

TOWN OF FIRESTONE, COLORADO
Board of Trustees Special Meeting
MINUTES
November 18, 2020

1. Access Information

1.a. Town of Firestone is inviting you to a scheduled Zoom meeting.

Topic: 11-18-2020 Board of Trustees Meeting

Time: Nov 18, 2020 07:00 PM Mountain Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/89708855935?pwd=MmQ1ZW9ydjB6WjdPOTU3ZDc4ejRCZz09>

Meeting ID: 897 0885 5935

Passcode: 900008

One tap mobile

+16699009128,,89708855935#,,,,,0#,,900008# US (San Jose)

+12532158782,,89708855935#,,,,,0#,,900008# US (Tacoma)

Dial by your location

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

Meeting ID: 897 0885 5935

Passcode: 900008

Find your local number: <https://us02web.zoom.us/j/89708855935?pwd=MmQ1ZW9ydjB6WjdPOTU3ZDc4ejRCZz09>

2. Call to Order & Roll Call

The Board of Trustees of the Town of Firestone met for a Regular Meeting on November 18, 2020, at the Police Department, 2 Park Avenue, Firestone, Colorado. Mayor Sindelar called the meeting to order at 7:07 pm.

The following were present upon the call of the roll:

Mayor: Bobbi Sindelar

Mayor Pro-tem: Frank A. Jimenez

Trustees: Don Conyac
David Whelan

Samantha Meiring
Sean Doherty
Doug Sharp

Staff: **Present:** Jan Sloat, Director of Human Resources; Dave Lindsay, Engineer; Paula Mehle, Director of FURA & Economic Development; Raelynn Ferrera, Assistant to the Town Manager; Katie Hansen, Director of Communications; Jessica Clanton, Director of Finance; Julie Pasillas, Director of Public Works; Todd Bjerkaas, Director of Planning; Marty Ostholhoff, Planning Manager; David Montgomery, Chief of Police; Jessica Koenig, Town Clerk; AJ Krieger, Town Manager; & William Hayashi, Town Attorney

3. Pledge of Allegiance

Mayor Sindelar led the pledge of allegiance.

4. Approval of Agenda

Motion by Mayor Pro Tem Jimenez, **second** by Trustee Whelan, to Approve the Agenda
Roll Call Vote:

Yes: Trustee Conyac, Trustee Whelan, Trustee Meiring, Mayor Pro Tem Jimenez, Trustee Doherty, Trustee Sharp

No: None

Abstain: None

Motion carried.

5. Public Comment *(maximum time permitted for all Public Comment is 30 minutes)

Dr. R Paul Williamson gave public comment regarding the Rocky Mountain Rail and a plan to connect the N Line in Northglenn to Firestone and Fort Collins.

Mr. Drew Peterson gave public comment expressing appreciation for the work the Board of Trustees has done.

6. Consent Agenda

Motion by Trustee Doherty, **second** by Mayor Pro Tem Jimenez, to Approve the Consent Agenda

Roll Call Vote:

Yes: Trustee Conyac, Trustee Whelan, Trustee Meiring, Mayor Pro Tem Jimenez, Trustee Doherty, Trustee Sharp

No: None

Abstain: None

Motion carried.

- 6.a. Approval of October 28, 2020 Meeting Minutes
- 6.b. **Resolution 20-101**: A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FIRESTONE, COLORADO, APPROVING AN AGREEMENT BETWEEN THE TOWN OF FIRESTONE AND ADAMS DATA MANAGEMENT LLC FOR OFF SITE RECORDS STORAGE SERVICES
- 6.c. **Ordinance 984**: AN ORDINANCE OF THE BOARD OF TRUSTEES OF THE TOWN OF FIRESTONE, COLORADO, ESTABLISHING A TWELVE MONTH MORATORIUM ON THE ACCEPTANCE AND PROCESSING OF APPLICATIONS FOR, AND THE ISSUANCE OF, ANY MANUFACTURED HOME PARK OR SUBDIVISION PERMITS FOR MANUFACTURED HOME DEVELOPMENTS, AS WELL AS THE ACCEPTANCE AND PROCESSING OF ANY APPLICATIONS FOR DEVELOPMENT OF ANY KIND THAT, IF GRANTED, COULD RESULT IN MANUFACTURED HOUSING DEVELOPMENTS
- 6.d. **Resolution 20-106**: A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FIRESTONE, COLORADO, APPROVING THE SUBMITTAL OF AN APPLICATION FOR A PEACE OFFICER'S MENTAL HEALTH SUPPORT GRANT
- 6.e. **Resolution 20-111**: A RESOLUTION OF THE TOWN BOARD OF TRUSTEES OF THE TOWN OF FIRESTONE, COLORADO, FINDING SUBSTANTIAL COMPLIANCE OF AN ANNEXATION PETITION FOR PROPERTY LOCATED AT LOT 2, AMENDED RECORDED EXEMPTION NO. 1313-03-04-AMRE-626, ACCORDING TO THE PLAT THEREOF RECORDED 12/17/2009 AT RECEPTION NO. 3665637, WELD COUNTY, COLORADO AND SETTING A PUBLIC HEARING ON THE PETITION IN ACCORDANCE WITH THE MUNICIPAL ANNEXATION ACT OF 1965
- 6.f. **Resolution 20-115**: A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FIRESTONE, COLORADO APPROVING THE PARTIAL ASSIGNMENT OF INTEREST IN THE SUBDIVISION AGREEMENT FOR COTTONWOOD HOLLOW, FILING NO. 1 FROM MORTGAGE CONSULTANTS, LLC TO FORESTAR GROUP INC.

7. Land Development

- 7.a. **PUBLIC HEARING Ordinance 981**: AN ORDINANCE OF THE BOARD OF TRUSTEES OF THE TOWN OF FIRESTONE, COLORADO, REPEALING AND REENACTING IN THEIR ENTIRETY CHAPTERS 15.04 (BUILDING CODE), 15.06 (INTERNATIONAL RESIDENTIAL CODE), 15.08 (NATIONAL ELECTRIC CODE), 15.10 (INTERNATIONAL EXISTING BUILDING CODE), 15.12 (INTERNATIONAL FUEL GAS CODE), 15.32

(INTERNATIONAL FIRE CODE), AND 15.36 (INTERNATIONAL ENERGY CONSERVATION CODE) OF THE FIRESTONE MUNICIPAL CODE; AMENDING TITLE 15 OF THE FIRESTONE MUNICIPAL CODE TO ADD A NEW CHAPTER 15.14 REGARDING ADOPTION OF THE 2018 INTERNATIONAL MECHANICAL CODE; AMENDING TITLE 15 OF THE FIRESTONE MUNICIPAL CODE TO ADD A NEW CHAPTER 15.16 REGARDING ADOPTION OF THE 2018 INTERNATIONAL PLUMBING CODE; AMENDING TITLE 15 OF THE FIRESTONE MUNICIPAL CODE TO ADD A NEW CHAPTER 15.18 REGARDING ADOPTION OF THE 2018 INTERNATIONAL PROPERTY MAINTENANCE CODE; AND AMENDING TITLE 15 OF THE FIRESTONE MUNICIPAL CODE TO ADD A NEW CHAPTER 15.20 REGARDING ADOPTION OF THE 2018 INTERNATIONAL SWIMMING POOL AND SPA CODE

Mayor Sindelar opened the public hearing for Ordinance 981 at 7:20 pm.

Todd Bjerkaas, Director of Planning & Development, presented to the Board of Trustees.

There was no one present that wished to give public comment.

William P. Hayashi, Town Attorney, responded to Board questions regarding whether there will be a separate addendum for revisions or if the modifications would be included within each section.

Mr. Bjerkaas responded to Board questions regarding solar energy.

Mayor Sindelar closed the public hearing at 7:36 pm.

Motion by Trustee Conyac, **second** by Trustee Whelan, to Approve **Ordinance 981**: AN ORDINANCE OF THE BOARD OF TRUSTEES OF THE TOWN OF FIRESTONE, COLORADO, REPEALING AND REENACTING IN THEIR ENTIRETY CHAPTERS 15.04 (BUILDING CODE), 15.06 (INTERNATIONAL RESIDENTIAL CODE), 15.08 (NATIONAL ELECTRIC CODE), 15.10 (INTERNATIONAL EXISTING BUILDING CODE), 15.12 (INTERNATIONAL FUEL GAS CODE), 15.32 (INTERNATIONAL FIRE CODE), AND 15.36 (INTERNATIONAL ENERGY CONSERVATION CODE) OF THE FIRESTONE MUNICIPAL CODE; AMENDING TITLE 15 OF THE FIRESTONE MUNICIPAL CODE TO ADD A NEW CHAPTER 15.14 REGARDING ADOPTION OF THE 2018 INTERNATIONAL MECHANICAL CODE; AMENDING TITLE 15 OF THE FIRESTONE MUNICIPAL CODE TO ADD A NEW CHAPTER 15.16 REGARDING ADOPTION OF THE 2018 INTERNATIONAL PLUMBING CODE; AMENDING TITLE 15 OF THE FIRESTONE MUNICIPAL CODE TO ADD A NEW CHAPTER 15.18 REGARDING ADOPTION OF THE 2018 INTERNATIONAL PROPERTY MAINTENANCE CODE; AND AMENDING TITLE 15 OF THE FIRESTONE MUNICIPAL CODE TO ADD A NEW CHAPTER 15.20 REGARDING ADOPTION OF THE 2018 INTERNATIONAL SWIMMING POOL AND SPA CODE

Roll Call Vote:

Yes: Trustee Conyac, Trustee Whelan, Trustee Meiring, Mayor Pro Tem Jimenez, Trustee Doherty, Trustee Sharp

No: None

Abstain: None

Motion carried.

7.b. **Resolution 20-116:** A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FIRESTONE, COLORADO, ADOPTING THE FIRESTONE BUILDING ADMINISTRATIVE FEE SCHEDULE

Motion by Mayor Pro Tem Jimenez, **second** by Trustee Doherty, to Approve **Resolution 20-116:** A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FIRESTONE, COLORADO, ADOPTING THE FIRESTONE BUILDING ADMINISTRATIVE FEE SCHEDULE

Roll Call Vote:

Yes: Trustee Conyac, Trustee Whelan, Trustee Meiring, Mayor Pro Tem Jimenez, Trustee Doherty, Trustee Sharp

No: None

Abstain: None

Motion carried.

8. Discussion/Action

8.a. **Resolution 20-112:** A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FIRESTONE, COLORADO, APPROVING AN AGREEMENT FOR THE CONSTRUCTION OF DIVERSION FACILITIES AND DRAINAGE IMPROVEMENTS BETWEEN THE TOWN OF FIRESTONE AND THE LAST CHANCE DITCH COMPANY

Motion by Trustee Whelan, **second** by Trustee Conyac, to Approve **Resolution 20-112:** A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FIRESTONE, COLORADO, APPROVING AN AGREEMENT FOR THE CONSTRUCTION OF DIVERSION FACILITIES AND DRAINAGE IMPROVEMENTS BETWEEN THE TOWN OF FIRESTONE AND THE LAST CHANCE DITCH COMPANY

Roll Call Vote:

Yes: Trustee Conyac, Trustee Whelan, Trustee Meiring, Mayor Pro Tem Jimenez, Trustee Doherty, Trustee Sharp

No: None

Abstain: None

Motion carried.

8.b. **Resolution 20-113:** A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FIRESTONE, COLORADO, APPROVING A WATERLINE EASEMENT AND RIGHT OF WAY DEED AGREEMENT BETWEEN THE TOWN OF FIRESTONE AND VARRA COMPANIES, INC.

Motion by Trustee Doherty, **second** by Trustee Conyac, to Approve **Resolution 20-113:** A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FIRESTONE, COLORADO, APPROVING A WATERLINE EASEMENT AND RIGHT OF WAY DEED AGREEMENT BETWEEN THE TOWN OF FIRESTONE AND VARRA COMPANIES, INC.

Roll Call Vote:

Yes: Trustee Conyac, Trustee Whelan, Trustee Meiring, Mayor Pro Tem Jimenez, Trustee Doherty, Trustee Sharp

No: None

Abstain: None

Motion carried.

- 8.c. Resolution 20-114:** A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FIRESTONE, COLORADO, APPROVING A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE TOWN OF FIRESTONE AND TIMBER LINE ELECTRIC AND CONTROL CORP FOR WATER DISTRIBUTION SCADA UPGRADE DESIGN SERVICES

Motion by Trustee Whelan, **second** by Trustee Conyac, to Approve **Resolution 20-114**: A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FIRESTONE, COLORADO, APPROVING A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE TOWN OF FIRESTONE AND TIMBER LINE ELECTRIC AND CONTROL CORP FOR WATER DISTRIBUTION SCADA UPGRADE DESIGN SERVICES

Roll Call Vote:

Yes: Trustee Conyac, Trustee Whelan, Trustee Meiring, Mayor Pro Tem Jimenez, Trustee Doherty, Trustee Sharp

No: None

Abstain: None

Motion carried.

- 8.d. PUBLIC HEARING: Resolution 20-107:** A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FIRESTONE, COLORADO, APPROVING SUPPLEMENTAL BUDGET APPROPRIATIONS TO THE TOWN OF FIRESTONE'S 2020 BUDGET

Mayor Sindelar opened the public hearing for Resolution 20-107 and Resolution 20-108 at 8:19 pm.

AJ Krieger, Town Manager, presented to the Board of Trustees.

Drew Peterson gave public comment regarding Agenda Item 8d, Resolution 20-107.

Kathy Moore gave public comment regarding Agenda Item 8d, Resolution 20-107.

Mr. Krieger responded to Board questions regarding the DOLA grant amount, if Firestone is self-sustaining water-wise, if the Town would experience immediate growth following the availability of water, and if he would clarify the purpose of the water use rate increases.

Mayor Sindelar closed the public hearing at 9:09 pm.

Motion by Trustee Conyac, **second** by Trustee Doherty, to Approve **Resolution 20-107**: A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FIRESTONE, COLORADO, APPROVING SUPPLEMENTAL BUDGET APPROPRIATIONS TO THE TOWN OF FIRESTONE'S 2020 BUDGET

Roll Call Vote:

Yes: Trustee Conyac, Trustee Whelan, Trustee Meiring, Mayor Pro Tem Jimenez, Trustee Doherty, Trustee Sharp

No: None

Abstain: None

Motion carried.

8.e. PUBLIC HEARING: Resolution 20-108: A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FIRESTONE, COLORADO, SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE TOWN OF FIRESTONE, COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY, 2021 AND ENDING ON THE LAST DAY OF DECEMBER, 2021

Mayor Sindelar opened the public hearing for Resolution 20-107 and Resolution 20-108 at 8:19 pm.

AJ Krieger, Town Manager, presented to the Board of Trustees.

Drew Peterson gave public comment regarding Agenda Item 8d, Resolution 20-107.

Kathy Moore gave public comment regarding Agenda Item 8d, Resolution 20-107.

Mr. Krieger responded to Board questions regarding the DOLA grant amount; if Firestone is self-sustaining water-wise, would the Town experience immediate growth following the availability of water, and if he would clarify the purpose of water use rate increases.

Mayor Sindelar closed the public hearing at 9:09 pm.

Motion by Mayor Pro Tem Jimenez, **second** by Trustee Conyac, to Approve **Resolution 20-108**: A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FIRESTONE, COLORADO, SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE TOWN OF FIRESTONE, COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY, 2021 AND ENDING ON THE LAST DAY OF DECEMBER, 2021

Roll Call Vote:

Yes: Trustee Conyac, Trustee Whelan, Trustee Meiring, Mayor Pro Tem Jimenez, Trustee Doherty, Trustee Sharp

No: None

Abstain: None

Motion carried.

8.f. Resolution 20-109: A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FIRESTONE, COLORADO, APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNTS AND FOR THE PURPOSES AS SET FORTH BELOW, FOR THE 2021 BUDGET YEAR

Motion by Mayor Pro Tem Jimenez, **second** by Trustee Sharp, to Approve **Resolution 20-109**: A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FIRESTONE, COLORADO, APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNTS AND FOR THE PURPOSES AS SET FORTH

BELOW, FOR THE 2021 BUDGET YEAR

Roll Call Vote:

Yes: Trustee Conyac, Trustee Whelan, Trustee Meiring, Mayor Pro Tem Jimenez, Trustee Doherty, Trustee Sharp

No: None

Abstain: None

Motion carried.

9. Public Comment *(maximum time permitted for all Public Comment is 30 minutes)

There was no one present that wished to give public comment.

10. Reports

AJ Krieger, Town Manager, reported that the Central Park scope of work is anticipated for the December 9, 2020 Board of Trustees meeting. Mr. Krieger reported on a post on social media regarding anticipated changes to the Police Department Court Room. Mr. Krieger responded to Board questions regarding the Training Room and clarified that no changes are planned for the Training Room.

Trustee Whelan expressed appreciation for citizens' engagement and requested residents reach out to the Board when concerns arise. Trustee Whelan expressed interest in exploring Dr. Williamson's public comment.

Trustee Conyac expressed that he, too, is interested in exploring Dr. Williamson's offer. Trustee Conyac reported on a recent meeting with Neighbors Point HOA regarding the park.

Trustee Sharp acknowledged that some public comment sent via email was not received by all the trustees due to errors in the email addresses. Trustee Sharp reported on Two Hunters Park. Trustee Sharp expressed appreciation for Erin Martinez and all she did to construct Two Hunters Park. Trustee Sharp expressed appreciation for citizen comments and acknowledged that it is a really hard time. Trustee Sharp also reported that Santa Cops are bringing light to the Town during this difficult time.

Mayor Pro Tem Jimenez expressed appreciation for the Christmas lights. Mayor Pro Tem Jimenez thanked the Public Works Department for hanging the lights. Mayor Pro Tem Jimenez acknowledged Chief Iancino for his accreditation. Mayor Pro Tem Jimenez reported on the anticipated changes to the Court Room. Mayor Pro Tem Jimenez expressed appreciation for the Police Department, the officers, and their service.

Trustee Meiring reported that some public comment sent via email was not received by all the trustees due to errors in the email addresses. Trustee Meiring also reported that the St. Vrain Valley School District would be transitioning to fully remote learning until January 2021. Trustee Meiring encouraged everyone to take the necessary precautions and steps to control the virus.

Mayor Sindelar thanked everyone for their service to the Town.

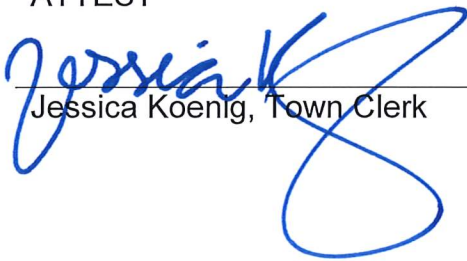
10.a. Frederick-Firestone Fire Protection District 2020 Third Quarter Service Report *(report only)*

11. Adjournment

Motion by Trustee Conyac, **second** by Trustee Doherty, to Adjourn at 9:32 pm, All in Favor,
Motion carried.

Introduced and Approved the 9th of December, 2020.

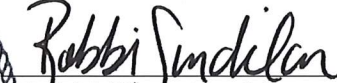
ATTEST



Jessica Koenig, Town Clerk



TOWN OF FIRESTONE, COLORADO



Bobbi Sindelar, Mayor