORADO, AUTHORIZING THE TOWN'S PLANNING AND ZONING COMMISSION TO HOLD TELEPHONIC PARTICIPATION MEETINGS AND QUASI-JUDICIAL PROCEEDINGS

11.c. Resolution No: 20-49: A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FIRESTONE, COLORADO, AMENDING THE BOARD OF TRUSTEES HANDBOOK AND ORIENTATION TELEPHONIC PARTICIPATION POLICY TO

AUTHORIZE TELPHONIC QUASI-JUDICIAL PROCEEDINGS DURING AN
EMERGENCY AND AMENDING THE EMERGENCY TELEPHONIC MEETING
PROCEDURE

12. Discussion/Action

12.a. Ordinance 971: AN ORDINANCE OF THE BOARD OF TRUSTEES OF THE TOWN OF FIRESTONE, COLORADO, ACCEPTING THE DONATION OF CERTAIN REAL PROPERTY AND A RECREATIONAL EASEMENT FROM TWO HUNTERS PARK, LLC FOR THE CONSTRUCTION AND OPERATION OF A PEACEFUL PARK; APPROVING A GIFT AGREEMENT BETWEEN THE TOWN OF FIRESTONE AND TWO HUNTERS PARK, LLC FOR SAID LAND AND EASEMENT; ACCEPTING THE DONATION OF CERTAIN REAL PROPERTY FROM ANADARKO PETROLEUM CORPORATION FOR THE CONSTRUCTION AND OPERATION OF A PEACEFUL PARK; AND APPROVING A PURCHASE AGREEMENT BETWEEN THE TOWN OF FIRESTONE AND ANADARKO PETROLEUM CORPORATION FOR SAID LAND

Motion by Trustee Conyac, **second** by Trustee Meiring, to approve **Ordinance 971**: AN ORDINANCE OF THE BOARD OF TRUSTEES OF THE TOWN OF FIRESTONE, COLORADO, ACCEPTING THE DONATION OF CERTAIN REAL PROPERTY AND A RECREATIONAL EASEMENT FROM TWO HUNTERS PARK, LLC FOR THE CONSTRUCTION AND OPERATION OF A PEACEFUL PARK; APPROVING A GIFT AGREEMENT BETWEEN THE TOWN OF FIRESTONE AND TWO HUNTERS PARK, LLC FOR SAID LAND AND EASEMENT; ACCEPTING THE DONATION OF CERTAIN REAL PROPERTY FROM ANADARKO PETROLEUM CORPORATION FOR THE CONSTRUCTION AND OPERATION OF A PEACEFUL PARK; AND APPROVING A PURCHASE AGREEMENT BETWEEN THE TOWN OF FIRESTONE AND ANADARKO PETROLEUM CORPORATION FOR SAID LAND

Roll Call Vote:

Yes: Trustee Sharp, Trustee Meiring, Mayor Pro Tem Jimenez, Trustee Conyac, Trustee Whelan, Trustee Doherty

No: None **Abstain:** None **Motion carried.**

12.b. Resolution 20-45: A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FIRESTONE, COLORADO, APPROVING AN AGREEMENT BETWEEN THE TOWN OF FIRESTONE AND AMERICAN CIVIL CONSTRUCTORS, LLC, D/B/A/ ACC MOUNTAIN WEST FOR CONSTRUCTION OF TWO HUNTERS PARK

Motion by Trustee Sharp, **second** by Trustee Meiring, to approve **Resolution 20-45**: A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FIRESTONE, COLORADO, APPROVING AN AGREEMENT BETWEEN THE TOWN OF FIRESTONE AND AMERICAN CIVIL CONSTRUCTORS, LLC, D/B/A/ ACC MOUNTAIN WEST FOR CONSTRUCTION OF TWO HUNTERS PARK

Roll Call Vote:

Yes: Trustee Sharp, Trustee Meiring, Mayor Pro Tem Jimenez, Trustee Conyac, Trustee Whelan, Trustee Doherty

No: None **Abstain:** None **Motion carried.**

12.c. Ordinance 972: AN ORDINANCE OF THE BOARD OF TRUSTEES OF THE TOWN OF FIRESTONE, COLORADO, AMENDING CHAPTER 13.04 OF THE FIRESTONE MUNICIPAL CODE

Motion by Trustee Sharp, **second** by Trustee Whelan, to approve **Ordinance 972**: AN ORDINANCE OF THE BOARD OF TRUSTEES OF THE TOWN OF FIRESTONE, COLORADO, AMENDING CHAPTER 13.04 OF THE FIRESTONE MUNICIPAL CODE

Roll Call Vote:

Yes: Trustee Sharp, Trustee Meiring, Mayor Pro Tem Jimenez, Trustee Conyac, Trustee Whelan, Trustee Doherty

No: None **Abstain:** None **Motion carried.**

12.d. Ordinance 973: AN ORDINANCE OF THE BOARD OF TRUSTEES OF THE TOWN OF FIRESTONE, COLORADO, AMENDING CHAPTER 13.05, CROSS CONNECTIONS, OF THE FIRESTONE MUNICIPAL CODE

Motion by Mayor Pro Tem Jimenez, **second** by Trustee Conyac, to approve **Ordinance 973**: AN ORDINANCE OF THE BOARD OF TRUSTEES OF THE TOWN OF FIRESTONE, COLORADO, AMENDING CHAPTER 13.05, CROSS CONNECTIONS, OF THE FIRESTONE MUNICIPAL CODE

Roll Call Vote:

Yes: Trustee Sharp, Trustee Meiring, Mayor Pro Tem Jimenez, Trustee Conyac, Trustee Whelan, Trustee Doherty

No: None **Abstain:** None **Motion carried.**

12.e. Resolution 20-50: A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FIRESTONE, COLORADO, ESTABLISHING CROSS CONNECTION ADMINISTRATIVE FEES

Motion by Trustee Sharp, **second** by Trustee Conyac, to approve **Resolution 20-50**: A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FIRESTONE, COLORADO, ESTABLISHING CROSS CONNECTION ADMINISTRATIVE FEES

Roll Call Vote:

Yes: Trustee Sharp, Trustee Meiring, Mayor Pro Tem Jimenez, Trustee Conyac, Trustee Whelan, Trustee Doherty

No: None **Abstain:** None **Motion carried.**

12.f. Resolution: 20-51: A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FIRESTONE, COLORADO, AUTHORIZING A COLORADO DEPARTMENT OF LOCAL AFFAIRS ENERGY AND MINERAL IMPACT ASSISTANCE PROGRAM GRANT APPLICATION FOR THE TOWN HALL PROJECT

Motion by Trustee Conyac, **second** by Mayor Pro Tem Jimenez, to approve **Resolution: 20-51:** A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FIRESTONE, COLORADO, AUTHORIZING A COLORADO DEPARTMENT OF LOCAL AFFAIRS ENERGY AND MINERAL IMPACT ASSISTANCE PROGRAM GRANT APPLICATION FOR THE TOWN HALL PROJECT

Roll Call Vote:

Yes: Trustee Sharp, Trustee Meiring, Mayor Pro Tem Jimenez, Trustee Conyac, Trustee Whelan, Trustee Doherty

No: None **Abstain:** None **Motion carried.**

12.g. Resolution 20-52: A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FIRESTONE COLORADO APPROVING AN INTERGOVERNMENTAL AGREEMENT WITH WELD COUNTY PERTAINING TO THE CONDUCT OF A COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

Motion by Mayor Pro Tem Jimenez, **second** by Trustee Whelan, to approve **Resolution 20-52:** A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FIRESTONE COLORADO APPROVING AN INTERGOVERNMENTAL AGREEMENT WITH WELD COUNTY PERTAINING TO THE CONDUCT OF A COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

Roll Call Vote:

Yes: Trustee Sharp, Trustee Meiring, Mayor Pro Tem Jimenez, Trustee Conyac, Trustee Whelan, Trustee Doherty

No: None **Abstain:** None **Motion carried.**

12.h. Discussion of Meeting Schedule

The Board reached a consensus to start pre-meeting work sessions at 6:30 pm, and maintain the regular meeting time of 7:00 pm.

12.i. Carbon Valley Half Marathon Donation Options Discussion

The Board reached a consensus to carryover the 2020 Carbon Valley Half Marathon donation to 2021.

13. Public Comment *(maximum time permitted for all Public Comment is 30 minutes)

There was no one present that wished to give public comment.

14. Reports

14.a. Staff

The Town Manager, AJ Krieger, reported on emailing Town employees and to be on the lookout for a measured return to normal. Mr. Krieger reported that starting on May 4th, groups of staff would return to Town Hall, and on June 1st, Town Hall would reopen to the public. Mr. Krieger referenced an email sent to the Board regarding the May meeting schedule. May 12th will have minimal action items and one quasi-judicial item, but will be a work session following the actions items. May 20th will be a work session in the Training Room to cover water financing and town facility financing. May 27th will be a regular meeting with the pre-meeting at 6:30 pm and the regular meeting starting at 7:00 pm.

14.a.i. March 2020 Monthly Accounts Payable Report

14.b. Mayor

Mayor Sindelar welcomed the new trustees, and reported that she was excited and honored to be elected to serve another term as the Town's Mayor. Mayor Sindelar welcomed feedback on areas for improvement from the new trustees. Mayor Sindelar congratulated Mayor Pro Tem Jimenez for his appointment as Mayor Pro Tem.

14.c. Trustees

Trustee Conyac reported on the progress on Neighbor's Point Park.

Mayor Pro Tem Jimenez requested budgetary items and data on the shortfall in revenues. Mayor Pro Tem Jimenez asked staff to be prepared to address that via a brief budgetary recap at the next work session. Mayor Pro Tem Jimenez congratulated the newly elected trustees.

Trustee Sharp requested that staff examine the budget and that they stay within budget. Trustee Sharp reported on testing virtual meeting platforms. Trustee Sharp thanked the Town Clerk for the meeting quality.

Trustee Meiring reported on the state legislative session and that they would need to take action on the state budget. Trustee Meiring welcomed the new trustees. Trustee Meiring reported that due to COVID-19, there would likely be months of social distancing. Trustee Meiring requested that staff start looking at the format of meetings and mask requirements for meetings. Trustee Meiring also mentioned that the 4th of July festivities may not happen this year due to COVID-19, and to start planning for that possibility.

Trustee Whelan thanked the Board and town staff. Trustee Whelan suggested that virtual features become a regular part of meetings with the option for the public to virtually attend and give public comment virtually going forward.

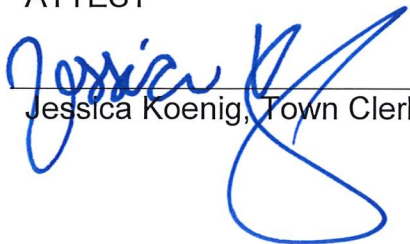
Trustee Doherty thanked the Board and town staff.

15. Adjournment

Motion by Trustee Sharp, **second** by Trustee Conyac, to adjourn the April 22, 2020 Regular Board of Trustees meeting at 9:37 pm. **Motion carried.**

Introduced and Approved the 13th of May, 2020.

ATTEST


Jessica Koenig, Town Clerk



TOWN OF FIRESTONE, COLORADO


Bobbi Sindelar, Mayor