



TOWN OF FIRESTONE
Planning & Zoning Commission
MINUTES
August 1, 2024

1. Call to Order & Roll Call

The Planning and Zoning Commission of the Town of Firestone met for a Regular Meeting on August 1, 2024, at the Police Department & Municipal Court building, 9900 Park Avenue, Firestone, Colorado. Chair Sutton called the meeting to order at 06:01 PM

The following were present upon the call of the roll:

Chair: Jim Sutton
Vice Chair: Tim Spiegelberg, Excused
Commissioners: Amber Harper
Dennis Haney
John Damsma
Patrick Hanafin
Pat Conner
Pat Young

Staff: **Present:** Eric DeBolt, IT Manager; Pam Howard, Planning Manager; Todd Bjerkaas, Director of Planning & Development; and Missy Carranco, Deputy Town Clerk.

2. Pledge of Allegiance

Chair Sutton led the pledge of allegiance.

3. Approval of Agenda

Motion by Commissioner Haney, **second** by Commissioner Harper, for the Approval of Agenda All in Favor, **Motion carried.**

4. Approval of Minutes

a. Approval of the June 6, 2024, Planning and Zoning Commission Meeting Minutes

Motion by Commissioner Damsma, **second** by Commissioner Harper, for Approval of Minutes All in Favor, **Motion carried.**

5. Public Comment * (maximum time permitted for all Public Comment is 30 minutes)

There were no individuals who came forward to provide public comment.

6. Public Hearings

- a. **Public Hearing: Resolution PC 24-04:** A RESOLUTION OF THE FIRESTONE PLANNING AND ZONING COMMISSION RECOMMENDING APPROVAL OF A SPECIAL REVIEW USE APPLICATION TO OPERATE A FAMILY CHILD CARE HOME (LARGE) ON REAL PROPERTY LOCATED ON LOT 5, BLOCK 2, OAK MEADOWS PUD FILING 1

Commissioner Hanafin recused himself from the Public Hearing due to the proximity of his residence to the property under consideration. The distance from his property lot line to the nearest corner of the subject property is approximately 255 feet, which falls within the Town's 300-foot mailed notice distance. He excused himself from this and the remainder of the meeting.

Public Hearing Resolution PC 24-04 was opened by Chair Sutton. Pam Howard, Planning Manager with the Town of Firestone, provided a presentation on Resolution PC 24-02, covering a special review use application to operate a family child care home (large) on real property located on lot 5, block 2, Oak Meadows PUD Filing 1. Following this, Maribel Z. Urbina, owner Little Steps--Pasitos, LLC presented her case.

Chair Sutton opened the floor for public comments, but no one came forward.

The Commissioners proceeded with their questions to both the staff and the business owner, seeking clarifications. Pam Howard and Jane Martin, a support representative for Maribel Z. Urbina with United Way Weld County, responded to the questions.

Chair Sutton closed the public hearing.

Motion by Commissioner Haney, **second** by Commissioner Harper, to Approve Public Hearing Resolution PC 24-04

Roll Call Vote:

Yes: Commissioner Haney, Commissioner Damsma, Commissioner Harper,
Commissioner Young

No: Commissioner Conner

Abstain: None

Motion carried

7. Staff Reports

Pam Howard, Planning Manager, reported that the Board of Trustees has changed their meeting times to 6:00 PM going forward.

8. Commissioner Comments

9. **Adjournment**

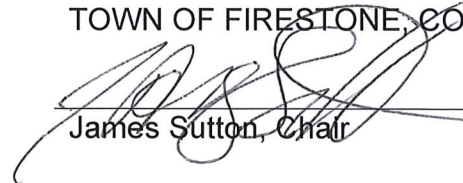
Motion by Commissioner Damsma, **second** by Commissioner Harper, to adjourn. All in Favor, **Motion carried.**

Introduced and Approved the 5th of September, 2024

ATTEST


Missy Carranco, Secretary

TOWN OF FIRESTONE, COLORADO


James Sutton, Chair