

TOWN OF FIRESTONE, COLORADO
Board of Trustees Regular Meeting
MINUTES
June 14, 2023

1. Call to Order & Roll Call

The of the Town of Firestone met for a Regular Meeting on June 14, 2023, at the Police Department & Municipal Court building, 9900 Park Avenue, Firestone, Colorado. Mayor Peterson called the meeting to order at 06:30 PM

The following were present upon the call of the roll:

Mayor: Drew Peterson
Mayor Pro-tem: Frank A. Jimenez
Trustees: Don Conyac
David Whelan
Matt Holcomb
Sean Doherty
Doug Sharp

Staff: **Present:** Jan Sloat, Director of Human Resources; Matt Wiederspahn, Town Engineer; Paula Mehle, Director of FURA & Economic Development; Raelynn Ferrera, Assistant to the Town Manager; Katie Hansen, Director of Marketing & Communications; Jessica Clanton, Director of Finance; Julie Pasillas, Director of Public Works; Todd Bjerkaas, Director of Planning & Development; Marty Ostholhoff, Planning Manager; David Angelo, Chief of Police; Kristi K. Bashor, Town Clerk; AJ Krieger, Town Manager; & William Hayashi, Town Attorney

2. Pledge of Allegiance

Mayor Peterson led the pledge of allegiance.

3. Approval of Agenda

Motion by Trustee Sharp, **second** by Mayor Pro Tem Jimenez, to Approval of Agenda All in Favor, **Motion carried.**

4. Public Comment *(maximum time permitted for all Public Comment is 30 minutes)

Dawn Ramin Voiced concern regarding the information on items on the website and the complexity of the descriptions of items.

Betty Heath spoke regarding Resolution 23-76 and the vision it shows that the Town Manager has in strategic timing and moving the town forward. She also praised the work being done on Hart Park.

5. Consent Agenda

Motion by Trustee Doherty, **second** by Mayor Pro Tem Jimenez, to approve the Consent Agenda

Roll Call Vote:

Yes: Trustee Conyac, Trustee Whelan, Mayor Pro Tem Jimenez, Trustee Doherty, Trustee Sharp, Trustee Holcomb

No: None

Abstain: None

Motion carried

- a. Approval of May 17, 2023 BoT Special Meeting Minutes
- b. Approval of May 24, 2023 Regular BoT Meeting Minutes
- c. **Resolution 23-68:** A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FIRESTONE, COLORADO, EXTENDING THE APPROVAL OF A MINOR SUBDIVISION PLAT FOR CERTAIN REAL PROPERTY LOCATED WITHIN FIRELIGHT PARK MINOR SUBDIVISION

6. Presentation

a. **Emergency Management Plan Updates**

Merrie Garner, Emergency Management Coordinator with the Frederick-Firestone Fire Protection District, Presented the Emergency Management Plan to the Board.

7. Land Development

- a. **Ordinance 1029:** AN ORDINANCE OF THE BOARD OF TRUSTEES OF THE TOWN OF FIRESTONE, COLORADO, REPEALING AND REENACTING IN THEIR ENTIRETY CHAPTERS 15.04 (2018 INTERNATIONAL BUILDING CODE), 15.06 (2018 INTERNATIONAL RESIDENTIAL CODE), 15.08 (2023 NATIONAL ELECTRIC CODE), 15.10 (2018 INTERNATIONAL EXISTING BUILDING CODE), 15.12 (2018 INTERNATIONAL FUEL GAS CODE), 15.14 (2018 INTERNATIONAL MECHANICAL CODE), 15.16 (2018 INTERNATIONAL PLUMBING CODE), 15.18 (2018 INTERNATIONAL PROPERTY MAINTENANCE CODE), 15.32 (2018 INTERNATIONAL FIRE CODE), 15.20 (2018 INTERNATIONAL SWIMMING POOL AND SPA CODE) AND 15.36 (2018 INTERNATIONAL ENERGY CONSERVATION CODE) OF THE FIRESTONE MUNICIPAL CODE

Introduction of Ordinance 1029, an ordinance of the Board of Trustees of the town of Firestone, Colorado repealing and reenacting in their entirety chapter 15.04, 15.06, 15.08, 15.10, 15.12, 15.14, 15.06, 15.18, 15.32, 15.20, 15.36, of the Firestone Municipal Code.

8. Discussion/Action

- a. **Resolution 23-64:** A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FIRESTONE, COLORADO, APPROVING THE SECOND AMENDMENT TO CONSULTING SERVICES AGREEMENT BETWEEN THE TOWN OF FIRESTONE AND MCGRANE WATER ENGINEERING, LLC PERTAINING TO THE MOUNTAIN SHADOWS PARK WELL PUMP AND CONTROLS SHED PROJECT

Motion by Trustee Doherty, **second** by Trustee Conyac, to Approve **Resolution 23-64:** A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FIRESTONE, COLORADO, APPROVING THE SECOND AMENDMENT TO CONSULTING SERVICES AGREEMENT BETWEEN THE TOWN OF FIRESTONE AND MCGRANE WATER ENGINEERING, LLC PERTAINING TO THE MOUNTAIN SHADOWS PARK WELL PUMP AND CONTROLS SHED PROJECT

Roll Call Vote:

Yes: Trustee Conyac, Trustee Whelan, Mayor Pro Tem Jimenez, Trustee Doherty, Trustee Sharp, Trustee Holcomb

No: None

Abstain: None

Motion carried

- b. **Resolution 23-65:** A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FIRESTONE, COLORADO, APPROVING A CONSTRUCTION CONTRACT BETWEEN THE TOWN OF FIRESTONE AND SUN VALLEY ELECTRIC, INC. PERTAINING TO THE MOUNTAIN SHADOWS PARK WELL PUMP AND CONTROLS SHED PROJECT

Motion by Trustee Doherty, **second** by /Trustee Conyac, to Approve **Resolution 23-65:** A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FIRESTONE, COLORADO, APPROVING A CONSTRUCTION CONTRACT BETWEEN THE TOWN OF FIRESTONE AND SUN VALLEY ELECTRIC, INC. PERTAINING TO THE MOUNTAIN SHADOWS PARK WELL PUMP AND CONTROLS SHED PROJECT

Roll Call Vote:

Yes: Trustee Conyac, Trustee Whelan, Mayor Pro Tem Jimenez, Trustee Doherty, Trustee Sharp, Trustee Holcomb

No: None

Abstain: None

Motion carried

- c. **Resolution 23-67:** A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FIRESTONE, COLORADO, AUTHORIZING THE TOWN MANAGER TO PROVIDE NOTICE TO VECTRA BANK OF THE TOWNS RETIREMENT OF THE 2022 WATER ENTERPRISE REVENUE BONDS

Motion by Don Conyac, **second** by Matt Holcomb, to Approve **Resolution 23-67:** A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FIRESTONE, COLORADO, AUTHORIZING THE TOWN MANAGER TO PROVIDE NOTICE TO VECTRA BANK OF THE TOWNS RETIREMENT OF THE 2022 WATER ENTERPRISE REVENUE BONDS

Roll Call Vote:

Yes: Don Conyac, Trustee Whelan, Frank Jimenez, Sean Doherty, Trustee Sharp, Matt Holcomb
No: None
Abstain: None
Motion carried

- d. **Resolution 23-66:** A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FIRESTONE, COLORADO, APPROVING SUPPLEMENTAL BUDGET APPROPRIATIONS IN FISCAL YEAR 2023 AND ADOPTING AN AMENDED BUDGET FOR THE BUDGET YEAR 2023.

Motion by Trustee Doherty, **second** by Trustee Whelan, to approve **Resolution 23-66:** A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FIRESTONE, COLORADO, APPROVING SUPPLEMENTAL BUDGET APPROPRIATIONS IN FISCAL YEAR 2023 AND ADOPTING AN AMENDED BUDGET FOR THE BUDGET YEAR 2023.

Roll Call Vote:

Yes: Trustee Conyac, Trustee Whelan, Mayor Pro Tem Jimenez, Trustee Doherty, Trustee Sharp, Trustee Holcomb
No: None
Abstain: None
Motion carried

9. **Public Comment** *(maximum time permitted for all Public Comment is 30 minutes)

10. **Reports**

a. **Staff**

Katie Hansen, Director of Marketing and Communication reported on all upcoming Firestone events. Reported that the Community Survey is still open for citizens to fill out. Julie Pasilis, Director of Public Works updated the Board on the Mountain Shadows Bike Park. She also provided an update on Firestone Blvd. She reported that there were 27 participants in the Tree Limb cleanup day.

b. **Trustees**

The Mayor said he will be riding in a motorcycle side car with the American Legion in the parade. Trustee Sharp reported that he, Trustee Whelan and the Town Attorney have been working to refresh the PTRAB board responsibilities. Betty Health would like to see trade schools added to the Scholarship program. Katie Hansen was mentioned as having done an excellent job this year and would like the board to work with Katie to enlarge the program including Trade Schools. Trustee Holcomb spoke with Dominique McKee regarding Ribbon cutting for new businesses in Firestone at BoT meetings. Trustee Whelan said that at the last "Chat with a Trustee meeting" it was mentioned that the town website needs refreshing. He also asked about having a meeting with the St Vrain School district regarding the IGA. Trustee Whelan asked Raelynn Ferrera, Assistant Town Manager, for an update on Video streaming of the board meetings. Raelynn responded that the town is hoping to begin sometime in July.

11. **Executive Session**

12. Adjournment

Motion by Mayor Pro Tem Jimenez, **second** by Trustee Holcomb, to Adjournment
Roll Call Vote:

Yes: Trustee Conyac, Trustee Whelan, Mayor Pro Tem Jimenez, Trustee Doherty,
Trustee Sharp, Trustee Holcomb

No: None

Abstain: None

Motion carried

Introduced and Approved the DAY of MONTH YEAR

TOWN OF FIRESTONE, COLORADO



Drew A. Peterson, Mayor

ATTEST


Kristi K. Bashor, CMC, Town Clerk