

TOWN OF FIRESTONE, COLORADO
Board of Trustees Regular Meeting
MINUTES
February 10, 2021

1. Access Information

1.a. Town of Firestone is inviting you to a scheduled Zoom meeting.

Topic: 02-10-2021 Board of Trustees Meeting

Time: Feb 10, 2021 07:15 PM Mountain Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/82736886823?pwd=SEY3QlZhMFNvMGh0cnhnNGhVZFBoZz09>

Meeting ID: 827 3688 6823

Passcode: 292330

One tap mobile

+16699009128,,82736886823#,,,,*292330# US (San Jose)

+12532158782,,82736886823#,,,,*292330# US (Tacoma)

Dial by your location

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

Meeting ID: 827 3688 6823

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Find your local number: <https://us02web.zoom.us/j/82736886823?pwd=SEY3QlZhMFNvMGh0cnhnNGhVZFBoZz09>

2. Call to Order & Roll Call

The Board of Trustees of the Town of Firestone met for a Regular Meeting on February 10, 2021, at the Police Department & Municipal Court Building, 2 Park Avenue, Firestone, Colorado. Mayor Sindelar called the meeting to order at 7:16 pm.

The following were present upon the call of the roll:

Mayor: Bobbi Sindelar

Mayor Pro-tem: Frank A. Jimenez

Trustees: Don Conyac
David Whelan
Samantha Meiring
Sean Doherty

Doug Sharp

Staff: **Present:** Jan Sloat, Director of Human Resources; Dave Lindsay, Engineer; Paula Mehle, Director of FURA & Economic Development; Raelynn Ferrera, Assistant to the Town Manager; Katie Hansen, Director of Communications; Jessica Clanton, Director of Finance; Julie Pasillas, Director of Public Works; Todd Bjerkaas, Director of Planning; Marty Osthoff, Planning Manager; Jessica Koenig, Town Clerk; AJ Krieger, Town Manager; & William Hayashi, Town Attorney

3. Pledge of Allegiance

Mayor Sindelar led the pledge of allegiance.

4. Approval of Agenda

Motion by Trustee Whelan, **second** by Trustee Sharp, to Amend the Agenda to move Agenda Item 6e (Resolution 21-23) to the Discussion/Action section in between Agenda Item 8f and 8g.

Roll Call Vote:

Yes: Trustee Conyac, Trustee Whelan, Trustee Meiring, Mayor Pro Tem Jimenez, Trustee Doherty, Trustee Sharp

No: None

Abstain: None

Motion carried.

Motion by Trustee Conyac, **second** by Trustee Whelan, to Approve the Agenda as amended, All in Favor, Motion carried.

5. Public Comment *(maximum time permitted for all Public Comment is 30 minutes)

There was no one present that wished to give public comment.

6. Consent Agenda

Motion by Trustee Whelan, **second** by Mayor Pro Tem Jimenez, to Approve the Consent Agenda

Roll Call Vote:

Yes: Trustee Conyac, Trustee Whelan, Trustee Meiring, Mayor Pro Tem Jimenez, Trustee Doherty, Trustee Sharp

No: None

Abstain: None

Motion carried.

6.a. Approval of January 27, 2021 Meeting Minutes

6.b. Approval of January 20, 2021 Meeting Minutes

- 6.c. **Resolution 21-15**: A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FIRESTONE, COLORADO, APPROVING AN AGREEMENT BETWEEN THE TOWN OF FIRESTONE AND AUDIO VISUAL INNOVATIONS, INC., FOR AV SUPPORT SERVICE
- 6.d. **Resolution 21-22**: A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FIRESTONE, COLORADO, ADOPTING THE TOWN OF FIRESTONE WORKING RESERVE POLICY
- 6.f. **Resolution 21-24**: A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FIRESTONE, COLORADO, ADOPTING THE TOWN OF FIRESTONE TRAVEL POLICY
- 6.g. **Resolution 21-25**: A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FIRESTONE, COLORADO, APPROVING AN AGREEMENT BETWEEN THE TOWN OF FIRESTONE AND VECTOR DISEASE CONTROL INTERNATIONAL LLC FOR INTEGRATED MOSQUITO MANAGEMENT SERVICES
- 6.h. **Resolution 21-26**: A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FIRESTONE, COLORADO, APPROVING AN AGREEMENT BETWEEN THE TOWN OF FIRESTONE AND L.E.R., INC., DBA RENNER SPORTS SURFACES, FOR THE SURFACING OF PICKLEBALL COURTS AT SETTLERS PARK

7. Presentation

- 7.a. 2020 Municipal Court Report

8. Discussion/Action

- 8.a. Appointment to the Planning & Zoning Commission

Mayor Sindelar appointed Amber Harper to the Planning & Zoning Commission for the remainder of a term expiring on 01/2025.

- 8.b. **Resolution 21-27**: A RESOLUTION OF THE BOARD OF TRUSTEES OF FIRESTONE, COLORADO, APPROVING THE SMALL BUSINESS RELIEF FUND ALLOCATION TERMS AND CONDITIONS BETWEEN THE TOWN OF FIRESTONE AND THE STATE

OF COLORADO

Motion by Trustee Conyac, **second** by Trustee Doherty, to Approve **Resolution 21-27**: A RESOLUTION OF THE BOARD OF TRUSTEES OF FIRESTONE, COLORADO, APPROVING THE SMALL BUSINESS RELIEF FUND ALLOCATION TERMS AND CONDITIONS BETWEEN THE TOWN OF FIRESTONE AND THE STATE OF COLORADO

Roll Call Vote:

Yes: Trustee Conyac, Trustee Whelan, Trustee Meiring, Mayor Pro Tem Jimenez, Trustee Doherty, Trustee Sharp

No: None

Abstain: None

Motion carried.

8.c. Resolution 21-28: A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FIRESTONE, COLORADO, AUTHORIZING A GRANT OF A UTILITY EASEMENT TO UNITED POWER, INC. PERTAINING TO THE FIRESTONE RESERVOIR NO. 1 PROPERTY

Motion by Trustee Meiring, **second** by Trustee Conyac, to Approve **Resolution 21-28**: A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FIRESTONE, COLORADO, AUTHORIZING A GRANT OF A UTILITY EASEMENT TO UNITED POWER, INC. PERTAINING TO THE FIRESTONE RESERVOIR NO. 1 PROPERTY

Roll Call Vote:

Yes: Trustee Conyac, Trustee Whelan, Trustee Meiring, Mayor Pro Tem Jimenez, Trustee Doherty, Trustee Sharp

No: None

Abstain: None

Motion carried.

8.d. Resolution 21-29: A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FIRESTONE, COLORADO, ACCEPTING A GRANT OF TEMPORARY CONSTRUCTION EASEMENT FROM LG EVERIST, INC. FOR CONSTRUCTION OF IMPROVEMENTS RELATED TO THE DIVERSION OF WATER FROM LAST CHANCE DITCH TO THE FIRESTONE RESERVOIR NO. 1 PROPERTY

Motion by Trustee Meiring, **second** by Trustee Doherty, to Approve **Resolution 21-29**: A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FIRESTONE, COLORADO, ACCEPTING A GRANT OF TEMPORARY CONSTRUCTION EASEMENT FROM LG EVERIST, INC. FOR CONSTRUCTION OF IMPROVEMENTS RELATED TO THE DIVERSION OF WATER FROM LAST CHANCE DITCH TO THE FIRESTONE RESERVOIR NO. 1 PROPERTY

Roll Call Vote:

Yes: Trustee Conyac, Trustee Whelan, Trustee Meiring, Mayor Pro Tem Jimenez, Trustee Doherty, Trustee Sharp

No: None

Abstain: None

Motion carried.

- 8.e. **Resolution 21-30**: A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FIRESTONE, COLORADO, ACCEPTING A GRANT OF TEMPORARY CONSTRUCTION EASEMENT FROM TRICYCLE LANE TEXAS, LLC FOR CONSTRUCTION OF AN IRRIGATION DITCH AND STORM DRAINAGE IMPROVEMENTS

Motion by Trustee Sharp, **second** by Mayor Pro Tem Jimenez, to Approve **Resolution 21-30**: A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FIRESTONE, COLORADO, ACCEPTING A GRANT OF TEMPORARY CONSTRUCTION EASEMENT FROM TRICYCLE LANE TEXAS, LLC FOR CONSTRUCTION OF AN IRRIGATION DITCH AND STORM DRAINAGE IMPROVEMENTS

Roll Call Vote:

Yes: Trustee Conyac, Trustee Whelan, Trustee Meiring, Mayor Pro Tem Jimenez, Trustee Doherty, Trustee Sharp

No: None

Abstain: None

Motion carried.

- 8.f. **Resolution 21-31**: A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FIRESTONE, COLORADO, APPROVING AN AGREEMENT BETWEEN THE TOWN OF FIRESTONE AND STANTEC CONSULTING SERVICES, INC., FOR A TECHNICAL SLOPE PROTECTION ANALYSIS

Motion by Trustee Whelan, **second** by Trustee Conyac, to Approve **Resolution 21-31**: A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FIRESTONE, COLORADO, APPROVING AN AGREEMENT BETWEEN THE TOWN OF FIRESTONE AND STANTEC CONSULTING SERVICES, INC., FOR A TECHNICAL SLOPE PROTECTION ANALYSIS

Roll Call Vote:

Yes: Trustee Conyac, Trustee Whelan, Trustee Meiring, Mayor Pro Tem Jimenez, Trustee Doherty, Trustee Sharp

No: None

Abstain: None

Motion carried.

- 6.e. **Resolution 21-23**: A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FIRESTONE, COLORADO, ADOPTING THE TOWN OF FIRESTONE DEBT MANAGEMENT POLICY

Motion by Trustee Whelan, **second** by Trustee Conyac, to Amend the Debt Management Policy to remove the redlines on the fourth paragraph of page one, "Prior to pursuing long-term financing, a refunding, or restructuring of debt, the Town Manager will prepare and present to the Town Board a resolution of intent to issue debt and authorization of Town staff to proceed with the necessary preparations. The Town may only issue debt upon the approval of a simple majority vote by the entire Town Board", associated with **Resolution 21-23**: A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FIRESTONE, COLORADO, ADOPTING THE TOWN OF FIRESTONE DEBT MANAGEMENT POLICY

Roll Call Vote:

Yes: Trustee Conyac, Trustee Whelan, Trustee Meiring, Mayor Pro Tem Jimenez, Trustee Doherty, Trustee Sharp

No: None

Abstain: None

Motion carried.

Motion by Mayor Pro Tem Jimenez, **second** by Trustee Doherty, to Approve **Resolution 21-23**: A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FIRESTONE, COLORADO, ADOPTING THE TOWN OF FIRESTONE DEBT MANAGEMENT POLICY, as amended.

Roll Call Vote:

Yes: Trustee Conyac, Trustee Whelan, Trustee Meiring, Mayor Pro Tem Jimenez, Trustee Doherty, Trustee Sharp

No: None

Abstain: None

Motion carried.

8.g. George Heath Scholarship Program

9. Public Comment *(maximum time permitted for all Public Comment is 30 minutes)

There was no one present that wished to give public comment.

10. Reports

10.a. Staff

Raelynn Ferrera, Assistant to the Town Manager, reported on the Board's new devices using CARES funds. Ms. Ferrera requested a consensus from the Board on their device of choice.

AJ Krieger, Town Manager, reported on the latest draft of the Old Town Subarea Study RFQ. Mr. Krieger inquired if there were any comments or questions on the RFQ and if two Trustees would participate in the interview and selection process.

The Board reached a consensus that Trustee Doherty and Trustee Whelan would participate in the Old Town Subarea Working Group and that Mayor Sindelar would serve as an Alternate.

Jessica Koenig, Town Clerk, reported on the upcoming Chat with Trustees event on Saturday, February 20, 2021, from 1:00 pm - 3:00 pm.

10.b. Mayor

10.c. Trustees

Trustee Doherty reported on DRCOG and an upcoming Affordable Housing Roundtable in addition to meeting conflicts between DRCOG and the Board of Trustees.

Mayor Pro Tem Jimenez reported on the St. Vrain Water Authority meeting on Monday. Mayor Pro Tem Jimenez reported that St. Vrain Water Treatment Plant construction is proceeding as expected with a substantial completion date of October 2021. Mayor Pro Tem Jimenez reported that he attended a meeting with the Carbon Valley Recreation District and discussed upcoming plans concerning Central Park.

Trustee Sharp reported on the Chat with Trustees' previous event. Trustee Sharp inquired on progress with Allo concerning broadband.

Trustee Meiring reported on the upcoming Colorado Municipal League Policy Meeting this Friday.

11. Executive Session

11.a. An executive session pursuant to C.R.S. 24-6-402(4)(b) for a conference with special counsel for the Town of Firestone for the purpose of receiving legal advice on specific legal questions regarding the Town's consideration of the annexation of property

Motion by Trustee Whelan, **second** by Trustee Conyac, to go into an executive session pursuant to C.R.S. 24-6-402(4)(b) for a conference with special counsel for the Town of Firestone for the purpose of receiving legal advice on specific legal questions regarding the Town's consideration of the annexation of property, All in Favor, **Motion carried.**

open: 8:43 pm

close: 10:04 pm

12. Adjournment

Motion by Trustee Conyac, **second** by Trustee Sharp, to Adjourn at 10:06 pm, All in Favor, **Motion carried.**

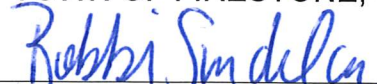
Introduced and Approved the 24th of February, 2021.

ATTEST


Jessica Koenig, Town Clerk



TOWN OF FIRESTONE, COLORADO


Bobbi Sindelar, Mayor