



BOARD OF TRUSTEES
REGULAR MEETING AGENDA

April 25, 2018
7:00 PM
151 Grant Avenue
Firestone, CO 80520

- 1. Call to Order & Roll Call**
- 2. Pledge of Allegiance**
- 3. Approval of Agenda**
- 4. Public Comment** *(maximum time permitted for all Public Comment is 30 minutes)
- 5. Consent Agenda**
 - 5.a.** Approval of March 28, 2018, April 11, 2018 & April 18, 2018 Minutes
 - 5.b.** Approval of Accounts Payable April 25, 2018 & Summary of Financials
 - 5.c.** March 2018 Cash Investment Summary
 - 5.d.** McClure Avenue Extension Construction - Change Order No. 2 & Payment Application No. 3
 - 5.e.** Adding a Work Session Meeting for Wednesday, June 6, 2018 @ 7:00 pm and cancelling Wednesday, June 20, 2018.
 - 5.f.** DStreet Addendum for Photography
- 6. Presentations** Santa Cops Presentation-Beverly Medina
 - 6.a.** Santa Cops Presentation - Beverly Medina
- 7. Discussion/Action**
 - 7.a.** Trustee Board, Commissions and Committee Appointments
 - 7.a.i.** Discussion/Direction/Action - Appointment of Citizen Cultural Committee Members for Two-year Terms Commencing April 25, 2018

* Individuals that desire to address the Board of Trustees are requested to sign up at the table at the entrance to the meeting room. Each individual will be provided an opportunity to speak (limited to two minutes) during Public Comment. Maximum time permitted for all Public Comment is 30 minutes.

If you need special assistance in order to participate in a Board of Trustees meeting, please contact the Town Manager's Office at 303-833-3291 in advance of the meeting to make arrangements. A forty-eight-hour notice is requested.

- 7.a.ii.** Discussion/Direction/Action - Appointment of Citizen Parks, Trails, & Recreation Advisory Board Members for Two-year terms commencing April 25, 2018
- 7.a.iii.** Discussion/Direction/Action - Appointment of Citizen Finance Committee Members for Two-year Terms Commencing April 25, 2018
- 7.a.iv.** Discussion/Directions/Action - Trustee Appointments to Standing committees
 - 7.a.iv.1.** Cultural Committee - Two Trustees
 - 7.a.iv.2.** Finance Committee - Two Trustees
 - 7.a.iv.3.** Parks, Trails & Recreation Advisory board - Trustee Appointed by Mayor
 - 7.a.iv.4.** Parks, Trails & Recreation Advisory Board - Trustee Appointed by Board
- 7.a.v.** Discussion/Direction/Action - Trustee Appointments - Liaison Committees
 - 7.a.v.1.** Colorado Municipal League (CML) Policy Committee - Trustee & Alternate
 - 7.a.v.2.** Resolution Appointing the DRCOG Representative and Alternate
 - 7.a.v.3.** I-25 Coalition - Trustee
 - 7.a.v.4.** North Area Transportation Alliance (NATA) - Trustee
- 7.a.vi.** Discussion/Direction/Action - Trustee Appointments - Ad Hoc Committees
 - 7.a.vi.1.** Frederick-Firestone Fire Protection District Strategic Planning Committee - Trustee Sharp

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7.b. Non-Potable Irrigation System Pipeline Study Engineering Contract

7.c. Discussion/Direction/Action of Memorial at Harney Park

8. Public Comment *(maximum time permitted for all Public Comment is 30 minutes)

9. Reports

9.a. Staff

9.b. Mayor

9.c. Trustees

9.d. Committee Updates

10. Adjournment

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TOWN OF FIRESTONE, COLORADO
Board of Trustees Special Meeting
March 28, 2018

1. CALL TO ORDER & ROLL CALL

The Board of Trustees of the Town of Firestone met in Special Session on March 28, 2018, at the Town Hall, 151 Grant Avenue, Firestone, Colorado. Mayor Sorensen called the meeting to order at 6:01 p.m.

The following were present upon the call of the roll:

Mayor: Paul Sorensen
Mayor Pro-tem: Bobbi Sindelar (late 6:15 pm)
Trustees: John Damsma
Doug Sharp
Samantha Meiring (Absent-excused)
George Heath
Drew Peterson

Staff: Sam Light, Town Attorney
Lisa Bartley, Town Clerk Pro-tem

2. PLEDGE OF ALLEGIANCE

Mayor Sorensen led the Pledge of Allegiance

3. EXECUTIVE SESSION

Open 6:04 PM Close: 7:17 PM

a. Executive Session for the Purpose of Consultation with the Town Attorney for Specific Legal Questions Pursuant to C.R.S. Section 24-6-402(4)(b), Regarding Legal Issues Related to Contract & Personnel Matters

Motion by Trustee Damsma, **second** by Trustee Sharp to adjourn into Executive Session as stated above. All in favor, **Motion carried.**

b. Executive Session For Discussion of a Personnel Matter Pursuant to C.R.S.

Section 24-6-402(4)(f), Regarding Town Manager Resignation

Attorney Light Noted that the proposed Executive Session for a personnel matter and that the employee had not requested discussion of the matter in open session.

Motion by Trustee Sharp, **second** by Trustee Peterson to adjourn into Executive Session as stated above. All in favor, **Motion carried.**

Present for both Executive Sessions as state above: Attorney, Sam Light; Mayor Sorensen, Mayor Pro-tem Sindelar (late at 6:15 pm); Trustees: Sharp, Damsma, Heath & Peterson.

4. REPORT FROM EXECUTIVE SESSION

Town Attorney Light reported the Executive Session was for the purpose of consultation with the Town Attorney for specific legal questions and for a personnel matter pursuant to C.R.S. Sections 24-6-402 (4)(b) and -402(4)(f).

Motion by Trustee Sharp, **second** by Trustee Peterson, to place Town Manager, Bruce Nickerson on paid Administrative Leave effective immediately until April 6, 2018 at 5:00 pm and to waive the thirty (30) day notice period found in Section 2 of the Town Manager Employment Agreement and that the Mayor be authorized to provide a letter to the Manager regarding said Administrative Leave. **Voice vote:** Sindelar, Heath, Sharp & Damsma – aye – Peterson – nay. **Motion carried, 4-1.**

Motion by Trustee Peterson, **second** by Trustee Damsma, that Julie Pasillas, Director of Community Resources , be designated and authorized to sign checks and other documents in place of the Town Manager in circumstances whenever the Town Manager's signature is otherwise required until further action by the Board. **Motion Carried**, All in Favor.

Motion by Trustee Sharp, **second** by Mayor Pro-tem Sindelar, that the Senior Planner, Tracy Case, be designated and authorized to perform the duties of the Director of Planning, until further action by the Board. **Motion Carried**, All in Favor.

Motion by Trustee Damsma, **second** by Trustee Peterson, that Town Staff (primarily HR and Town Attorney) identify a plan & process for recruiting an Interim and Permanent Town Manager and a Director of Planning, as the Director of Planning responsibilities are currently being performed as part of the Town manager's duties, and that the Board discuss these options at the next regularly scheduled Board meeting on Wednesday, April 11, 2018.

5. ADJOURNMENT

Motion by Trustee Heath, **second** by Trustee Peterson, to adjourn the meeting.

Motion carried, All in Favor. The meeting was adjourned at 7:17 p.m.

TOWN OF FIRESTONE, COLORADO

Paul Sorensen, Mayor

ATTEST

Lisa Bartley, Town Clerk Pro-tem

TOWN OF FIRESTONE, COLORADO
Board of Trustees Regular Meeting
April 11, 2018

1. CALL TO ORDER & ROLL CALL

The Board of Trustees of the Town of Firestone met for a Special Meeting on April 11, 2018, at the Town Hall, 151 Grant Avenue, Firestone, Colorado. Mayor Sorensen called the meeting to order at 7:02 p.m.

The following were present upon the call of the roll:

Mayor: Paul Sorensen

Mayor Pro-tem: Bobbi Sindelar

Trustees: John Damsma
George Heath
Samantha Meiring
Drew Peterson
Doug Sharp

Staff: **Present:** Sam Light, Town Attorney; David Lindsay, Town Engineer; Jennifer Weinberger, Asst Town Manager; Marjorie Wickham, Finance Controller; Tracy Case, Senior Planner; Julie Pasillas, Director of Community Resources; Becky Schol, Communications; & Lisa Bartley, Town Clerk Pro-tem; Leah Vanarsdall, Town Clerk; Ellie Garza, THK..

2. PLEDGE OF ALLEGIANCE

Mayor Sorensen led the Pledge of Allegiance.

3. APPROVAL OF AGENDA

Motion by Trustee Heath, **second** by Mayor Pro-tem Sindelar, to Approve Agenda.

Motion passed, all in favor.

4. CONSENT AGENDA

Motion by Trustee Damsma, **second** by Trustee Peterson, to Approve Consent Agenda.

Roll Call Vote: Trustee Damsma – yes, Trustee Sharp – yes, Mayor Pro-tem Sindelar – yes, Trustee Meiring – yes, Trustee Heath – yes, Trustee Peterson – yes.. **Motion passed**, all in favor

5. SWEARING IN OF NEW BOARD/BREAK

a. Swearing in of New Mayor and Trustees by Municipal Judge Paul Basso
Bobbi Sindelar – Mayor
Samantha Meiring – Trustee
Frank A Jimenez – Trustee
Don Conyac – Trustee

6. PRESENTATIONS

George K Baum – Update on Certificates of Participation Financing

Butler Snow Fee Increase Request – **Motion** by Trustee Peterson, **second** by Trustee Sharp, to approve the increase of \$5000 from \$65000.00 to \$70,000.00 for Bond Counsel Butler Snow fees related to the release of a portion of Central Park

related to the Police Station. **Roll Call Vote:** Trustee Heath-yes, Trustee Sharp-yes, Trustee Conyac-yes, Trustee Meiring-yes, Trustee Jimenez-yes, Trustee Peterson.-yes.

7. PUBLIC COMMENT

Trent John – 10252 Echo Cir, Firestone – Dave Sutton yields 2:00 minutes to Mr John
Kirk Frye – 318 Granville Ave, Firestone
Andrea Sutton – 2442 Tabor St, Berthoud

8. PROCLAMATION – Brian Young, Principal of St Vrain School Dist
Autism Awareness Month

9. PUBLIC HEARINGS –

Public Comment: None Presented by: Mikki 625 Main St, Longmont

Open: 8:35 pm Closed 8:42 pm

- a. Holiday Inn Express FDP - **RESOLUTION NO. 18-18:** A RESOLUTION APPROVING A FINAL DEVELOPMENT PLAN FOR HOLIDAY INN EXPRESS #17147(A)

Motion by Trustee Meiring, **second** by Trustee Sharp for all materials included in Board packet, public comments received regarding the presentation and power point presentation presented this evening, additionally applicable criteria, which include the Town of Firestone's zoning and sub-division regulations and the Town of Firestone's Development Regulations. **Voice Vote**, All in Favor, **Motion carried**.

Motion by Trustee Peterson, **second** by Trustee Heath to approve **RESOLUTION NO. 18-18:** A RESOLUTION APPROVING A FINAL DEVELOPMENT PLAN FOR HOLIDAY INN EXPRESS #17147(A). **Roll Call Vote:** Trustee Meiring – yes, Trustee Jimenez – yes, Trustee Peterson – yes, Trustee Heath – yes, Trustee Sharp – yes, Trustee Conyac – yes. **Motion passed**, all in favor.

Public Comment: None Presented by: Jeff – 1885 Sun S t, Longmont

Open: 8:47 pm Closed 8:58 pm

- b. Lot 5 High Plains Marketplace Final Development Plan – **Resolution 18-19:** A RESOLUTION APPROVING A FINAL DEVELOPMENT PLAN FOR LOT 5 HIGH PLAINS MARKETPLACE

Motion by Mayor Pro-tem Peterson, **second** by Trustee Meiring for all materials included in Board packet, public comments received regarding the presentation and power point presentation presented this evening, all written comments for the application including emails or other correspondence that has been received from the public or has been referred, proofs of publication, notices and mailing of notices, additionally applicable criteria, which include the Town of Firestone's MasterPlan, zoning and sub-division development regulations and the Town of Firestone's Development Regulations. **Voice Vote**, All in Favor, **Motion carried**.

Motion by Mayor Pro-tem Peterson, **second** by Trustee Jimenez to approve **Resolution 18-19:** A RESOLUTION APPROVING A FINAL DEVELOPMENT PLAN FOR LOT 5 HIGH PLAINS MARKETPLACE. **Roll Call Vote:** Mayor Pro-tem Peterson – yes, Trustee Jimenez – yes, Trustee Meiring – yes, Trustee Conyac – yes, Trustee

Sharp – yes, Trustee Heath – yes. **Motion passed**, all in favor

Public Comment: None

Open: 9:10 pm Closed 9:20 pm

- c. Central Park Second Filing Final Plat – **Resolution 18-20**: A RESOLUTION APPROVING A FINAL PLAT FOR FIRESTONE CENTRAL PARK SECOND FILING

Motion by Trustee Sharp, **second** by Trustee Conyac for all application materials included in Board packet, all written correspondence public comments including emails received regarding the presentation from referrals and other entities, and power point presentation presented this evening, proofs of publication, notices and mailing of notices, additionally applicable criteria, which include the Town of Firestone's MasterPlan, zoning and sub-division regulations, Development Regulations. **Voice Vote**, All in Favor, **Motion carried**.

Motion by Mayor Pro-tem Peterson, second by Trustee Sharp to approve **Resolution 18-20**: A RESOLUTION APPROVING A FINAL PLAT FOR FIRESTONE CENTRAL PARK SECOND FILING. **Roll Call Vote**: Trustee Jimenez – yes, Trustee Meiring – yes, Trustee Conyac – yes, Trustee Sharp – yes, Trustee Heath – yes, Mayor Pro-tem Peterson – yes. **Motion passed**, all in favor.

10. DISCUSSION/ACTION/Break @ 9:21 pm reopened: @ 9:30 pm

Municipal Judge Paul Basso conducted Swearing in

a. Organizational Matters – Appointment of Officers

- i. Election of Mayor Pro-Tem – Trustee Peterson and Trustee Meiring nominated – both accepted nomination. **Vote** by secret ballot held, tie; Trustee Peterson accepted **appointment** by Mayor Sindelar.

ii. Appointment of Officers

a. Appointment of Town Clerk – Leah Vanarsdall

Motion by Trustee Heath, **second** by Mayor Pro-tem Peterson to Appoint Leah Vanarsdall as Town Clerk. **Voice Vote** – All in Favor, **Motion Carried**.

b. Appointment of Town Clerk Pro-Tem – Lisa Bartley

Motion by Trustee Sharp, **second** by Trustee Conyac to Appoint Lisa Bartley as Clerk Pro-tem **Voice Vote** – All in Favor, **Motion Carried**.

c. Appointment of Town Attorney – Sam Light

Motion by Trustee Sharp, **second** by Trustee Conyac to Appoint Sam Light as Town Attorney. **Voice Vote** – All in Favor, **Motion Carried**.

d. Appointment of Treasurer – Christine Harwell, of CliftonLarsen Allen LLP

accepted by Marjorie Wickham CLA

Motion by Mayor Pro-tem Peterson, **second** by Trustee Conyac to Appoint Christine Harwell of CliftonLarsen Allen LLP as Town Treasurer **Voice**

Vote – All in Favor, **Motion Carried.**

e. Appointment of Town Marshal – Chief David Montgomery

Motion by Trustee Conyac, **second** by Trustee Jimenez to Appoint David

Montgomery as Town Marshal. **Voice Vote** – All in Favor, **Motion Carried.**

- b. **Resolution 18-21:** A RESOLUTION AUTHORIZING CHANGES TO THE AUTHORIZED SIGNERS FOR THE TOWN'S BANKING AND FINANCIAL ACCOUNTS

Motion by Trustee Heath, **second** by Trustee Jimenez , to approve

Resolution 18-21: A RESOLUTION AUTHORIZING CHANGES TO THE AUTHORIZED SIGNERS FOR THE TOWN'S BANKING AND FINANCIAL ACCOUNTS with revisions to Section 1 striking the language for the addition of Interim Town Manager. **Roll Call Vote:** Mayor Pro-tem Peterson – yes, Trustee Jimenez – yes, Trustee Meiring – yes, Trustee Conyac – yes, Trustee Sharp – yes, Trustee Heath – yes. **Motion passed**, all in favor.

11. PUBLIC COMMENT

Andrea Sutton – 2442 Tabor St, Berthoud

12. REPORTS

a. Staff

b. Mayor

c. Trustees

d. Committee Updates

13. Executive Session

- a. Executive Session for the Purpose of Consultation with the Town Attorney for Specific Legal Questions Pursuant to C.R.S. Section 24-6-402(4)(b), Regarding Legal Issues & Personnel Matters and other Pending Legal Matters
- b. Executive Session for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiations, under C.R.S. Section 24-6-402(4)(e) – Negotiations for Town Manager Search/Agreement, Acting/Interim Town Manager, Oak Meadows HOA

Motion by Trustee Meiring, **second** by Trustee Heath, to adjourn into Executive Sessions A and B as amended above. (Trustee Jimenez will recuse himself when

matters of Oak Meadows HOA are discussed). **Roll Call Vote:** Trustee Heath – yes, Trustee Sharp – yes, Trustee Conyac – yes, Trustee Meiring – yes, Trustee Jimenez – yes, Mayor Pro-tem Peterson – yes. **Motion passed**, All in Favor.

Present for Executive Sessions: Sam Light, Town Attorney; Trustees Heath, Meiring, Sharp, Conyac Jimenez, Mayor Pro-tem Peterson, Mayor Sindelar

14. Report from Executive Session

15. ADJOURNMENT

Motion by Trustee , **second** by , to adjourn meeting at 10:30 pm. **Motion passed**, All in Favor.

Introduced and Approved this 11th day of April, 2018.

TOWN OF FIRESTONE, COLORADO

Bobbi Sindelar, Mayor

ATTEST

Leah Vanarsdall, Town Clerk

TOWN OF FIRESTONE, COLORADO
Board of Trustees Special Meeting
April 18, 2018

1. CALL TO ORDER & ROLL CALL

The Board of Trustees of the Town of Firestone met for a Special Meeting on April 18, 2018, at the Town Hall, 151 Grant Avenue, Firestone, Colorado. Mayor Sorensen called the meeting to order at 10:13 p.m.

The following were present upon the call of the roll:

Mayor: Bobbi Sindelar
Mayor Pro-tem: Drew Peterson
Trustees: Don Conyac
George Heath
Frank A. Jimenez
Samantha Meiring (absent-excused)
Doug Sharp

Staff: **Present:** Sam Light, Town Attorney; Jennifer Weinberger, Asst Town Manager;

2. Executive Session

- a. Executive Session for the Purpose of Consultation with the Town Attorney for Specific Legal Questions Pursuant to C.R.S. Section 24-6-402(4)(b), Regarding Legal Issues Related to Contract & Personnel Matters
- b. Executive Session For Discussion of a Personnel Matter Pursuant to C.R.S. Section 24-6-402(4)(f), Regarding Acting Town Manager and Appointees

Motion by Trustee Heath, **second** by Trustee Sharp, to adjourn into Executive Sessions A and B as amended above. **Motion passed**, All in Favor. @10:13 pm

Present for Executive Sessions: Sam Light, Town Attorney; Trustees Heath, Sharp, Conyac, Jimenez, Mayor Pro-tem Peterson, Mayor Sindelar

ADDED - Executive Session For Discussion of a Personnel Matter Pursuant to C.R.S. Section 24-6-402(4)(g), Keep Candidates for the Executive Officer of the Town Confidential until they are narrowed down to the list of finalists.

Motion by Trustee Heath, **second** by Mayor Pro-tem Peterson, to adjourn into Executive Session as added above. **Motion passed**, All in Favor. @10:17 pm

3. Report from Executive Session @ 11: 22pm

Motion Trustee Sharp, **second** by Trustee Conyac, that the Board approve a temporary pay increase for David Montgomery for the period of service as acting town manager, to the most current rate of pay for Town Manager, with such adjustment retroactive to the date of his appointment as Acting Town Manager.

Motion by Heath, **second** by Mayor Pro-tem Peterson that Trustees Sharp and Jimenez be designated to conduct, with department director participation, an initial

round of interview with potential Interim Town Manager candidates, and that the Board set a Special Meeting for May 2 at 7:00 pm to further discuss the Interim Town Manager recruitment.

4. ADJOURNMENT

Motion by Trustee Jimenez, **second** by Mayor Pro-tem Peterson , to adjourn meeting at 11:42 pm. **Motion passed**, All in Favor.

Introduced and Approved this 11th day of April, 2018.

TOWN OF FIRESTONE, COLORADO

Bobbi Sindelar, Mayor

ATTEST

Leah Vanarsdall, Town Clerk

Vendor

Amount

Total 3 MARGARITAS:	52.84
Total 4 RIVERS EQUIPMENT:	119.04
Total 4IMPRINT:	1,105.15
Total 8Z TITLE:	40.39
Total ACCENT BRANDING SOLUTIONS:	130.50
Total ACE HARDWARE OF FIRESTONE:	488.42
Total ADAMSON POLICE PRODUCTS:	3,019.75
Total AGFINITY-HENDERSON:	363.50
Total AGFINITY-MEAD:	363.50
Total AIRE-MASTER OF NORTH DENVER:	39.00
Total AMAZON:	895.76
Total AMERICAN CONSERVATION & BILLING SOLUTION:	200.00
Total ANTHEM BLUE CROSS AND BLUE SHIELD:	51,040.40
Total APPLIED COATINGS TECH., INC:	110.00
Total B K TIRE, INC:	444.28
Total BAREFOOT RESIDENTIAL LLC:	113.43
Total BUDGET CONFERENCING:	373.48
Total CABELA'S / CABELAS.COM:	123.44
Total CalAtlantic Title:	77.85
Total CARBON VALLEY HEATING AND AIR, INC:	25,944.61
Total CARBON VALLEY RECREATION DISTRICT-FURA:	4,358.02
Total CASELLE, INC.:	2,961.00
Total CENTURY LINK:	89.64
Total CHEM SCREEN, INC:	130.75
Total CINTAS FIRST AID & SAFETY:	221.21
Total CLIFTON LARSON ALLEN LLP:	22,091.17
Total COLORADO ASSOC OF ANIMAL CONTROL OFFICER:	80.00
Total COLORADO CPR ASSOCIATION:	80.00
Total COLORADO MUNICIPAL LEAGUE:	1,390.00
Total COLORADO NOTARY SOLUTIONS:	131.99
Total COLORADO SECRETARY OF STATE:	10.00
Total COMCAST CABLE -0310188 - SEATTLE:	371.93
Total COMCAST-PHILADELPHIA:	260.20
Total COMMERCIAL ACCESS SYSTEMS:	350.00
Total CONTECH ENGINEERED SOLUTIONS INC:	144,000.00
Total CPS DISTRIBUTORS, INC.:	216.24
Total CUSTOM FENCE & SUPPLY:	185.56
Total D STREET:	12,295.31

Vendor	Amount
Total DBC IRRIGATION SUPPLY:	143.71
Total DROPBOX INC:	200.00
Total E-470:	62.20
Total Ehrlich I-25 Kia:	286.36
Total ELITE K-9, INC:	1,521.62
Total EMPLOYEE REIMBURSEMENTS & PER DIEMS:	2,307.32
Total EMPLOYERS COUNCIL SERVICES, INC:	205.00
Total ESRI:	1,611.00
Total EWING AUTO PARTS, INC.:	277.45
Total FACTORY MOTOR PARTS CO.:	69.91-
Total FIDELITY NATIONAL TITLE-DENVER:	105.70
Total FIDELITY NATIONAL TITLE-LONGMONT:	30.15
Total FIRST AMERICAN TITLE INSURANCE COMPANY:	9.92
Total FIRST AMERICAN TITLE INSURANCE COMPANY-E:	2.74
Total FREDERICK-FIRESTONE FIRE-FURA:	8,497.65
Total FRONTIER BUSINESS PRODUCTS:	4.99
Total FRONTIER COMMUNICATIONS CORP.:	221.89
Total G & G EQUIPMENT INC:	3,292.55
Total GADES SALES CO., INC.:	2,125.00
Total Go Wireless / Verizon Retailer:	47.87
Total GRAINGER:	253.20
Total GUARDIAN TITLE-DENVER:	50.43
Total HEALDWORKS, Inc:	500.00
Total HERITAGE TITLE-DENVER:	23.30
Total HERITAGE TITLE-LONGMONT:	50.00
Total High Plains Library District - FURA:	2,452.81
Total HIGHWAY 119 METRO DISTRICT #2:	334.64
Total HOBBY LOBBY:	7.15
Total HOME DEPOT CREDIT SERVICES:	3,388.53
Total HYDRANT METER REFUNDS:	5,848.21
Total iATN:	19.00
Total IDENTIFIX:	714.00
Total Indigo Water Group:	192.00
Total INTERSTATE BATTERY OF THE ROCKIES:	95.95
Total INTERSTATE FORD:	91.82
Total INTERSTATE RENTAL & SALES INC:	100.80
Total i-TUNES:	14.99
Total KENZ & LESLIE DISTRIBUTING CO.:	72.25-
Total KING SOOPERS:	73.98

Vendor	Amount
Total KINSCO, LLC:	10.00
Total LAND TITLE - BRIGHTON:	27.90
Total LAND TITLE-DENVER-2:	41.93
Total LAND TITLE-FT COLLINS:	20.67
Total LAWRENCE JONES CUSTER GRASMICK, LLP:	5,831.94
Total LGI HOMES:	61.87
Total LONGMONT FORD, INC:	1,778.06
Total LONGMONT HUMANE SOCIETY:	1,083.33
Total LONGMONT TROPHY & ENGRAVING:	1,211.20
Total MAIN STREET MAT COMPANY, INC:	227.31
Total MARRIOT:	399.68
Total MATCO TOOLS:	2.26
Total MCDONALD FARMS ENTERPRISES, INC:	440.98
Total MCGRANE WATER ENGINEERING, LLC:	12,447.50
Total MELODY HOMES INC:	630.50
Total MISC CREDIT CARD 1X MERCHANT:	30.03
Total MISC VENDOR:	1,383.59
Total MOTORCRAFT TECHNICAL SERVICES:	23.38
Total MOUNTAIN CONSTRUCTORS, INC:	511,870.28
Total MOUNTAIN STATES EMPLOYERS COUNCIL:	778.00
Total Murphy USA:	34.00
Total NEIGHBORS POINT METRO DISTRICT:	156.28
Total NORTH AMERICAN TITLE-WESTMINSTER:	10.93
Total Northern Colorado Water Cons. Dist.-FURA:	753.32
Total NP125 Metropolitan District - FURA:	17,779.74
Total OCPO/CECTI:	60.00
Total OFFICE DEPOT INC:	435.11
Total O'REILLY AUTO PARTS:	227.35
Total PAVESTONE, LLC:	2,112.19
Total PEPPER'S FIRESIDE GRILLE:	115.73
Total PINNACOL ASSURANCE:	13,237.00
Total PITNEY GLOBAL FINANCIAL SERVICES LLC:	188.16
Total POSITIVE PROMOTIONS:	385.62
Total PRAIRIE MOUNTAIN PUBLISHING:	151.67
Total RANCHEROS RESTAURANT:	40.16
Total REDNECK TRAILER SUPPLY:	38.57
Total RIPTIDE-CREDIT CARD (USE 1754 for CHECKS:	10.00
Total Rocky Mountain Hostage Negotiators:	25.00
Total ROTH SHEPPARD ARCHITECTS, LLP:	93,929.36

Vendor	Amount
Total S & B PORTA-BOWL RESTROOMS, INC:	196.00
Total S&P GLOBAL RATINGS:	20,500.00
Total SADDLEBACK GOLF CLUB, LLC:	54.69
Total SAFEWAY STORE:	130.41
Total SAM'S CLUB:	1,328.09
Total SHUTTERFLY INC:	152.31
Total SNAP-ON:	174.04
Total ST VRAIN SANITATION DISTRICT:	252.00
Total ST VRAIN VALLEY SCHOOL DIST RE-1J:	7,156.00
Total ST. VRAIN LAKES METRO DISTRICT #2 - FURA:	389.45
Total St. Vrain Sanitation District - FURA:	388.26
Total STEWART TITLE - HIGHLANDS RANCH:	12.98
Total THK ASSOCIATES, INC.:	1,686.87
Total THOMSON REUTERS-WEST:	140.00
Total TRI-STATE FIREWORKS, INC:	5,000.00
Total UC HEALTH, INC:	70.50
Total UME CUSTOM EMBROIDERY:	22.00-
Total UNITED POWER:	9,637.57
Total Urban Land Institute:	440.00
Total UTILITY REFUNDS -1:	122.63
Total VALLI INFORMATION SYSTEMS:	2,084.02
Total VANCE BROTHERS INC:	5,460.00
Total WAGNER WELDING SUPPLY CO.:	33.23
Total WELD COUNTY ACCOUNTING DEPT.-FURA:	5,951.23
Total WELD COUNTY TREASURER:	147.69
Total WEX BANK:	7,124.23
Total WHITESIDE'S BOOTS & CLOTHING 2 - BRIGHTO:	4,149.20
Total Ziggi's Coffee:	226.55
Total :	1,050,266.68
Grand Totals:	1,050,266.68

Payables Summary

Accounts Payable Report

April 25, 2018

of Invoices - 386

\$ 1,050,452.93

<u>COMPANY NAME</u>	<u>DESCRIPTION</u>	<u>Pass-Through \$</u>	<u>Total Amt.</u>
Total of Invoices under \$25,000.00		\$	223,668.28
Anthem Blue Cross Blue Shield	May 2018 Health Insurance Premium	\$	51,040.40
Carbon Valley Heating and Air	Replacement Townhall Heating and AC	\$	25,944.61
Contech Engineered Solutions	McClure Ave Bridge Engineering Services	\$	144,000.00
Mountain Constructors Inc	McClure Ave Extention Pay Ap-3	\$	511,870.28
Roth Sheppard Architects LLP	March 2018 Architectural Services- Safety Facility	\$	93,929.36
Total Invoices, Current		\$ -	\$ 1,050,452.93
Ongoing credits on vendor account, on previous AP approvals			
Kenz & Leslie Distributing	Credit on account	\$	(186.25)
Total (to match Board AP Detail Reports)		\$	1,050,266.68

For further detail please see Finance Department.

Please direct any questions to Judy Scott ext. 256.

FIRESTONE SUMMARY OF CASH & INVESTMENTS

March 2018	DATE	RATE	MATURITY	BALANCE
Cash & Investments				
Deposit Accounts:				
1st Bank				
Checking Account (rate allowed to offset monthly fees only)		0.60%	Liquid	\$ 855,533
Utility Deposit Account		0.00%	Liquid	199,970
Court Account		0.00%	Liquid	49
Savings Account		0.40%	Liquid	1,931,198
Xpress BillPay Deposit Account		0.00%	Liquid	282,754
Adams Bank & Trust				
Deposit Account		0.10%	Liquid	8,997
Petty Cash on Hand				
		N/A	Liquid	1,490
TOTAL Deposit Accounts and Cash				\$ 3,279,991
Money Market Accounts:				
C-SAFE - Money Mkt/Daily Pooled Investment Accts				
<i>Pooled Investment Account - AAAm</i>				
Operations (unrestricted Town assets)				
Liquid Assets	daily	1.65%	Liquid	\$ 26,947,133
Developer Bonds (restricted assets)				
Liquid Assets	daily	1.65%		195,785
Urban Renewal Authority (restricted assets)				
Liquid Assets	daily	1.65%		2,827,661
Conservation Trust Fund (restricted Town assets)				
Liquid Assets	daily	1.65%		343,802
Adams Bank & Trust ICS Savings				
	daily	1.35%	Liquid	4,310,563
Total Money Market Assets				34,624,944
Cash & Investments				\$ 37,904,935
Certificates of Deposit				
Certificates of Deposit:				
Adams Bank & Trust CDARS				
1018081071	7/23/2015	1.04%	7/19/2018	514,265
Capital One Bank				
CD 140420B25 (Sigma GTR-034238)	8/10/2016	1.20%	8/12/2019	245,000
Guaranty Bank & Trust Co.				
CD 400820BJ4 (Sigma GTR-034238)	5/29/2014	1.35%	5/29/2018	245,000
JP Morgan Chase				
CD 48126XCR4 (Sigma GTR-034238)	8/31/2016	1.60%	8/31/2021	245,000
TOTAL Certificates of Deposit				1,249,265
Certificates of Deposit				\$ 1,249,265
TOTAL ALL FUNDS				\$ 39,154,200

AGENDA INFORMATION MEMORANDUM

FIRESTONE TOWN BOARD OF TRUSTEES



AIM#: 5.d.

Consent Agenda

Meeting Date: April 25, 2018

Initiated By: Dave Lindsay, Engineer

Dept: Planning & Zoning/ Building and Engineering

AGENDA TITLE

McClure Avenue Extension Construction - Change Order No. 2 & Payment Application No. 3

SUMMARY

Construction of the McClure Avenue Extension has progressed relatively smoothly during the payment month of March. During that time the both of the bridge abutments were installed, the bridge steel super-structure was delivered and installed, and prep work at the Colorado Blvd intersection was started. During this period staff directed the contractor remove an additional tree, to apply an anti-graffiti coating to the retaining wall and concrete channel walls, and to add some riprap at the downstream end of the concrete channel. Staff presents Change Order No. 2 and Payment Application No. 3 for consideration and action by the Board of Trustees.

HISTORY AND PREVIOUS BOARD ACTION

The Board of Trustees awarded the construction contract for the project to Mountain Constructors, Inc. at the regular meeting on December 13, 2017.

Construction on the project started January 15, 2018.

The Board of Trustees approved Change Order No. 1 at the regular meeting on February 28, 2018.

RECOMMENDATION

Staff recommends the Board of Trustees approve Change Order No. 2 to the contract with Mountain Constructors Inc. in the amount of \$8,310.65 and authorize the Mayor to execute the change order on behalf of the Town.

Staff recommends the Board of Trustees approve Payment Application No. 3 for Mountain Constructors Inc. in the amount of \$511,870.28 and authorize the Mayor to execute the pay app on behalf of the Town.

ALTERNATIVES

The items included in the change order were directed by staff and have been completed. Unless there is a defect claim by the Town for the work completed the change order should be approved.

Unless there is a defect claim by the Town for any of the work completed, the payment application should be approved and payment made.

ATTACHMENTS

1. 0668.0188.01 Memo (PA No. 3)-2018.04.19
2. CHANGE ORDER NO 2_
3. McClure Ave Extension - Pay App #3

FINANCIAL CONSIDERATIONS

This payment is for \$511,870.28 and brings the total payments for the project to \$785,285.03. The budget for the project is \$1,920,902.75 and is being funded from the Regional Roadway Impact Fee fund.



TO: Mr. Theo Abkes, Firestone Public Works Director

FROM: Dave Lindsay, Colorado Civil Group, Inc., Town Engineer ^{DL}
Lindsey Green, Colorado Civil Group, Inc., Town Engineer ^{LG}

DATE: April 19, 2018

SUBJECT: McClure Avenue Extension Project Change Order No. 2 & PA No. 3

PROJECT No.: 0668.0188.01

GL #: 2820-450700-968-219

This memo has been prepared to provide supporting documentation for Change Order No. 2 and Payment Application No. 3 for the McClure Avenue Extension Project. The original construction contract amount of \$1,854,643.75 was awarded to Mountain Constructors, Inc. at the Town Board meeting on December 13, 2017, and Change Order No. 1 was approved at the Town Board meeting on February 28, 2018 for \$82,440.00. The project has been under construction for a several months and is 43% complete.

A Change Order No. 2 is being issued for an anti-graffiti coating on the block and concrete channel walls as well as a riprap pad at the end of the concrete channel to mitigate potential erosion. The Change Order No. 2 increases the total project cost by an additional \$8,310.65, resulting in a new contract amount of \$1,945,394.40.

The new curb, gutter and sidewalk and new drainage channel east of the proposed bridge infrastructure have been installed. The abutment walls for the bridge have been set and a portion of the bridge has been installed. Payment Application No. 3, included with this memorandum, has a total payment due of **\$511,870.28**. The project budget tracking is summarized below:

DESCRIPTION	2018 BUDGET	CONTRACT AMOUNT	ACTUAL COST	ACTUAL to CONTRACT DIFFERENCE
Construction	\$1,920,902.75	\$1,945,394.40	\$785,285.03	\$1,160,109.37
Materials Testing	\$31,695.00	\$12,510.00	\$2,920.50	\$9,589.50
Construction Engineering	\$147,910.00	\$67,227.50	\$40,765.48	\$26,462.02
Frederick Electric Relocation*	\$0.00	\$277,777.50	\$277,777.50	\$0.00
Bridge Fabrication (Contech)	\$0.00	\$144,000.00	\$144,000.00	\$0.00
Total Project	\$2,100,507.75	\$2,446,909.40	\$1,250,748.51	\$1,196,160.89
*2017 expenditure				

Please include a check of **\$511,870.28** to Mountain Constructors, Inc. in the next check run for the April 25, 2018 Town Board meeting. If you have any questions regarding this memo, the budget, or the project in general, please do not hesitate to contact me.

SECTION 00941
CHANGE ORDER

No. 2

Date of Issuance: 4/9/18

Effective Date: 4/9/18

Project: McClure Avenue Extension	Owner: Town of Firestone	Owner's Contract No.: 2820-450700-968-219
Contract: Construction Services	Date of Contract: January 14, 2018	
Contractor: Mountain Constructors, Inc.	Engineer's Project No.: 0668.0188.01	

The Contract Documents are modified as follows upon execution of this Change Order:

Description:

See attached detail.

Attachments (list documents supporting change):

Descriptions

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price: \$ 1,854,643.75	Original Contract Times: (Calendar days) Substantial completion (days or date): <u>July 27, 2018</u> Ready for final payment (days or date): <u>August 10, 2018</u>
Increase or Decrease from previously approved Change Orders No. <u>0</u> to No. <u>1</u> : \$ 82,440.00	Increase or Decrease from previously approved Change Orders No. <u>0</u> to No. <u>1</u> : Substantial completion (days): <u>0</u> Ready for final payment (days): <u>0</u>
Contract Price prior to this Change Order: \$ 1,937,083.75	Contract Times prior to this Change Order: Substantial completion (days or date): <u>July 27, 2018</u> Ready for final payment (days or date): <u>August 10, 2018</u>
Increase of this Change Order: \$ 8,310.65	Increase of this Change Order: Substantial completion (days or date): <u>0</u> Ready for final payment (days or date): <u>0</u>
Contract Price incorporating this Change Order: \$ 1,945,394.40	Contract Times with all approved Change Orders: Substantial completion (days or date): <u>July 27, 2018</u> Ready for final payment (days or date): <u>August 10, 2018</u>

RECOMMENDED:

By: 
Engineer (Authorized Signature)

Date: 4/9/18

ACCEPTED:

By: _____
Owner (Authorized Signature)

Date: _____

ACCEPTED:

By: _____
Contractor (Authorized Signature)

Date: _____

DESCRIPTION:

Item No. 1 – ADDITIONAL WORK – NET CHANGE = \$8,310.65

An anti-graffiti coating was added to the block wall and inside walls of the concrete channel per Public Works request. Rip rap was added to the end of the concrete channel in order to mitigate any potential erosion in the large storm events.

Revised Item 5. REMOVE EX TREE
Adjusted Quantity = 8 EA (Increase 1 EA)
Unit Price = \$ 775.00
Net Change = \$ 775.00

New Item 77. ANTI-GRAFFITI COATING
Quantity = 1
Unit = LS
Unit Price = \$ 4,780.65
Net Change = \$ 4,780.65

New Item 78. 18" RIPRAP
Quantity = 29
Unit = CY
Unit Price = \$ 95.00
Net Change = \$ 2,755.00

APPLICATION FOR PAYMENT

PROGRESS PAYMENT No. 3

February 24, 2018 TO March 30, 2018

CONTRACTOR : MOUNTAIN CONSTRUCTORS, INC.
OWNER: TOWN OF FIRESTONE
ENGINEER : COLORADO CIVIL GROUP, INC.
CONTRACT : MCCLURE AVENUE EXTENSION PROJECT

ITEM	DESCRIPTION	BID	BID	QUANTITY COMPLETED		UNIT BID	AMOUNT COMPLETED	
		UNIT	QUANTITY	TO DATE	THIS PERIOD	PRICE	TO DATE	THIS PERIOD
McClure Avenue Extension Project								
REMOVAL & REPLACEMENT								
1	ASPHALT/CONCRETE SAW-CUT	LF	1,115	0	0	\$2.25	\$ -	\$ -
2	ASPHALT REMOVAL	SY	675	0	0	\$7.00	\$ -	\$ -
3	CONCRETE REMOVAL	SF	3,640	0	766	\$1.25	\$ -	\$ 957.50
4	EXISTING CONCRETE CHANNEL REMOVAL	LF	570	570	0	\$9.00	\$ 5,130.00	\$ -
5	REMOVE EX TREE (CO#2)	EA	8	7	1	\$775.00	\$ 5,425.00	\$ 775.00
6	REMOVE & RELOCATE EX FENCE	LF	400	200	0	\$12.00	\$ 2,400.00	\$ -
7	EXISTING CULVERT/FES REMOVAL	LS	1	1	0	\$1,900.00	\$ 1,900.00	\$ -
EROSION CONTROL & EARTHWORK								
8	STRAW WATTLES	EA	10	10	0	\$100.00	\$ 1,000.00	\$ -
9	SILT FENCE	LF	1,045	0	0	\$1.60	\$ -	\$ -
10	VEHICLE TRACKING CONTROL PAD	EA	1	1	0	\$3,200.00	\$ 3,200.00	\$ -
11	GRAVEL CURB SOCK	LF	60	0	0	\$20.00	\$ -	\$ -
12	CONCRETE WASHOUT AREA	EA	1	1	1	\$1,900.00	\$ 1,900.00	\$ 1,900.00
13	STRIP TOPSOIL (4" DEPTH) (CO#1)	CY	1,410	1000	410	\$7.00	\$ 7,000.00	\$ 2,870.00
14	RECYCLED ASPHALT DRIVEWAY	CY	5	0	0	\$80.00	\$ -	\$ -
15	CUT (CO#1)	CY	5,186	3000	2186	\$16.00	\$ 48,000.00	\$ 34,976.00
16	FILL (CO#1)	CY	2,750	1500	1250	\$12.00	\$ 18,000.00	\$ 15,000.00
17	REPLACE TOPSOIL (4" DEPTH) (CO#1)	CY	880	0	250	\$20.00	\$ -	\$ 5,000.00
18	RESEED & MULCH (CO#1)	AC	1.7	0	0.25	\$2,750.00	\$ -	\$ 687.50
STORM SEWER								
19	DOUBLE COMBINATION INLET TYPE 13 (CO#1)	EA	0	0	0	\$7,500.00	\$ -	\$ -
20	TRIPLE COMBINATION INLET TYPE 13 (CO#1)	EA	0	0	0	\$10,000.00	\$ -	\$ -
21	15"x28" RCP	LF	135	0	0	\$125.00	\$ -	\$ -
22	24" RCP (CO#1)	LF	0	0	0	\$175.00	\$ -	\$ -
23	18" RCP	LF	116	0	116	\$110.00	\$ -	\$ 12,760.00
24	15"x28" FES	EA	2	0	0	\$1,500.00	\$ -	\$ -
25	18" FES	EA	2	0	2	\$1,000.00	\$ -	\$ 2,000.00
26	MANHOLE (CO#1)	EA	0	0	0	\$5,200.00	\$ -	\$ -
27	4' CONCRETE SIDEWALK CHASE	EA	8	0	8	\$2,200.00	\$ -	\$ 17,600.00
28	CONCRETE CHANNEL (CO#1)	CY	97	47	77.5	\$635.00	\$ 29,845.00	\$ 49,212.50
29	HANDRAIL (CO#1)	LF	294	0	0	\$130.00	\$ -	\$ -
ROADWAY CONSTRUCTION								
30	SUBGRADE PREPARATION- SOIL STERILIZATION	SY	4,910	0	0	\$6.00	\$ -	\$ -
31	VERTICAL CURB, GUTTER & 6' SIDEWALK	LF	625	401	0	\$82.00	\$ 32,882.00	\$ -
32	VERTICAL CURB & GUTTER (CO#1)	LF	612	0	401	\$27.00	\$ -	\$ 10,827.00
33	8' SIDEWALK - 5" DEPTH	LF	180	0	0	\$60.00	\$ -	\$ -
34	8' CROSS PAN	EA	1	0	0	\$4,500.00	\$ -	\$ -
35	6' CROSS PAN	EA	1	0	0	\$4,000.00	\$ -	\$ -
36	CURB RETURNS WITH HANDICAP RAMP	EA	5	0	0	\$3,500.00	\$ -	\$ -
37	ASPHALT PAVEMENT - 5" FULL DEPTH	SYI	15,000	0	0	\$6.00	\$ -	\$ -
38	ASPHALT PAVEMENT - 7.5" FULL DEPTH	SYI	4,727	0	0	\$9.00	\$ -	\$ -
39	BLOCK WALL	LS	1	1	0	\$55,000.00	\$ 55,000.00	\$ -
40	16" TUBE GATE	EA	2	0	0	\$2,300.00	\$ -	\$ -
41	TRAFFIC SIGNAL	EA	1	0	0	\$255,000.00	\$ -	\$ -

APPLICATION FOR PAYMENT
PROGRESS PAYMENT No. 3
February 24, 2018 TO March 30, 2018

CONTRACTOR : MOUNTAIN CONSTRUCTORS, INC.
OWNER: TOWN OF FIRESTONE
ENGINEER : COLORADO CIVIL GROUP, INC.
CONTRACT : MCCLURE AVENUE EXTENSION PROJECT

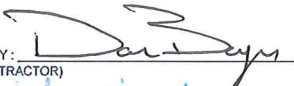
ITEM	DESCRIPTION	BID UNIT	BID QUANTITY	QUANTITY COMPLETED		UNIT BID PRICE	AMOUNT COMPLETED	
				TO DATE	THIS PERIOD		TO DATE	THIS PERIOD
STRIPING & SIGNAGE								
42	4" SOLID DOUBLE YELLOW STRIPE	LF	815	0	0	\$2.50	\$ -	\$ -
43	4" SOLID YELLOW STRIPE	LF	1,940	0	0	\$1.25	\$ -	\$ -
44	4" SOLID WHITE STRIPE	LF	1,545	0	0	\$1.25	\$ -	\$ -
45	8" SOLID WHITE STRIPE	LF	1,045	0	0	\$2.50	\$ -	\$ -
46	4" SOLID YELLOW MEDIAN STRIPING	SF	2,885	0	0	\$3.75	\$ -	\$ -
47	STOP BAR THERMOPLASTIC SYMBOL	EA	8	0	0	\$1,550.00	\$ -	\$ -
48	CROSSWALK THERMOPLASTIC SYMBOLS	EA	5	0	0	\$300.00	\$ -	\$ -
49	STRAIGHT ARROW/RIGHT ARROW COMBO THERMOPLASTIC SYMBOL	EA	4	0	0	\$550.00	\$ -	\$ -
50	RIGHT ARROW THERMOPLASTIC SYMBOL	EA	2	0	0	\$325.00	\$ -	\$ -
51	LEFT ARROW THERMOPLASTIC SYMBOL	EA	8	0	0	\$325.00	\$ -	\$ -
52	STRAIGHT ARROW THERMOPLASTIC SYMBOL	EA	3	0	0	\$250.00	\$ -	\$ -
53	"ONLY" THERMOPLASTIC SYMBOL	EA	2	0	0	\$455.00	\$ -	\$ -
54	STOP SIGN & POST INSTALLATION (INCLUDING STREET NAME BLADES)	EA	3	0	0	\$650.00	\$ -	\$ -
55	"RIGHT LANE MUST TURN RIGHT" SIGN & POST INSTALLATION (R3-7R)	EA	2	0	0	\$550.00	\$ -	\$ -
56	DO NOT ENTER SIGN & POST INSTALLATION	EA	3	0	0	\$550.00	\$ -	\$ -
57	"ROAD CLOSED EMERGENCY ACCESS ONLY" SIGN & INSTALLATION	EA	2	0	0	\$550.00	\$ -	\$ -
58	"NO PARKING" SIGN & INSTALLATION	EA	4	0	0	\$325.00	\$ -	\$ -
59	"NO OUTLET" SIGN & POST INSTALLATION (W14-2)	EA	1	0	0	\$550.00	\$ -	\$ -
60	"NO OUTLET" PLAQUE SIGN (W14-1aR)	EA	1	0	0	\$550.00	\$ -	\$ -
MCCLURE AVENUE BRIDGE								
61	ABUTMENTS/WINGWALLS MATERIALS & INSTALLATION	LS	1	0	0.75	\$360,000.00	\$ -	\$ 270,000.00
62	BRIDGE SUPER STRUCTURE INSTALLATION	LS	1	0	1	\$40,000.00	\$ -	\$ 40,000.00
63	CONCRETE BRIDGE DECK	LS	1	0	0	\$325,000.00	\$ -	\$ -
MISCELLANEOUS								
64	TRAFFIC CONTROL	LS	1	0.1	0.30	\$82,000.00	\$ 8,200.00	\$ 24,600.00
65	DEWATERING	LS	1	0.3	0.70	\$15,000.00	\$ 4,500.00	\$ 10,500.00
66	MOBILIZATION (5%)	LS	1	0.2	0.40	\$85,000.00	\$ 17,000.00	\$ 34,000.00
CHANGE ORDER NO. 1								
67	REMOVE EX 36" RCP	LF	336	216	0	\$23.00	\$ 4,988.00	\$ -
68	REMOVE EX MANHOLE	EA	1	1	0	\$1,245.00	\$ 1,245.00	\$ -
69	REMOVE EX 36" FES	EA	1	1	0	\$320.00	\$ 320.00	\$ -
70	36" RCP	LF	178	178	0	\$202.00	\$ 35,956.00	\$ -
71	36" FES	EA	1	1	0	\$2,530.00	\$ 2,530.00	\$ -
72	MANHOLE	EA	1	0	0	\$5,960.00	\$ -	\$ -
73	TRANSITION CURB & GUTTER	LF	40	40	0	\$27.00	\$ 1,080.00	\$ -
74	OUTFALL CURB & GUTTER	LF	12	12	0	\$27.00	\$ 324.00	\$ -
75	DRIVEWAY CUT CURB & GUTTER	LF	36	0	0	\$27.00	\$ -	\$ -
76	12' CROSSPAN	EA	1	0	0	\$5,175.00	\$ -	\$ -
CHANGE ORDER NO. 2								
77	ANTI-GRAFFITI COATING	LS	1	0	0.50	\$4,780.65	\$ -	\$ 2,390.33
78	18" RIPRAP	CY	29	0	29	\$95.00	\$ -	\$ 2,755.00
TOTAL APPLICATION THIS PERIOD							\$ 287,805.00	\$ 538,810.83

STORED MATERIALS	
ITEM #	DESCRIPTION
1	
2	
3	
4	
5	

INVOICE #	AMOUNT
	\$-
	\$-
	\$-
	\$-
	\$-

ORIGINAL CONTRACT AMOUNT =	\$1,854,643.75
APPROVED CHANGE ORDERS TO DATE =	\$82,440.00
CURRENT CONTRACT AMOUNT =	\$1,937,083.75
TOTAL WORK COMPLETED AND MATERIALS STORED TO DATE =	\$826,615.83
RETAINAGE (5%) =	\$41,330.79
TOTAL EARNED LESS RETAINAGE =	\$785,285.03
LIQUIDATED DAMAGES WITHHELD =	\$0.00
TOTAL EARNED LESS LIQUIDATED DAMAGES =	\$785,285.03
PREVIOUS PAYMENTS =	\$273,414.75
CURRENT PAYMENT DUE =	\$511,870.28

PERCENTAGE OF JOB COMPLETE= 43%

SUBMITTED BY: 
(CONTRACTOR)
REVIEWED BY: 
(ENGINEER)
APPROVED BY: _____
(OWNER)

DATE: 4/13/18
DATE: 4.13.18
DATE: _____

AGENDA INFORMATION MEMORANDUM

FIRESTONE TOWN BOARD OF TRUSTEES



AIM#: 5.f.

Consent Agenda

Meeting Date: April 25, 2018

Initiated By: Leah Vanarsdall, Town Clerk

Dept: Town Manager

AGENDA TITLE

DStreet Addendum for Photography

SUMMARY

HISTORY AND PREVIOUS BOARD ACTION

RECOMMENDATION

ALTERNATIVES

ATTACHMENTS

1. 5e - DStreet_Town of Firestone_MSAPhotos_04-24-2017vf (2)
2. 5e - AIM Photography DStreet

FINANCIAL CONSIDERATIONS



MASTER SERVICES AGREEMENT

1. **AGREEMENT.** This agreement is between the Town of Firestone (hereinafter “Client”) of 151 Grant Avenue Firestone CO 80520 and Downing Street Communications (DBA DStreet and referred to hereafter as DSC), with a billing address of 14041 Blue River Trail, Broomfield, CO 80023 and is effective on the: 21st day of April, 2017, and will remain in effect until terminated, pursuant to the terms of this Agreement.

2. **SERVICES.** As of April 23, 2017 DSC has been appointed as a communications agency to perform photography services for Client. DSC agrees to perform services for Client (“Services”) as usually rendered by a communications agency and as specified in the attached Scope of Work. The services are generally described in the DSC “Scope of Work” (Addendum A) and shall only be modified or extended by written agreement. The services may include, but are not limited to:

- Photo library development
- On-site support with photography services
- Rendering of photos
- Delivery of photos to shared drive

3. **MUTUAL COOPERATION.** DSC agrees to provide the Services in a timely and professional manner and Client agrees to aid DSC by making available all reasonable and necessary information and by cooperating with DSC as requested. In addition, DSC may rely on all Client decisions and Client approvals conveyed to DSC, in verbal or written form, surrounding the Services. Should any delays occur due to Client’s failure to meet its responsibilities, which would materially alter the economics of DSC’s performance, the parties shall mutually agree to reasonable modifications in DSC’s compensation and delivery of the Services.

4. **ESTIMATES.** Any estimates provided by DSC concerning Services, including time of completion, costs or otherwise are given in good faith, but are not to be construed as a guaranty or warranty by DSC, and no such estimate shall be deemed to change this Agreement into a fixed price contract.



5. **PAYMENT.** Client shall pay DSC for Services rendered in accordance with the amounts set forth in Exhibit A (“Fees”). DSC will invoice Client each month for the Fees. DSC shall present an invoice to Client, which invoice shall detail the work performed, and which shall be paid by Client within thirty (30) calendar days of receipt thereof. Any amount remaining unpaid after thirty (30) calendar days shall accrue interest at a rate of the lesser of: (a) 1.5% per month; or (b) the highest rate allowed by law. Failure of Client to make any payment of any Fees when due shall be deemed to be a material breach of this Agreement and shall be sufficient cause for the immediate termination of the Services. If DSC must sue to collect Fees, DSC is entitled to recover its reasonable attorney’s fees.

6. **REIMBURSEMENT FOR EXPENSES.** Client shall reimburse DSC for all reasonable expenses incurred by DSC in the performance of Services. Regular out-of-pocket expenses for long-distance telephone, clippings, online research, photocopies, delivery and postage are additional and will be billed as set forth in Exhibit A (“Fees”). Additional expenses including, but not limited to, travel and lodging expenses preapproved in writing by Client, and any and all other expenses out of the ordinary, incurred by DSC and also preapproved in writing by Client, shall also be reimbursed by Client to DSC. The Client’s designated representative for such approvals is the Town Manager.

7. **OWNERSHIP.** Provided Client is not in default under this Agreement, all rights, title, and interest in and to all designs, work product, original works of authorship, copyrights, copyrightable works, products, and marketing and/or business plans, which result from any work performed by DSC for Client (the “Work”) shall be deemed “work for hire” and shall be owned by Client. To the extent that Work may not, by operation of law, be work for hire, DSC hereby assigns to Client all rights, title and interest to and in the Work, including rights to copyright. It is expressly understood and guaranteed by Client that data, service methodologies, media contact lists and intelligence, industry contact lists and intelligence, and DSC processes used and/or created in conjunction with the performance of this Agreement are not Work, are not the property of Client and are the property of DSC and DSC hereby grants Client an unlimited, perpetual and irrevocable license to use such works to the limited extent that the same has been incorporated into the Work. Further, Client agrees that DSC may display Work, as part of a DSC portfolio, for the purpose of soliciting clients or entering industry awards.



8. CONFIDENTIALITY AND NONDISCLOSURE. Both parties acknowledge that each may gain access to confidential and proprietary information of the other, which is not publicly known. Client and DSC agree that a party receiving Proprietary Information (“Receiving Party”) from the other party (“Disclosing Party”) will maintain same in confidence and not use such Proprietary Information for any purpose outside the scope of this Agreement during the term of this Agreement and for a period of two (2) years following expiration or termination of this Agreement for any reason. The Receiving Party agrees to use at least the same degree of care with Proprietary Information of Disclosing Party as it uses with its own. For purposes of this Agreement, Proprietary Information does not include information which: a) is known to the Receiving Party on a non-confidential basis prior to disclosure by the Disclosing Party; b) is or hereafter becomes publicly known without fault of this Agreement or fault of the Receiving Party; c) is disclosed to the Receiving Party by a third party without restriction on disclosure and without breach of any nondisclosure obligation; d) is independently developed by Receiving Party without the use of Confidential Information of the Disclosing Party; or e) is received by the Receiving Party after the effective date of termination of this Agreement.

Subject to the above terms and conditions, DSC will sign a reasonable confidentiality agreement upon request by Client.

9. WARRANTIES. DSC warrants that it shall not use or disclose any confidential or Proprietary Information of Client for any purpose other than the performance of the Work under this Agreement, unless such other use is preapproved in writing by the Client. DSC warrants to Client that the Services to be provided hereunder: a) do not conflict with or result in the breach of any other agreement entered into by DSC and b) will be provided in a professional manner.

10. NO OTHER WARRANTIES. There are no other warranties express or implied, including but not limited to, the implied warranties of merchantability and fitness for a particular purpose, relating to this Agreement or to the Services rendered by DSC hereunder, e.g. Client acknowledges that no express or implied warranty is given that Client’s goal will be accomplished. No failure to accomplish any Client goal or achieve certain results shall relieve Client of its obligation to pay DSC for services rendered pursuant to this Agreement.



11. LIMITATION OF LIABILITY. Except for breaches of confidentiality as set forth in Section 8, in no event shall either party to this Agreement be liable to the other party, or to any third party, for any indirect, special, incidental, or consequential damages, including but not limited to loss of profits, loss of data, loss of goodwill, and increased expenses. This limitation of liability shall survive the expiration or any termination of this Agreement. Except for breaches of confidentiality and indemnification obligations set forth in Sections 8 and 16, respectively, in no event will either party be liable for damages, whether based in contract, tort, negligence, strict liability or otherwise, exceeding the amount payable hereunder for the services giving rise to such liability..

12. INDEPENDENT CONTRACTOR. DSC and its affiliated consultants are independent contractors and shall not be considered or deemed to be an agent, employee, joint venture or partner of Client. Except as otherwise authorized in writing by Client, DSC shall have no authority to contract for or bind Client in any manner and shall not represent itself as an agent of Client or as otherwise authorized to act for or on behalf of client. DSC shall have no status as an employee or any right to any benefits that Client grants its employees. DSC acknowledges that, as an independent contractor, DSC is fully responsible for withholding and payment of its federal, state and local taxes and those of its consultants.

13. TERM AND TERMINATION. This Agreement will remain in full force and effect until terminated. This Agreement may be terminated as follows:

- a. **For cause.** Either party may terminate this Agreement upon forty five (45) calendar days prior written notice for a material breach of this Agreement, providing that the breaching party fails to cure a breach within forty five (45) calendar days of its receipt of such notice by the non-breaching party. DSC may immediately terminate this Agreement, without notice, in the event Client fails to timely pay the applicable Fees due and owing under this Agreement; and/or
- b. **For insolvency.** Either party may immediately terminate this Agreement, without notice, in the event the other party is subject to a voluntary or involuntary filing of a bankruptcy petition or similar proceeding under state law or makes any assignment for the benefit of its creditors or is subject to the appointment of a receiver.
- d. **For failure to appropriate funds.** Nothing in this Agreement is intended or shall be deemed or construed as creating any multiple-fiscal year direct or indirect debt or financial obligation on the part of Client within the meaning of Colorado Constitution Article X, Section 20 (commonly known as "TABOR") or any other constitutional or statutory provision. All financial obligations of Client under this Agreement are subject to annual budgeting and appropriation by the Firestone Board of Trustees, in its sole discretion. Notwithstanding anything in this Agreement to the contrary, in the event of non-appropriation, this Agreement shall terminate effective December 31 of the then-current fiscal year.

14. NONSOLICITATION OF EMPLOYEES AND CONTRACTORS. Unless done pursuant to the terms of this Agreement, Client agrees it will not directly engage any current employee and/or contractor of DSC who has worked directly on the account to perform services for a period of one (1) year from the date this Agreement is terminated.



15. **GOVERNING LAW.** This Agreement shall be governed by and interpreted in accordance with the laws of the State of Colorado.

16. **INDEMNIFICATION.** DSC agrees to indemnify, defend, and hold Client harmless from and against any third party claim, demand, cause of action or liability, including reasonable attorney's fees, to the extent that such claim, demand or cause of action is based upon the knowing infringement or misappropriation of a patent, copyright, trademark, trade secret or other third party intellectual property rights. To the extent permitted by law, client agrees to indemnify, defend, and hold Client harmless from and against any third party claim, demand, cause of action or liability, including reasonable attorney's fees, to the extent that such claim, demand or cause of action is based upon information, representations, reports or data negligently furnished to DSC by Client.

17. **GENERAL.** This Agreement and all Services attached hereto constitute the entire agreement between the parties with respect to subject matter hereof and supersede and replace all prior and contemporaneous understandings and agreements, whether written or oral, regarding the subject matter hereof. If any provision of this Agreement is held by a court of competent jurisdiction to be contrary to law or unenforceable, the remaining provisions shall continue in full force and effect. The parties may not sell, assign, or transfer any right or obligation hereunder without the prior written consent of the other party. Any notice required to be provided herein shall be given in writing and will be sufficiently made or given on the date of the mailing if sent to either party, postage pre-paid, addressed as set forth on the cover page or to such other address as a party shall designate by written notice to the other.

18. **ARBITRATION.** Any claim, controversy or dispute, whether sounding in tort, contract, statute or any other legal theory, including but not limited to requests for injunctive relief, between DSC and Client, whenever and wherever brought shall be resolved by arbitration. A single arbitrator from the American Arbitration Association (AAA) engaged in the practice of law shall conduct the arbitration in Denver, Colorado, under the then current AAA Commercial Arbitration Rules. Each party shall share equally in the cost of the arbitrator's fee, and except in the case of DSC enforcing Client's payment obligations, each



party shall bear its own costs and attorneys' fees. The arbitrator's decision shall be final and binding, and judgment upon the award rendered by the arbitrator may be entered to any court having jurisdiction thereof. The arbitrator as chosen will have no power to add to, modify or subtract from any of the terms of this Agreement, other than pursuant to the terms of this Agreement on severability. The arbitrator shall have no authority to award punitive damages.

19. **PUBLIC SERVICES CONTRACT ADDENDUM.** Addendum B, the "Town of Firestone Public Services Contract Addendum-Prohibition Against Employing Illegal Aliens," is attached hereto and incorporated herein by reference. There is also attached hereto a copy of Contractor's Pre-Contract Certification which Contractor has executed and delivered to the Town prior to Contractor's execution of this Agreement.

This agreement is not effective until signed by an authorized DSC officer.

Downing Street Communications LLC (DBA DStreet)

By: _____
Jennifer Dulles, President

Date: _____

Town of Firestone

By: _____
Bobbi Sindelar, Mayor

Date: _____



EXHIBIT A

Fees

Budget Details

Charges for DStreet's photography services will be based on a retainer basis of 17 hours of support per month at an hourly rate of \$90 an hour not including expenses. The retainer is set for the calendar year and will conclude on December 31, 2018. Monthly fees will be based upon the mutually agreed upon Scope of Work attached, and are due net 30.

Reimbursement for Out-of-Pocket Expenditures

Client will reimburse DSC for all reasonable out-of-pocket disbursements made in the performance of its duties under this arrangement, at 7.5 percent of the stated monthly labor fees. The flat out-of-pocket expense fee includes administrative time, photocopying, postage, mileage, parking, local and long-distance telephone and fax, messenger and other similar day-to-day office expenditures. For services above and beyond typical day-to-day out-of-pocket disbursements and which are preapproved by Client, DSC will itemized and bill Client directly for the cost of the service(s) with a 7.5 percent mark-up charge to cover the cost of financing these activities.

Services not included in the monthly flat out-of-pocket expense fee:

- Video production
- Video editing
- Travel and accommodations
- Photo distribution on wires
- NAPS article distribution
- Hardcopy printing fees



ADDENDUM G

2018 PHOTOGRAPHY RETAINER

DStreet will provide photography services for Town of Firestone, inclusive of developing photo shoots to capture photos for general Town use, for economic development, for use on website and in annual reports and collateral, as well as at events. Activities will include:

Planning and Coordination – 5 hours per month

- Monthly planning by email or phone of photo sessions. 5 hours per month
- Coordination on photo requirements, prep, attendees, locations and timeframes
- Consultation on any considerations to ensure photography is in line with Town brand and avoids reputation management issues

Photo shoots, rendering and delivery – 12 hours per month

- On-site photo services
- Rendering of photography -
- Uploading of photos for Town of Firestone use in shared drive

2018 Retainer

Charges for DStreet's photography services will be based on a retainer basis of 17 hours of support per month at an hourly rate of \$90 an hour, for a retainer amount of \$1,530.00 per month, not including expenses. The retainer is set for the calendar year and will conclude on December 31, 2018.

Agency will serve at client's direction and provide regular status updates to Jennifer Weinberger as Town of Firestone's point of contact.



ADDENDUM B

Town of Firestone Public Services Contract Addendum Prohibition Against Employing Illegal Aliens

Prohibition Against Employing Illegal Aliens. Contractor shall not knowingly employ or contract with an illegal alien to perform work under this contract. Contractor shall not enter into a contract with a subcontractor that fails to certify to the Contractor that the subcontractor shall not knowingly employ or contract with an illegal alien to perform work under this contract.

Contractor will participate in either the E-verify program or the Department program, as defined in C.R.S. § 8-17.5-101(3.3) and 8-17.5-101(3.7), respectively, in order to confirm the employment eligibility of all employees who are newly hired for employment to perform work under the public contract for services. Contractor is prohibited from using the E-verify program or the Department program procedures to undertake pre-employment screening of job applicants while this contract is being performed.

If Contractor obtains actual knowledge that a subcontractor performing work under this contract for services knowingly employs or contracts with an illegal alien, Contractor shall:

- a. Notify the subcontractor and the Town within three days that the Contractor has actual knowledge that the subcontractor is employing or contracting with an illegal alien; and
- b. Terminate the subcontract with the subcontractor if within three days of receiving the notice required pursuant to this paragraph the subcontractor does not stop employing or contracting with the illegal alien; except that the Contractor shall not terminate the contract with the subcontractor if during such three days the subcontractor provides information to establish that the subcontractor has not knowingly employed or contracted with an illegal alien.

Contractor shall comply with any reasonable request by the Department of Labor and Employment made in the course of an investigation that the Department is undertaking pursuant to the authority established in C.R.S. § 8-17.5-102(5).

If Contractor violates a provision of this Contract required pursuant to C.R.S. § 8-17.5-102, Town may terminate the contract for breach of contract. If the contract is so terminated, the Contractor shall be liable for actual and consequential damages to the Town.

Pre-Contract Certification in Compliance with C.R.S. Section 8-17.5-102(1)

Client

Agency Initials



From: Downing Street Communications DBA DStreet
(Prospective Contractor)

To: Town of Firestone

As a prospective independent contractor for the above-identified project, I (we) do hereby certify that, as of the date of this certification, the undersigned does not knowingly employ or contract with an illegal alien; and that the undersigned will participate in the E-Verify employment verification program administered jointly by the United States Department of Homeland Security and the Social Security Administration or the employment verification program of the Colorado Department of Labor and Employment Program, as defined in C.R.S. § 8-17.5-101(3.3) and 8-17.5-101(3.7), respectively, in order to confirm the employment eligibility of any employees hired since the date of this contract to perform work under this contract.

Executed this _____ day of _____, 2018.

Downing Street Communications DBA DStreet

By: _____
Title: _____

AGENDA INFORMATION MEMORANDUM 2018

FIRESTONE TOWN BOARD OF TRUSTEES



AIM#: 2018 - _____

Consent Agenda _____

Discussion ☒ _____

Action ☒ _____

Meeting Date: April 25, 2018

Initiated By:

/s/ Jennifer Weinberger

Dept: General Administration

AGENDA TITLE

Contract for Professional Services, specifically creating a photo library

SUMMARY

The Town of Firestone has a contract with DStreet for professional services relating to communications. This contract would be specifically for the purpose of creating a photo library for the Town's use, of events, landmarks, and other Town photography needed.

Prior the Town Planner/Town Manager would take photos for the Town during events, of new board members, and photos of Firestone in general, to use for the website and our social media channels. The Town does not have an extensive photo library on hand, and the photos that we have for use are out of date. An example would be that we do not have current photo of The Town Hall building with the new roof and color change, or current Park photos with improvements etc. Contracting professional photography services will allow the Town to build a photo library with photos that the town owns and will then be available for Town use.

This contract will be done on a monthly basis with set hours not to exceed, at a reduced rate. The hours will include the rendering and travel time.

Currently we do not have staff that can take professional photos for Town use of Town events, parks, landmarks and of people.

HISTORY AND PREVIOUS BOARD ACTION

RECOMMENDATION

Staff recommends the board approve the contract for professional services.

ALTERNATIVES

The board can not approve the contract for professional services.

ATTACHMENTS

1. Contract for professional services

FINANCIAL CONSIDERATIONS

This contract if approved, will be budgeted in our "Other" budget line item 100.1000.8990.000, where there is funding available for the miscellaneous contracts that may come up during the year.

AGENDA INFORMATION MEMORANDUM

FIRESTONE TOWN BOARD OF TRUSTEES



AIM#: 7.a.

Discussion/Action

Meeting Date: April 25, 2018

Initiated By: Leah Vanarsdall, Town Clerk

Dept: Town Clerk

AGENDA TITLE

Trustee Board, Commissions and Committee Appointments

SUMMARY

HISTORY AND PREVIOUS BOARD ACTION

RECOMMENDATION

ALTERNATIVES

ATTACHMENTS

1. Committee_Appointments (clean)
2. AIM - Trustee Commission Appointments
3. DRCOG Appointment Reso (clean 12-6-17)

FINANCIAL CONSIDERATIONS

Board Committees Overview

The Firestone Board of Trustees ("Board") seeks to create and maintain an environment that offers the highest possible quality for the future of Firestone while acting in a fiduciary role on behalf of its citizens. The Board also encourages and nurtures an environment that is ever responsive to the needs of a dynamic and complex society by disseminating information to promote the well being and development of the Town and the surrounding communities.

One of the ways this is achieved is through the use of Board committees. A Board committee is a small working group assembled by the Board, consisting of one or more Board members and/or non-board members, for the purpose of supporting the Board's work. Firestone has several committees that are either standing, liaison or ad hoc. Standing committees do work on an ongoing basis; their scope, purpose, and personnel are usually described and articulated by the Board. Liaison committees allow members of Board to serve on committee comprised of various communities so that they can contribute to matters that are of local and state interest. Ad hoc committees are created by the Board to fulfill a specific task or objective and are typically dissolved when that task is completed.

Board committees are useful because their smaller size and relatively informal processes can be more agile and efficient than the whole Board's. However, Board committees do their work on behalf of the Board and in support of the Board's overall mission and objectives, not to achieve a purpose of their own. Any recommendations must ultimately be approved by the full Board of Trustees. The following is a general summary of the various current Board committees that are categorized according to if they are standing, liaison or ad hoc:

Standing Committees

The Finance Committee serves as an advisory committee to the Board of Trustees concerning Town finances, budget and financial reporting. It consists of four (4) members: two (2) Trustees and two (2) residents. The Town Manager and Budget & Financial Analyst serve as staff for the committee. The Trustees and residents are appointed to a two-year term. The Finance Committee's goals include the following: monitor the Town's budget and financial activities, assist with the development of financial policies for the Town and making recommendations to the Board of Trustees regarding the adoption of such policies, review the Town's annual audit and assist with the development of rate and fee schedules for Town services. Meets monthly before the fourth Wednesday Board of Trustees meeting.

The Parks, Trails & Recreation Advisory Board ("Parks Board") is a not more than nine (9) member board that provides recommendations to the Board of Trustees regarding Firestone park, trails and recreation facilities. The Parks Board provides recommendations on park and trail master plans, detailed site plans and an overall review of annual improvement priorities. The Parks Board consists of not more than nine (9) members including two (2) members of the Board of Trustees. One (1) Trustee is appointed by the Mayor and one (1) Trustee is appointed by the Board of Trustees. The remaining members are appointed by the Mayor and confirmed by the Board of Trustees. Bi-monthly meetings or more frequent meetings are held as needed.

The Cultural Committee serves as an advisory group to the Board of Trustees on cultural arts matters. The Committee recommends methods for maintaining and increasing artistic and cultural resources, and encourages and promotes programs for the enrichment of culture in Firestone. The Committee also provides advice and recommendations with respect to the planning of the Town's annual events. The Committee consists of up to 13 members including two (2) Trustees, up to nine (9) residents of the Town, the Town Manager, and the Communications and Community Outreach Coordinator. Meetings are held quarterly or as needed.

The Economic and Business Development Committee serves as an advisory committee to the Board of Trustees. The Committee's goals include the following; facilitate economic and business development initiatives in Firestone, review proposed business incentives related to business retention and development, provide input on proposed programs related to business retention and development, improve communications between the Town of Firestone and the local business community, serve as a sounding board for Town proposals that could impact local businesses, and represent the Town of Firestone with business interests, including participation in economic development functions, chamber of commerce outreaches, real estate functions, retail trade shows, etc. The Committee consists of four members including the Mayor, a Trustee, the Town Manager and the Town Planner.

Liaison Committees

The Colorado Municipal League (CML) Policy Committee is a Committee that develops the League's legislative program. The membership is composed of representatives from each member municipality, CML sections, and district presidents. The CML Legislative Policy Committee serves on the Committee and is open to elected and appointed officials and staff of CML member cities and towns. Each year, at the CML Annual Business Meeting, municipal members adopt the Policy Statement that guides the CML Executive Board, Policy Committee, and advocacy team during the legislative session. Each member municipality can designate one committee member and one alternate. The Town Manager has typically served as the alternate.

The Denver Regional Council of Governments (DRCOG) Board of Directors is a planning organization where local governments collaborate to establish guidelines, set policy and allocate funding in the areas of; (1) Transportation and Personal Mobility, (2) Growth and Development and (3) Aging and Disability Resources. Steering the activities of DRCOG is its Board of Directors. There are 57 participating local government representatives on the Board of Directors. In addition, the Governor appoints three (3) non-voting representatives to the Board of Directors. Each participating local government has an elected official as its representative on the Board of Directors. The Town Board by resolution designates its representative and, if desired, an alternate representative. The City and County of Denver, because it is both a city and a county and pays for both memberships, has two representatives. The DRCOG Board of Directors meets on the third Wednesday of each month at 6:30 p.m.

North I-25 Coalition includes representatives from 13 communities from Thornton to Fort Collins and was formed to provide a unified voice and support for possible funding alternatives to alleviate the congestion along I-25. The goal is to ultimately find solutions that meet the long-

term transportation needs of northern I-25. Each member municipality can designate a Board of Trustee for representation. The Coalition meets the first Wednesday of each month.

North Area Transportation Alliance (NATA) includes representatives from local governments, private business owners and individuals committed to the advancement of multi-modal transportation solutions for the northern metro area. Each member can designate one committee member and one alternate. Meetings are held monthly on the fourth Thursday at 7:30 p.m.

Ad Hoc Committees

Frederick Firestone Fire Protection District (FFFPD) Liaison – One (1) Trustee and the Town Manager serve as a part of a larger committee with representatives from the Town of Frederick and the FFFPD to look at long term capital needs and funding sources. Recommendations are then made to the respective governing boards. Meetings are held as needed.

Carbon Valley Recreation District (CVRD) Liaison – Two (2) Trustees and the Town Manager serve as a team to discuss items related to the pursuit of intergovernmental agreements (IGA) and convey to the Board of Trustees negotiating points and provide recommendations to the Board of Trustees. Meetings are held as needed.

Carbon Valley Senior Advisory Committee Liaison – One (1) Trustee attends meetings and participates in senior group discussions to determine the needs of the Carbon Valley senior community. The Trustee reports back to the Board about such discussions and makes recommendations regarding policy affecting senior citizens. Meetings are held as needed.

AGENDA INFORMATION MEMORANDUM 2018

FIRESTONE TOWN BOARD OF TRUSTEES



AIM#: 2018 - _____

Consent Agenda _____
Discussion _____ ✓
Action _____

Meeting Date: April 11, 2018

Initiated By:
/s/ _____

Dept: Town Manager

AGENDA TITLE

Trustee Board, Commission and Committee Appointments

SUMMARY

After each municipal election, the Board of Trustees makes new appointments to the Town's various boards, commissions, and committees, as described more fully in the attached documents. The purpose, membership, term limits and meeting schedule of each board, commission, standing committees and authorities are described on the attached Boards & Commissions Informational Outline. The Board of Trustees encourages and uses smaller Board Committees to support the Board's work. The Town has standing, liaison and ad hoc committees, described more fully on the attached Board Committees Overview. Staff has attached various documents to facilitate the Board of Trustees' discussion about the purpose of each committee.

The selection process of Trustee and resident appointments for the various openings on the different Boards, Commissions and Committees are noted on the attached documents, and the current vacancies are further outlined on the attached Vacancies on Boards & Commissions Summary Discussion.

HISTORY AND PREVIOUS BOARD ACTION

Every election year, new appointments to the various Boards, Commissions and Committees are required.

RECOMMENDATION

Not Applicable

ALTERNATIVES

Postpone appointments to the next meeting.

ATTACHMENTS

1. Board, Commission and Committee Informational Outline
2. Board Committees Overview
3. Firestone Boards & Commissions Name & Term Information
4. Vacancies on Boards & Commissions Summary Discussion Draft

FINANCIAL CONSIDERATIONS

Not Applicable

RESOLUTION NO. 17-60

A RESOLUTION APPOINTING THE DRCOG REPRESENTATIVE AND THE DRCOG ALTERNATE REPRESENTATIVE FOR THE TOWN OF FIRESTONE

WHEREAS, the Town of Firestone is a member of the Denver Regional Council of Governments (DRCOG); and

WHEREAS, each member of DRCOG is entitled to designate an elected official to serve as a Member Representative and an elected official to serve as an Alternate Member Representative on the DRCOG Board of Directors; and

WHEREAS, the Town by this Resolution desires to designate the Town's Member Representative and the Town's Alternate Member Representative to the DRCOG Board of Directors, such designations to be effective upon the date of adoption hereof;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF FIRESTONE, COLORADO:

Section 1. The Board of Trustees hereby appoints Trustee _____ as the Town's Member Representative to the DRCOG Board of Directors for the Town of Firestone, effective immediately and expiring at such time as such person is no longer a member of the Board of Trustees or a successor is appointed.

Section 2. The Board of Trustees hereby appoints Trustee _____ as the Town's Alternate Member Representative to the DRCOG Board of Directors for the Town of Firestone, effective immediately and expiring at such time as such person is no longer a member of the Board of Trustees or a successor is appointed.

Section 3. The above-named Member Representative is hereby authorized to vote for and on behalf of the Town and to represent the Town in connection with all matters that may come before DRCOG's Board of Directors from time to time. The Alternate Member Representative shall serve in the event of the Member Representative's absence, or as otherwise permitted by DRCOG.

INTRODUCED, READ, and ADOPTED this _____ day of _____, 2017.

TOWN OF FIRESTONE, COLORADO

Paul Sorensen, Mayor

ATTEST:

Leah Vanarsdall, Town Clerk

AGENDA INFORMATION MEMORANDUM

FIRESTONE TOWN BOARD OF TRUSTEES



AIM#: 7.b.

Discussion/Action

Meeting Date: April 25, 2018

Initiated By: Dave Lindsay, Engineer

Dept: Community Resources

AGENDA TITLE

Non-Potable Irrigation System Pipeline Study Engineering Contract

SUMMARY

Firestone has determined that a non-potable irrigation system will benefit the residents by using less expensive native water rights to irrigate Town parks, public right-of-way, and potentially HOA owned irrigated areas. The intent will be to pump water from the planned Firestone Reservoir No. 1 into a non-potable pipe network to distribute this water to Town's various parks. The design pump station and the rest of the reservoir "plumbing" will be started later this year. Presented here for consideration and action by the Board of Trustees is a contract for the master plan for the distribution system. The scope of the work includes examination of alternative alignments to get water from Reservoir No. 1 to the various Town parks and irrigated right-of-way, system modeling and pipe sizing, development of a revised Central Park pond plan, and examination of a means to convey water from the Coal Ridge Ditch system to Reservoir No. 1.

HISTORY AND PREVIOUS BOARD ACTION

On April 22, 2010 the Board of Trustees adopted the 2009 Raw Water Irrigation System Master Plan.

On October 12, 2016 the Board of Trustees approved Ordinance 897 approving a purchase agreement for what will be Firestone Reservoir No. 1 from LG Everist.

On December 14, 2016 the Board of Trustees approved an engineering study to explore the potential to use alluvial wells to irrigate parks.

RECOMMENDATION

Staff recommends the Board of Trustees approve an engineering services contract with Colorado Civil Group, Inc., to prepare Non-Potable Irrigation System Pipeline Study for an amount not to exceed \$50,000.00 and authorize the Mayor to execute the contract on behalf of the Town.

ALTERNATIVES

Board could choose to put out an RFP to seek proposals from other engineering firms, to change the scope of the agreement, or put a hold on the project.

ATTACHMENTS

1. Budget
2. Schedule
3. 0668.0149.01 Contract (signed)

FINANCIAL CONSIDERATIONS

The contract amount is \$50,000.00 and can be paid from either the Water Fund or from the Raw Water Irrigation System Impact Fee Fund.

PROJECT BUDGET

No.	Description	Hours	NAME	C/O Rate	Total C/O Cost
1	Existing Master Plan Evaluation	52			
a	2010 Raw Water Irrigation System Master Plan	8	EJJ	\$110.00	\$880.00
b	Confirm Town of Firestone Parks to be irrigated	4	DAH	\$115.00	\$460.00
c	Confirm Open Space / HOA areas to be irrigated	4	DAH	\$115.00	\$460.00
d	Review irrigated area priorities	4	EJJ	\$110.00	\$440.00
e	Review Irrigation Ditch Supply Capabilities and Locations	4	DAH	\$115.00	\$460.00
f	Review Irrigation Ditch Supply (Inflow) Hydrographs - Daily & Annual	4	EJJ	\$110.00	\$440.00
g	Update raw water share costs and availability	4	EJJ	\$110.00	\$440.00
h	Review demand calculations for the irrigated areas	4	DAH	\$115.00	\$460.00
i	Update base plans (LIDAR & GIS)	8	DAH	\$115.00	\$920.00
j	Update Precip and ET ₀ Data	8	EJJ	\$110.00	\$880.00
2	Routing Plans	80			
a	Review and confirm Priority 1-3 routing plans	8	EJJ	\$110.00	\$880.00
b	Evaluate distribution main routing from reservoir to Old Town (incl. site visit)	24	DAH	\$115.00	\$2,760.00
c	Evaluate distribution main routing from PW to Central Park	8	EJJ	\$110.00	\$880.00
d	Evaluate distribution main routing from Coalridge to reservoir	8	DAH	\$115.00	\$920.00
e	Evaluate distribution line routing to irrigated areas (incl. site visit)	32	EJJ	\$110.00	\$3,520.00
3	Central Park Pond	28			
a	Evaluate pond site for location and configuration	12	DAH	\$115.00	\$1,380.00
b	Pond volume calculations	16	DAH	\$115.00	\$1,840.00
4	Distribution Calculations	76			
a	Update Irrigation Ditch Supply (Inflow) Hydrographs - Daily & Annual	8	EJJ	\$110.00	\$880.00
b	Update demand calculations for the irrigated areas	8	DAH	\$115.00	\$920.00
c	Update Demand hydrographs	8	EJJ	\$110.00	\$880.00
d	Distribution main calculations (Reservoir to Old Town)	8	EJJ	\$110.00	\$880.00
e	Distribution line calculations (Irrigated areas)	8	DAH	\$115.00	\$920.00
f	Transfer Line Calculations (Public Works - Central Park)	8	EJJ	\$110.00	\$880.00
g	Transfer Line Calculations (Coalridge Ditch - North End)	8	DAH	\$115.00	\$920.00
h	Pump Station Configuration & Sizing (Public Works Facility)	8	EJJ	\$110.00	\$880.00
i	Gravity/Pump Station Configuration & Sizing (North End)	8	EJJ	\$110.00	\$880.00
j	Transfer System Design Criteria	4	EJJ	\$110.00	\$440.00
5	Water Cad Model	60			
a	WaterCAD model setup	16	DAH	\$115.00	\$1,840.00
b	Apply Demand calculations and run initial model	4	DAH	\$115.00	\$460.00
c	Analyze Output, run scenarios, and adjust model to achieve desired output	32	DAH	\$115.00	\$3,680.00
d	Prepare tables and result data	8	DAH	\$115.00	\$920.00
6	Alternative Irrigation Supply	4			
a	Potable Water Source (Drought Situation) Evaluation	4	EJJ	\$110.00	\$440.00
7	Raw Water Master Plan Report	88			
a	Report	40	EJJ	\$110.00	\$4,400.00
b	Cost Estimates	16	DAH	\$115.00	\$1,840.00
c	Photographs	4	EJJ	\$110.00	\$440.00
d	Tables & Figures	16	EJJ	\$110.00	\$1,760.00
e	Appendices	12	EJJ	\$110.00	\$1,320.00
8	Meetings and Review	51			
a	Project Meetings	23	DAH	\$115.00	\$2,645.00
b	Report Review	12	DBL	\$125.00	\$1,500.00
c	Report Revisions	16	EJJ	\$110.00	\$1,760.00
		439			\$49,505.00

Other	Amount	Reimbursables	Amount
		Reproduction	
		Survey Supplies	
		Postage/Shipping	
		Mileage	\$ 500.00
		Travel	
		Meals/Entertainment	
		Miscellaneous	
		Total Reimbursables	\$ 500.00

Labor	\$49,505.00
Consultants	\$0.00
Reimbursables	\$500.00
Margin	
Total	\$50,005.00

No.	Description	Hours	Resource	April			May				June					July				Aug					Sept				Oct				
				16th	23rd	30th	7th	14th	21st	28th	4th	11th	18th	25th	2nd	9th	16th	23rd	30th	6th	13th	20th	27th	3rd	10th	17th	24th	1st	8th	15th	22nd	29th	
1	Existing Master Plan Evaluation	52		16	20	16	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
a	2010 Raw Water Irrigation System Master Plan	8	EJJ	4	4																												
b	Confirm Town of Firestone Parks to be irrigated	4	DAH	4																													
c	Confirm Open Space / HOA areas to be irrigated	4	DAH	4																													
d	Review irrigated area priorities	4	EJJ		4																												
e	Review Irrigation Ditch Supply Capabilities and Locations	4	DAH		4																												
f	Review Irrigation Ditch Supply (Inflow) Hydrographs - Daily & Annual	4	EJJ			4																											
g	Update raw water share costs and availability	4	EJJ			4																											
h	Review demand calculations for the irrigated areas	4	DAH			4																											
i	Update base plans (LIDAR & GIS)	8	KM(4)		8																												
j	Update Precip and ET ₀ Data	8	EJJ	4		4																											
2	Routing Plans	80		0	0	0	16	16	16	16	8	8	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
a	Review and confirm Priority 1-3 routing plans	8	EJJ				8																										
b	Evaluate distribution main routing from reservoir to Old Town	24	DAH				8	8	8																								
c	Evaluate distribution main routing from PW to Central Park	8	EJJ				8																										
d	Evaluate distribution main routing from Coalridge to reservoir	8	DAH						8																								
e	Evaluate distribution line routing to irrigated areas	32	EJJ						8	8	8	8																					
3	Central Park Pond	28		0	0	0	0	0	0	0	4	8	8	8	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
a	Evaluate pond site for location and configuration	12	DAH								4	8																					
b	Pond volume calculations	16	DAH										8	8																			
4	Distribution Calculations	76		0	0	0	0	0	0	0	0	0	8	8	16	16	16	8	4	0	0	0	0	0	0	0	0	0	0	0	0	0	
a	Update Irrigation Ditch Supply (Inflow) Hydrographs - Daily & Annual	8	EJJ										8																				
b	Update demand calculations for the irrigated areas	8	DAH											8																			
c	Update Demand hydrographs	8	EJJ											8																			
d	Distribution main calculations (Reservoir to Old Town)	8	EJJ												8																		
e	Distribution line calculations (Irrigated areas)	8	DAH													8																	
f	Transfer Line Calculations (Public Works - Central Park)	8	EJJ													8																	
g	Transfer Line Calculations (Coalridge Ditch - North End)	8	DAH														8																
h	Pump Station Configuration & Sizing (Public Works Facility)	8	EJJ														8																
i	Gravity/Pump Station Configuration & Sizing (North End)	8	EJJ															8															
j	Transfer System Design Criteria	4	EJJ																4														
5	Water Cad Model	60		0	0	0	0	0	0	0	0	0	0	0	0	0	0	8	8	12	12	12	4	0	4	0	0	0	0	0	0	0	
a	WaterCAD model setup	16	DAH															8	8														
b	Apply Demand calculations and run initial model	4	DAH																	4													
c	Analyze Output, run scenarios, and adjust model to achieve desired output	32	DAH																	8	12	8			4								
d	Prepare tables and result data	8	DAH																			4	4										
6	Alternative Irrigation Supply	4		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4	0	0	0	0	0	0	0	0	0	0	
a	Potable Water Source (Drought Situation) Evaluation	4	EJJ																			4											
7	Raw Water Master Plan Report	88		0	0	0	0	0	0	0	4	0	0	0	0	0	0	0	4	16	18	12	24	0	10	0	0	0	0	0	0	0	
a	Report	40	EJJ																4	12	10	8	6										
b	Cost Estimates	16	DAH								4												8		4								
c	Photographs	4	EJJ																				4										
d	Tables & Figures	16	NBL(20)																		8	4	2		2								
e	Appendices	12	NBL(8)																	4			4		4								
8	Meetings and Review	51		0	0	1	1	1	1	2	1	1	1	2	1	1	1	2	1	1	1	1	3	8	9	11	0	0	0	0	0	0	
a	Project Meetings	23	DAH			1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	2	2	1	1							
b	Report Review	12	DBL							1				1				1					1	6		2							
c	Report Revisions	16	EJJ																							8	8						

Total Hours		439	16	20	17	17	17	17	18	17	17	17	18	17	17	17	18	17	29	31	29	31	8	23	11	0	0	0	0	0	0	439	YES
	DAH		8	8	4.5	8.5	8.5	8.5	8.5	8.5	8.5	8.5	8.5	8.5	8.5	8.5	8.5	8.5	12.5	12.5	12.5	11	1	8.5	8.5							197.5	
	EJ		8	8	12.5	8.5	8.5	8.5	8.5	8.5	8.5	8.5	8.5	8.5	8.5	8.5	8.5	8.5	12.5	12.5	12.5	13	1	8.5	0.5							199.5	
	AKM			4																												4	
	NBL																		4	6	4	6		6							26		
	DBL								1				1				1					1	6		2						12		
			16	20	17	17	17	17	18	17	17	17	18	17	17	17	18	17	29	31	29	31	8	23	11	0	0	0	0	0	0	439	

AGREEMENT
for
PROFESSIONAL ENGINEERING SERVICES
for the
TOWN OF FIRESTONE

NON-POTABLE IRRIGATION SYSTEM PIPELINE STUDY

Project No. 0668.0149.01

This is an *AGREEMENT* made between THE TOWN OF FIRESTONE, a Colorado statutory Town (TOWN) and COLORADO CIVIL GROUP, INC., a Colorado Corporation (ENGINEER).

Whereas, TOWN desires to have certain engineering services performed by ENGINEER relative to the preparation of a Non-Potable Irrigation System Pipeline Study for the Town of Firestone, Weld County, Colorado.

Whereas, the ENGINEER is duly accredited, and this *AGREEMENT* provides for said professional engineering services.

Therefore, TOWN and ENGINEER, in consideration of their mutual covenants herein, agree in respect of the performance of professional engineering services provided by ENGINEER and the payment for those services by TOWN as set forth in Sections 1 through 4 below.

SECTION 1 – Basic Services

For the purposes of this *AGREEMENT*, the Basic Services shall include evaluating existing raw water irrigation supplies, performing hydraulic calculations, creating an irrigation distribution system model, and preparing a Non-Potable Irrigation System Pipeline Study. Specific tasks to be performed shall be:

1.1 Existing Master Plan Evaluation

The ENGINEER shall review existing Raw Water Irrigation System Master Plan (RWISMP) and further evaluate the findings and recommendations from this study. This evaluation includes:

- 1.1.1 Verification of the Town of Firestone Public Parks to be served.
- 1.1.2 Verification of the open space owned by the Town and individual Home Owner Associations (HOA) to be served.
- 1.1.3 Review priority of irrigated areas being served with the Town.

- 1.1.4 Confirm the ditch supply capabilities and location.
- 1.1.5 Review the ditch supply inflow hydrographs.
- 1.1.6 Updating the raw water share costs.
- 1.1.7 Verifying the quantity of shares available.
- 1.1.8 Review demand calculations based on areas being served.
- 1.1.9 Update base plans for exhibits.
- 1.1.10 Update precipitation and Evapotranspiration tables.

1.2 Routing Plans

The ENGINEER shall review the RWISMP to confirm and update distribution system routing. This includes:

- 1.2.1 Priority 1-3 routing plans from the RWISMP will be reviewed and confirmed with the Town. These routing plans will be updated as necessary.
- 1.2.2 Evaluate distribution main routing options from new reservoir to Old Town.
- 1.2.3 Evaluate distribution main routing options to remove irrigation water from the Coalridge Ditch at the Public Works facility and deliver it to the proposed central park pond. Determine the irrigation pump station size and capacity requirements.
- 1.2.4 Evaluate conveyance options to remove irrigation water from the Coalridge Ditch at its' northernmost point near Ingalls Street and deliver it to the new reservoir.
- 1.2.5 Evaluate distribution line routing options from the distribution main to the irrigated areas.

1.3 Central Park Pond

The ENGINEER shall review the RWISMP for the proposed Central Park Pond(s). The basic assumption in the RWISMP that Central Park would be the site for all irrigation water storage is no longer valid with the introduction of the new North Reservoir One. The Central Park Pond will provide additional storage for the system. The evaluation of the Central Park Pond includes:

- 1.3.1 Evaluate the original pond location(s) and determine the appropriate site for the new pond.

- 1.3.2 Perform pond volume calculations to determine the volume required to allow this pond to not only serve the irrigation needs but also recreational needs of the Town.

1.4 Distribution Calculations

The ENGINEER shall provide hydraulic analysis and calculations which shall include but are not limited to:

- 1.4.1 Supply (inflow) hydrographs for the four irrigation ditches mentioned in Section 1.3 and analyzed in the RWISMP will be reviewed and updated as necessary. Hydrograph data will be presented as the volume of irrigation water delivered per month during the irrigation season.
- 1.4.2 Demand calculations will be prepared to identify the application and delivery rates of the raw water to the irrigated areas.
- 1.4.3 Demand (irrigation) hydrographs for the Public Parks and open space areas analyzed in the RWISMP will be reviewed and updated as necessary. Hydrograph data will be presented as the volume of irrigation water applied per month during the irrigation season.
- 1.4.4 Perform distribution main sizing calculations for the chosen route to deliver irrigation water from the new reservoir to feed the irrigated areas in Town.
- 1.4.5 Perform distribution line sizing calculations to deliver irrigation water from the distribution main to irrigated areas.
- 1.4.6 Perform distribution main sizing calculations for line from the Public Works facility to the Central Park Pond.
- 1.4.7 Perform pump sizing calculations for pump at Public Works facility.
- 1.4.8 Perform distribution main or ditch sizing calculations for delivery of raw water from the Coalridge Ditch to the new North Reservoir One.
- 1.4.9 Raw Water System Modeling will utilize the pump flow characteristics of the new North Reservoir One pumps being designed by others.

1.5 WaterCAD Model

The ENGINEER shall provide hydraulic modeling of the system utilizing WaterCAD software which shall include but are not limited to:

- 1.5.1 Set up WaterCAD model by inputting distribution pipe information, junction information, pump information etc.
- 1.5.2 Apply demands to the base model and run model.

1.5.3 Analyze output, run scenarios, and adjust model as necessary to provide desired flows to irrigated areas.

1.5.4 Prepare tables and results for the desired model.

1.6 Non-Potable Irrigation System Pipeline Study

The ENGINEER shall create a written Non-Potable Irrigation System Pipeline Study for the TOWN's use. Tasks that will be performed for creating the Master Plan include but are not limited to:

1.6.1 The ENGINEER shall prepare a written narrative.

1.6.2 The ENGINEER shall provide a cost estimate for the proposed raw water improvements outlined in the recommendation section of the report.

1.6.3 The ENGINEER shall create color exhibits (8 ½" x 11", and 11"x17") to be included within the Non-Potable Irrigation System Pipeline Study.

1.6.4 The ENGINEER shall create large (24"x36") maps for the Non-Potable Irrigation System Pipeline Study, if necessary.

1.6.5 The ENGINEER shall provide 4 draft copies to the TOWN for the TOWN's review.

1.6.6 The ENGINEER shall make any necessary revisions based on the TOWN's review, comments, and provide the TOWN with 4 final copies of the final Non-Potable Irrigation System Pipeline Study. The ENGINEER shall also provide a .pdf document to the TOWN that can easily be emailed or burned on to a CD, which can be provided to any person or persons the TOWN desires.

SECTION 2 - Additional Services

The TOWN may request the ENGINEER to provide services not contemplated in Section 1 of the *AGREEMENT*. If such work is to be performed, a change order to the *AGREEMENT* will be prepared and presented to TOWN prior to initiation of said work. Descriptions of additional services, compensation, and period-of-services adjustments will be presented in the change order, prior to starting any additional services.

SECTION 3 - Period of Service

The Period of Service for this work shall commence upon the signing of this contract by TOWN and shall end at the completion of Basic Services. Work shall progress in a timely manner to support the schedule established by the TOWN AND ENGINEER.

SECTION 4 - Compensation

4.1 Methods of Payment for Services and Expenses of Engineer

- 4.1.1 TOWN shall pay ENGINEER for Basic Services rendered under Section 1 a lump sum fee of \$50,000.00. Such amount shall be inclusive of all costs of whatsoever nature associated with ENGINEER's efforts, including but not limited to salaries, benefits, expenses, overhead, administration and profits.
- 4.1.2 Services authorized and provided under Section 2 - Additional Services, will be based on hourly rates plus expenses according to ENGINEER's then current Schedule of Fees (Exhibit A).

4.2 Times of Payments

ENGINEER shall submit monthly invoices for a portion of the lump sum fee based upon ENGINEER's estimate of the proportion of the services actually completed at the time of billing.

4.3 Other Provisions Concerning Payments

- 4.3.1 If TOWN fails to make any payment due ENGINEER for services and expenses within forty-five days after receipt of ENGINEER's invoice, the amounts due ENGINEER will be increased at the rate of 1½% per month from said forty fifth day, and in addition, ENGINEER may, after giving seven days' written notice to TOWN, suspend services under this *AGREEMENT* until ENGINEER has been paid in full all amounts due for services, expenses, and charges.
- 4.3.2 In the event of termination by TOWN under paragraph 6.1.2 upon the completion of any phase of the Basic Services, progress payments due ENGINEER for services rendered through such phase shall constitute total payment for such services. In the event of such termination by the TOWN during any phase of the Basic Services, ENGINEER will be paid for services rendered during that phase on the basis of ENGINEER's hourly rates based on the current Schedule of Fees for services rendered during that phase to date of termination by ENGINEER's principals and employees engaged directly in work for the TOWN. In the event of any such termination, ENGINEER also will be reimbursed for the charges of independent professional associates, consultants and subcontractors employed by ENGINEER and authorized by the TOWN to render Basic Services through ENGINEER and for all unpaid Additional Services and unpaid Reimbursable Expenses, plus all termination expenses. Termination expenses mean Reimbursable Expenses directly attributable to termination.
- 4.3.3 It is understood and agreed that the TOWN, and not any landowner subject to a reimbursement agreement with the TOWN, is responsible for all payments under this *AGREEMENT*.

SECTION 5 - TOWN's Responsibilities

TOWN shall do the following in a timely manner so as not to delay the services of ENGINEER:

- 5.1** As appropriate, designate responsible representatives to provide direction to the ENGINEER with respect to services provided pursuant to this *AGREEMENT*. The TOWN Board of Trustees or its delegate shall transmit instructions, receive information, interpret and define TOWN's policies and decisions with respect to ENGINEER's services provided pursuant to this *AGREEMENT*.
- 5.2** Provide all criteria and full information as to TOWN's requirements as necessary for performance of ENGINEER's services, including, with respect to TOWN projects, design or project objectives and constraints, space capacity and performance requirements, flexibility and expendability, and any budgetary limitations.
- 5.3** Assist ENGINEER by placing at ENGINEER's disposal all available information pertinent to this project.
- 5.4** Unless otherwise agreed by the TOWN and ENGINEER, the TOWN shall be responsible for negotiating and acquiring all required properties and/or easements necessary for any TOWN projects.

SECTION 6 - General Considerations

6.1 Termination

- 6.1.1** The obligation to provide further services under this *AGREEMENT* may be terminated by either party upon thirty days' written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party. Upon receipt of the written notice to terminate the defaulting party shall have ten days to cure the default to the satisfaction of the terminating party.
- 6.1.2** Termination for convenience: The TOWN Board of Trustees shall, at its sole option and absolute discretion, have the right to terminate this *AGREEMENT* and remove ENGINEER from the position of TOWN ENGINEER for any reason whatsoever by providing ENGINEER with a written notice to terminate to be effective upon five (5) days after notifying ENGINEER by registered mail, return receipt requested. ENGINEER hereby waives any rights to a charge in writing or an opportunity to be heard prior to removal.
- 6.1.3** At the time of any termination, ENGINEER shall promptly deliver to the Town or its designee all documents and materials, including but not limited to reports, plans, drawings, specifications, computer input and output, analyses, data, electronic files, and other materials of any kind, prepared or furnished by ENGINEER (and

ENGINEER's independent professional associates, consultants and subcontractors) pursuant to this *AGREEMENT*. The delivery of such materials shall be without further charge or expense to the Town other than Termination expenses.

6.2 Reuse of Documents

All documents and materials, including but not limited to reports, plans, drawings, specifications, computer input and output, analyses, data, electronic files, and other materials of any kind, prepared or furnished by ENGINEER (and ENGINEER's independent professional associates, consultants and subcontractors) pursuant to this *AGREEMENT*, are documents and property of the TOWN. The TOWN acknowledges that documents provided by ENGINEER for specific projects are not intended or represented to be suitable for reuse by TOWN or others on extensions of such projects or on any other projects; any such reuse without written verification or adaptation by ENGINEER for the specific purpose intended will be at the TOWN's sole risk and without liability or legal exposure to ENGINEER. Any such verification or adaptation requested by the TOWN will entitle ENGINEER to further compensation at rates to be agreed upon by TOWN and ENGINEER.

6.3 Insurance and Indemnification

6.3.1 ENGINEER shall procure and maintain insurance for protection from claims under workers' compensation acts, claims for damages because of bodily injury including personal injury, sickness or disease or death of any and all employees or of any person other than such employees, and from claims or damages because of injury to or destruction of property including loss of use resulting therefrom. The workers' compensation insurance carried by ENGINEER shall be in accordance with statutory law and include employers' liability insurance with a limit of not less than \$100,000 per accident, \$500,000 disease, policy limit and \$100,000 disease limit each employee. The general liability insurance carried by ENGINEER shall have minimum combined single limits of \$1,000,000 each occurrence and \$1,000,000 aggregate, shall include the TOWN as additional insured, with primary coverage as respects the TOWN, and shall contain a severability of interests' provision. ENGINEER shall also procure and maintain professional liability insurance with minimum combined single limits of \$1,000,000 each occurrence and \$1,000,000 aggregate. All required insurances shall be continuously maintained to cover all liability, claims, demands, and other obligations assumed by ENGINEER pursuant to this *AGREEMENT*. In the case of any claims-made policy, the necessary retroactive dates and extended reporting periods shall be procured by the ENGINEER to maintain such continuous coverage. Certificates of insurance evidencing such coverages shall be provided to the TOWN upon request.

6.3.2 ENGINEER shall also procure and maintain continuously comprehensive automobile liability insurance with minimum combined single limits for bodily injury and property damage of not less than \$150,000 per person in any one occurrence and \$500,000 for two or more persons in any one occurrence, and auto property damage insurance of at least \$50,000 per claim, with respect to each of ENGINEER's, hired or non-owned vehicles assigned to or used in performance of the services under this *AGREEMENT*. The policy shall include the TOWN as

additional insured with primary coverage as respects the TOWN and shall contain a severability of interests' provision.

6.3.3 ENGINEER shall indemnify and hold the TOWN harmless against (1) claims by any employee of ENGINEER for compensation, fringe benefits of any kind whatsoever (including without limitation, pension rights or payments, insurance of any kind, reimbursement of medical expenses, vacation pay, sick leave or sick pay), or indemnification for tort claim damages or similar claims for damages (e.g. Section 1983 claims); and (2) claims by any other party for injury, loss or damage which arise out of or are connected with the services hereunder, if such injury, loss or damages is caused by the negligent, unlawful, or willful and wanton act or omission on the part of any ENGINEER employee acting pursuant to this *AGREEMENT*.

6.3.4 The ENGINEER or its employees shall not be deemed to assume any liability for intentional or negligent acts or omissions of the Town or any officer, agent, or employee thereof. The Town shall be responsible for such acts or omissions in the manner and to the extent provided by the Colorado Governmental Immunity Act, C.R.S. § 24-10-101 et. seq. (CGIA).

6.3.5 The parties hereto understand and agree that the Town is relying on, and does not waive or intend to waive by any provision of this *AGREEMENT*, the monetary limitations (presently \$350,000 per person and \$990,000 per occurrence) or any other rights, immunities, and protections provided by the CGIA, as from time to time amended, or otherwise available to the TOWN, its officers, or its employees.

6.4 Limitation of Liability

TOWN, in consideration of the fees negotiated hereunder, specifically agrees to limit the liability of ENGINEER and its officers, directors, shareholders, partners, agents and employees for all damages of any kind or nature associated with errors or omissions of the ENGINEER for services rendered under this *AGREEMENT*, to the sum of \$250,000.00 annual aggregate.

6.5 Controlling Law

This *AGREEMENT* is to be governed by the law of the State of Colorado.

6.6 Successors and Assigns

6.6.1 TOWN and ENGINEER each is hereby bound, and the partners, successors, executors, administrators, assigns, and legal representatives of TOWN and ENGINEER are hereby bound to the other party to this *AGREEMENT* and to the partners, successors, executors, administrators and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements and obligations of this *AGREEMENT*.

6.6.2 Neither TOWN nor ENGINEER shall assign, sublet or transfer any rights under or interest in (including, but without limitation, moneys that may become due or moneys that are due) this *AGREEMENT* without the written consent of the other,

except to the extent that any assignment, subletting, or transfer is mandated by law or the effect of this limitation may be restricted by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this *AGREEMENT*. Nothing contained in this paragraph shall prevent ENGINEER from employing such independent professional associates, consultants and subcontractors as ENGINEER may deem appropriate to assist in the performance of services hereunder; provided, however, that proposed use of any such associates, consultants and independent contractors, and the costs and fees for the services thereof, shall be subject to the prior written approval of the Town, which may be granted or withheld by the Town in its sole discretion. ENGINEER shall cause any associate, consultant or subcontractor providing services hereunder to procure and maintain those insurance coverages required by Section 6.3 above.

- 6.6.3 Nothing under this *AGREEMENT* shall be construed to give any rights or benefits in this *AGREEMENT* to anyone other than TOWN and ENGINEER, and all duties and responsibilities undertaken pursuant to this *AGREEMENT* will be for the sole and exclusive benefit of TOWN and ENGINEER and not for the benefit of any other party.

6.7 Enforcement

In the event that suit is brought upon this *AGREEMENT* to enforce its terms, the prevailing party shall be entitled to its reasonable attorneys' fees and related court costs.

6.8 Quality of Work

ENGINEER'S professional services shall be in accordance with the prevailing standard of practice normally exercised in the performance of professional services of a similar nature in the Denver metropolitan area.

6.9 Inspection

The Town and its duly authorized representatives shall have access to any books, documents, papers, and records of the ENGINEER and its subcontractors that are related to this *AGREEMENT* for the purpose of making audit, examination, excerpts, and transcriptions.

6.10 Compliance with laws; Work by Illegal Aliens Prohibited

- 6.10.1 ENGINEER shall be solely responsible for compliance with all applicable federal, state, and local laws concerning its performance of services under this *AGREEMENT*; for payment of all applicable taxes; and obtaining and keeping in force all applicable licenses and certificates.

6.10.2 Exhibit B, the "Town of Firestone Public Services Contract Addendum-Prohibition Against Employing Illegal Aliens", is attached hereto and incorporated herein by reference. There is also attached hereto a copy of ENGINEER's Pre-Contract Certification which Engineer has executed and delivered to the TOWN prior to ENGINEER's execution of this Agreement.

SECTION 7 - EXTENT OF AGREEMENT

This *AGREEMENT* (consisting of pages 1 to 11, inclusive), and the attached Exhibits A and B, constitute the entire *AGREEMENT* between TOWN and ENGINEER and supersede all prior written or oral understandings. This *AGREEMENT* and said Exhibits may only be amended, supplemented, modified, or canceled by duly executed written instrument.

In witness whereof, the parties hereto have made and executed this *AGREEMENT* as of the day and year signed by the TOWN.

TOWN OF FIRESTONE
(TOWN)

By: _____
Bobbie Sindelar, Mayor

Attest: _____
Leah Vanarsdall, Town Clerk

Date: _____

COLORADO CIVIL GROUP, INC.
(ENGINEER)

By: _____
David B. Lindsay, President

Attest: _____

Date: 4-18-2018

Exhibit A
2018 Summary of Fees

ENGINEERS (\$/hr)

Senior Project Engineer	\$105 - \$125
Project Engineer	\$95 - \$120
Design Engineer	\$85 - \$115

CONSTRUCTION INSPECTION (\$/hr)

Senior Inspector	\$80 - \$100
Inspector	\$65 - \$85

DESIGNER/CAD TECH (\$/hr)

Senior Designer/Tech	\$75 - \$100
Designer/CAD Tech	\$50 - \$80

ADMINISTRATION/SUPPORT SERVICES (\$/hr)

Secretarial/Clerical	\$35 - \$50
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REIMBURSABLES

Mileage	\$0.50/mi.
Copies (standard in-house)	Labor Rate
Copies (standard out-sourced)	Cost + 5%
Copies (24x36 in-house)	Labor Rate
Copies (24x36 out-sourced)	Cost + 5%
Miscellaneous Expenses	Cost + 5%
Sub-Consultants	Cost + 5%

Exhibit B

Town of Firestone Public Services Contract Addendum Prohibition Against Employing Illegal Aliens

Prohibition Against Employing Illegal Aliens. Colorado Civil Group, Inc. (ENGINEER) shall not knowingly employ or contract with an illegal alien to perform work under this contract. ENGINEER shall not enter into a contract with a subcontractor that fails to certify to the ENGINEER that the subcontractor shall not knowingly employ or contract with an illegal alien to perform work under this contract.

ENGINEER has verified or attempted to verify through participating in the basic pilot program as defined in C.R.S. Section 8-17.5-101(1) ("Program") that ENGINEER does not employ any illegal aliens and, if ENGINEER is not accepted into the Program prior to entering into this contract, that ENGINEER shall apply to participate in the Program every three months until ENGINEER is accepted or the contract has been completed, whichever is earlier. This provision shall not be required or effective if the Program is discontinued. ENGINEER is prohibited from using the Program procedures to undertake pre-employment screening of job applicants while this contract is being performed.

If ENGINEER obtains actual knowledge that a subcontractor performing work under this contract for services knowingly employs or contracts with an illegal alien, ENGINEER shall:

- a. Notify the subcontractor and the TOWN within three days that the ENGINEER has actual knowledge that the subcontractor is employing or contracting with an illegal alien; and
- b. Terminate the subcontract with the subcontractor if within three days of receiving the notice required pursuant to this paragraph the subcontractor does not stop employing or contracting with the illegal alien; except that the ENGINEER shall not terminate the contract with the subcontractor if during such three days the subcontractor provides information to establish that the subcontractor has not knowingly employed or contracted with an illegal alien.

ENGINEER shall comply with any reasonable request by the Department of Labor and Employment made in the course of an investigation that the Department is undertaking pursuant to the authority established in C.R.S. Section 8-17.5-102(5).

If ENGINEER violates a provision of this Contract required pursuant to C.R.S. Section 8-17.5-102, the TOWN may terminate the contract for breach of contract. If the contract is so terminated, the ENGINEER shall be liable for actual and consequential damages to the TOWN.

**Town of Firestone
Contractor's Pre-Contract Certification
Regarding Employing Illegal Aliens**

The proposer of public services to the Town of Firestone identified below (hereafter "the Proposer"), hereby certifies as follows:

That at the time of providing this certification, Proposer does not knowingly employ or contract with an illegal alien; and that Proposer has participated in or attempted to participate in the Basic Pilot Program administered by the United States Department of Homeland Security in order to verify that it does not employ any illegal aliens.

Dated this 18th day of APRIL, 2018.

Proposer:
Colorado Civil Group, Inc.

By: _____

Title: President

AGENDA INFORMATION MEMORANDUM

FIRESTONE TOWN BOARD OF TRUSTEES



AIM#: 7.c.

Discussion/Action

Meeting Date: April 25, 2018

Initiated By: Leah Vanarsdall, Town Clerk

Dept: Town Manager

AGENDA TITLE

Discussion/Direction/Action of Memorial at Harney Park

SUMMARY

HISTORY AND PREVIOUS BOARD ACTION

RECOMMENDATION

ALTERNATIVES

ATTACHMENTS

1. 6c - AIM Memorial @ Harney Park

FINANCIAL CONSIDERATIONS

AGENDA INFORMATION MEMORANDUM 2018

FIRESTONE TOWN BOARD OF TRUSTEES



AIM#: 2018 - 6c

Consent Agenda _____

Discussion ☒ _____

Action X _____

Meeting Date: 4/25/18

Initiated By:

/s/ Theo Abkes _____

Dept.: Public Works _____

AGENDA TITLE

Discussion, Direction Action – Memorial at Harney Park

SUMMARY

Staff is looking for direction from the Board on how to proceed with the Sutton memorial at Harney Park.

HISTORY AND PREVIOUS BOARD ACTION

- In 2010, the Firestone Board approved a memorial for a tragic accident resulting in the death of a 3 year old boy.
- The plaque, stone, maple tree, bench, mulch & concrete were paid for by the Town. Eagle Scouts dug the hole for the tree, formed for concrete, installed the bench & spread the mulch. (see Attachment 1)
- Town Board approved Ordinance No. 922 on January 24, 2018. (see Attachment 2). At that meeting, the Town Board gave staff direction to try to contact the Suttons informing them of the new Ordinance. Public Works contacted Ms. Sutton.
- On 2/27/18, there was a meeting with Andrea Sutton, Bruce Nickerson, Becky Schol & Theo Abkes to discuss plans for the Sutton memorial and to discuss replacing the existing yellow Brick road with an ADA compliant walk. (see Attachment 3)
- Town Manager Nickerson made a presentation to the Board on 2/28/18 regarding the Sutton memorial
- Public Works was directed by the Town Manager to order the new plaque on 3/8/18 with the change to say "on Oct." from "in Oct." (see Attachment 4)
- Public Works was directed by the Town Manager to remove the yellow brick road & memorial on March 12. The memorial and yellow brick are being stored at the Public Works shop. (see Attachment 5). Public Works had no knowledge the Suttons were out of town when the memorial was removed.
- On March 14, 2018, Public Works installed a stamped concrete sidewalk meeting ADA requirements. (see Attachment 6)
- THK, the Town's landscape planner, prepared designs for a landscaped sitting area. Public Works was not involved with these discussions but understands they included a discussion of an interpretive sign for window blind safety. (see Attachment 7)
- On April 17, 2018, the new plaque was installed on the boulder & is now ready to be installed. (see Attachment 8)

OPTIONS FOR SUTTON MEMORIAL

Staff is requesting the Board adopt a motion to give direction on how to address the Sutton memorial. Options include but are not limited to:

1. Install the new memorial & give the memorial that was removed to the Suttons.
2. Reinstall the existing memorial back where it was. The existing memorial includes design elements that are not consistent with Ordinance No. 922. Therefore, if this is the option the Board chooses, we recommend the Board consider, at an upcoming meeting, amendments to Ordinance No. 922 to "grandfather" memorials existing when Ordinance No. 922 was adopted, which policy would be carried forward to other existing memorials.
3. In addition to Option 1 or 2, install a newly landscaped area around the memorial. Funds would need to identified and budgeted for this option.
4. Do nothing & leave the area as is.

ATTACHMENTS

1. Photo of when memorial was installed in 2010 & who worked on the memorial.
2. Ordinance 922
3. Design of new memorial.
4. New plaque that was ordered.
5. Photo of removed plaque.
6. Photo of yellow brick road & new sidewalk installed.
7. Proposed new landscaping.
8. Photo of new memorial & stone.



Rock & plaque supplied
& installed by Town

Bench supplied by Town
Eagle Scouts installed

Maple tree supplied &
planted by Town.
Eagle Scouts dug hole.

Mulch supplied by Town
Installed by volunteers

Town did excavation &
poured concrete. Eagle
Scouts formed.

ORDINANCE NO. 922

AN ORDINANCE AMENDING THE FIRESTONE MUNICIPAL CODE BY THE ADDITION OF CHAPTER 12.38 CONCERNING PRIVATELY-DONATED MEMORIALS ON TOWN PROPERTY

WHEREAS, from time to time, the Town receives requests for various types of privately-donated memorials to be placed on Town property; and

WHEREAS, the Town desires to adopt policies and procedures for the approval, placement, appearance, maintenance, removal, and relocation of privately-donated memorials to be placed on Town property in order to manage aesthetic impacts to and facilitate proper maintenance of such property; and

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF FIRESTONE, COLORADO:

Section 1. The Firestone Municipal Code is hereby amended by the addition of a new Chapter 12.38 entitled "Privately-Donated Memorials," to read as follows:

Chapter 12.38

Privately-Donated Memorials

Sections:

- 12.38.010 Purpose.
- 12.38.020 Request to place memorial.
- 12.38.030 Requirements.
- 12.38.040 Review criteria.
- 12.38.050 Maintenance and clearing of existing memorials.
- 12.38.060 Removal and relocation.

12.38.010 - Purpose.

The purpose of this chapter is to establish standards for the approval, placement, appearance, maintenance, removal, and relocation of privately-donated memorials to be placed on Town property in order to manage aesthetic impacts to and facilitate proper of maintenance of such property.

12.38.020 – Request to place memorial.

No memorial shall be permitted on Town property unless such memorial is approved by the Town Board of Trustees. To donate a memorial, a person must first submit a written request on a form supplied by the Town.

12.38.030 - Requirements.

No memorial shall be permitted on Town property unless such memorial meets the following requirements:

A. The memorial consists solely of a combination of a plaque and an existing or proposed structure to which the plaque is affixed, such as a stone, bench or other object deemed appropriate by the Town, dedicated in memory of a person or group of persons;

B. The plaque is no larger than twenty-four (24) inches in height, and twenty-four (24) inches in length and is consistent in design and materials with other memorials placed on Town property; and

C. The memorial consists solely of text and a Town logo, which logo, if included, shall be of a design supplied by the Town. The memorial shall not include any images of the person or persons being memorialized, or any other images, etchings, carvings, or design features.

12.38.040 - Review criteria.

Each request for a memorial proposed to be placed on Town property shall be reviewed by the Director of Public Works or the Director's designee. Upon completion of such review, the reviewer shall provide the Board of Trustees a written evaluation of the request based on the following factors:

A. The suitability of the proposed location of the memorial structure;

B. The appropriateness of the memorial's design, including but not limited whether the proposal meets the requirements of section 12.38.030;

C. The memorial's significance to the community or lack thereof;

D. The appropriateness and anticipated longevity of the proposed materials comprising the memorial;

E. The provisions for long-term maintenance and upkeep of the memorial, and for ensuring the memorial against vandalism and disrepair.

The Board of Trustees shall approve or deny the request based on these factors.

12.38.050 Maintenance and clearing of existing memorials.

A. This section applies to both exiting and newly-donated memorials on Town property.

B. Unless otherwise agreed in writing by an instrument approved by the Board of Trustees and signed by the Mayor or Town Manager, the maintenance and upkeep of any memorial structure shall be the responsibility of the person or entity placing such approved memorial on Town property. A plan for perpetual care thereof shall be specified in a written memorandum of understanding between the Town and the person or entity placing such approved memorial on Town property.

C. If any items are placed on or near a memorial, including but not limited to flowers, potted plants or wreaths, then at the sole discretion of the Director of Public Works, the Town shall have the right to remove and dispose of such items, including without limitation in the event such items become frosted, faded, withered, or otherwise unsightly; have accumulated, or interfere with the use, maintenance or enjoyment of Town property.

D. If a memorial falls into disrepair or becomes unsightly or deteriorated and is not promptly repaired, then at the sole discretion of the Director of Public Works, the Town may remove the memorial and dispose of it.

12.38.060 Removal and relocation.

The Town shall have the right in its sole discretion to remove or relocate any memorial if and when the memorial interferes with site maintenance, site construction activities, or any existing or proposed use, or the enjoyment, of the Town property where the memorial is located, or is inconsistent with the provisions of this chapter. Prior to or within a reasonable time after the removal or relocation, the Town shall provide a letter to the donor(s) of the memorial notifying the donor(s) of any action related to the removal or relocation of the memorial pursuant to this section. Such letter(s) shall be sent to the donor at the last-known address(es) on file with the Town. This section applies to both existing and newly-donated memorials on Town property.

Section 2. If any portion of this ordinance is held to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this ordinance. The Board of Trustees hereby declares that it would have passed this ordinance and each part hereof irrespective of the fact that any one part be declared invalid.

Section 3. All other ordinances or portions thereof inconsistent or conflicting with this ordinance or any portion hereof, are hereby repealed to the extent of such inconsistency or conflict.

Section 4. The repeal or modification of any provision of the Municipal Code of the Town of Firestone by this ordinance shall not release, extinguish, alter, modify, or change in whole or in part any penalty, forfeiture, or liability, either civil or criminal, which shall have been incurred under such provision, and each provision shall be treated and held as still remaining in force for the purpose of sustaining any and all proper actions, suits, proceedings,

and prosecutions for the enforcement of the penalty, forfeiture, or liability, as well as for the purpose of sustaining any judgment, decree, or order which can or may be rendered, entered, or made in such actions, suits, proceedings, or prosecutions.

INTRODUCED, READ, ADOPTED, APPROVED, AND ORDERED PUBLISHED IN FULL this 24th day of January, 2018.

TOWN OF FIRESTONE, COLORADO

Paul Sorensen
Paul Sorensen, Mayor



ATTEST:

Leah Vanarsdall
Leah Vanarsdall, Town Clerk



Young
In Memory of *Subhas*

DANIEL DAVID SUTTON

Subhas's
~~dedicated as a school friend~~
Dedicated in 2010 & Re-Dedicated October 25, 2018

BELOVED SON, BROTHER AND FRIEND
WHO LOVED TO PLAY IN HARNEY PARK.

"FOLLOW THE YELLOW BRICK ROAD."

Subhas's
Window Blind Safety Awareness

~~www.firestone.org~~
~~www.guidednape.org~~



In Loving Memory of

DANIEL DAVID SUTTON

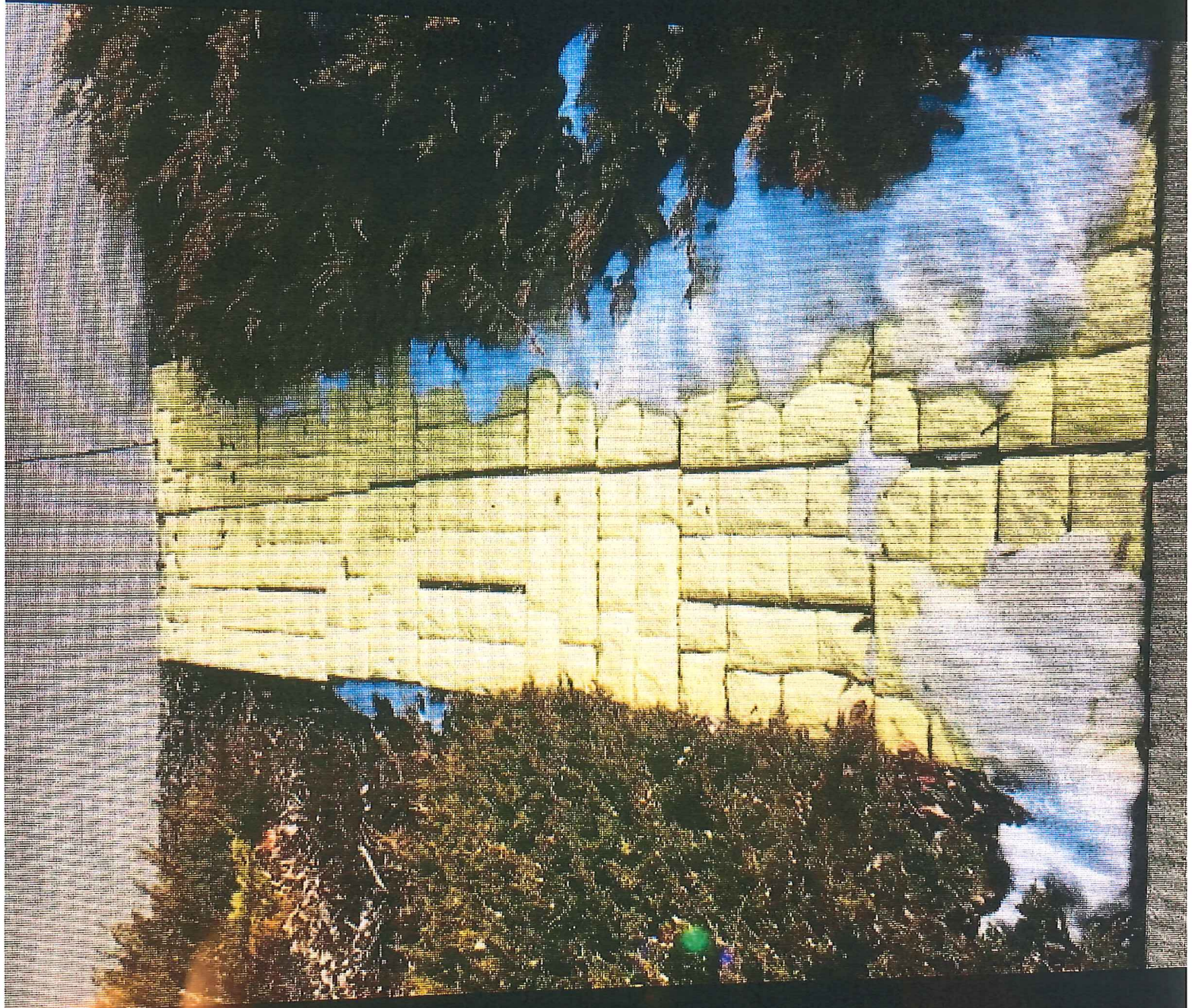
Dedicated in 2010 & Re-Dedicated in October 25, 2018

**BELOVED SON, BROTHER AND FRIEND
WHO LOVED TO PLAY IN HARNEY PARK.**

"Follow the Yellow Brick Road"

In Support of Window Blind Safety Awareness







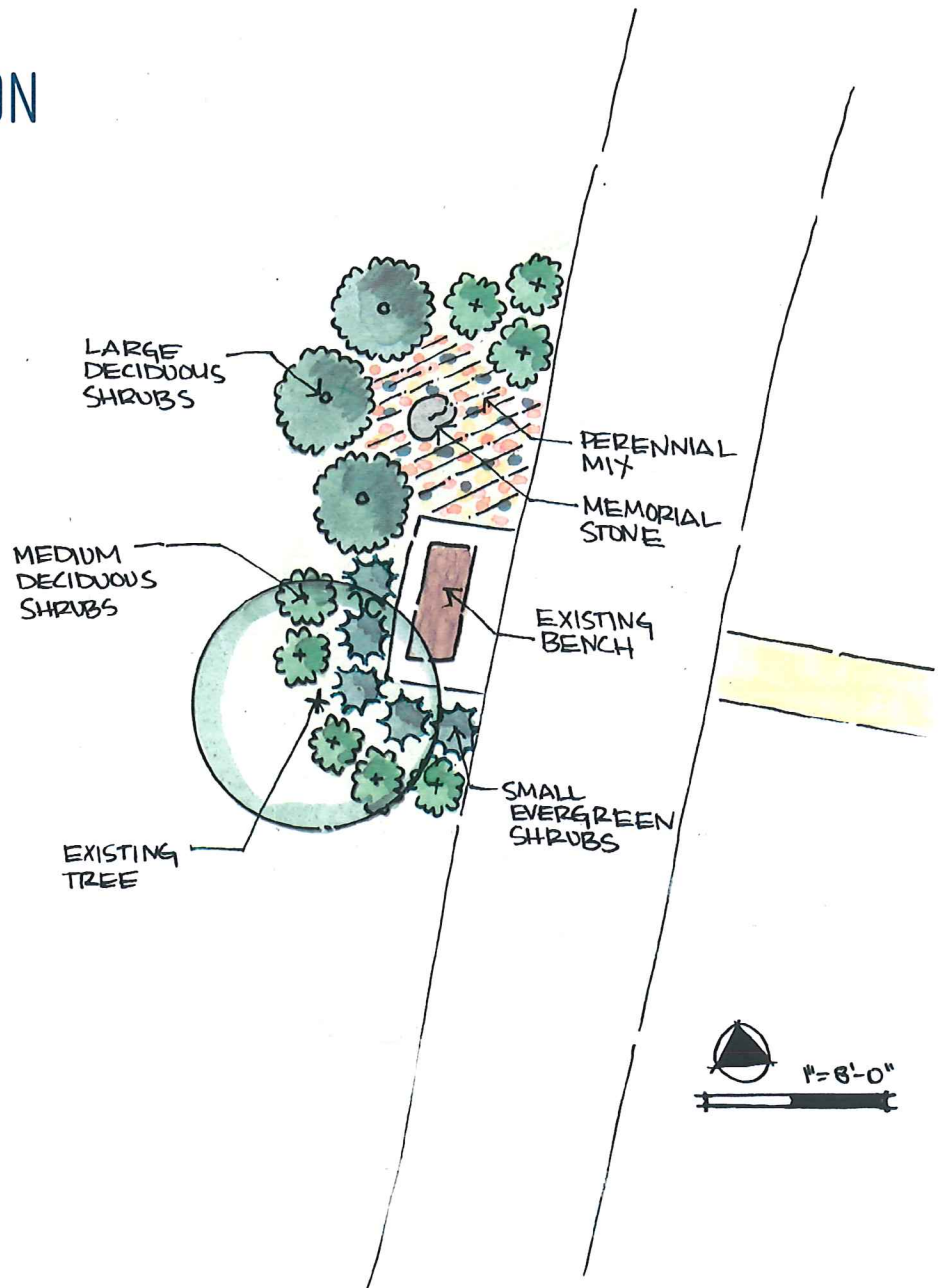
REMAIN-IN-PLACE OPTION

DESIGN INTENT

Existing tree and bench locations are kept in place alongside the trail, and the area is enhanced with landscaping.

DESIGN ELEMENTS

- Provide vegetation to create an "outdoor room" and provide shelter at seating area
- Use of flowering shrubs and perennials shrubs that flower/provide interest at different times of the year
- Layer shrubs of different heights to create a visual hierarchy
- Shrubs at memorial chosen for appropriate height
- Low water and full sun species
- Mulch in planting bed to match Harney Park standard
- Trees were not included in design due to water demand, but can be included to provide further shade at seating



Total anticipated installation cost: \$1,500

Total anticipated water usage:

153 gallons per week

*1 shrub or 3 perennials needs approx. 4.5 gallons per week, 1 tree needs approx. 50 gallons per week

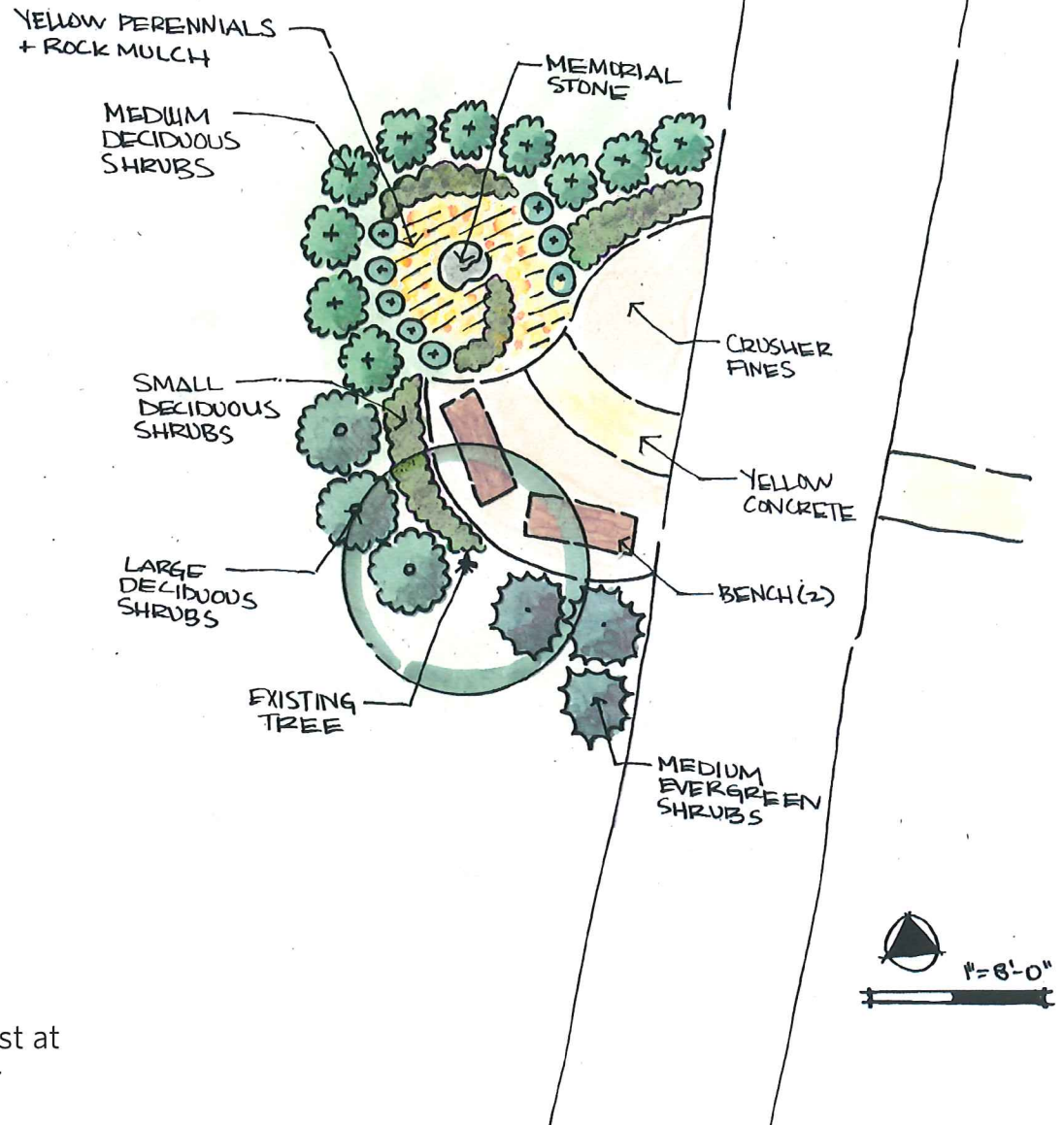
YELLOW BRICK ROAD OPTION

DESIGN INTENT

This option defines a new seating/gathering area, separated from the trail, and plays on a "Wizard of Oz" theme which is unique to the memorial.

DESIGN ELEMENTS

- Enlarge seating space, add one new bench
- Continue yellow concrete to lead to memorial stone, yellow perennials and rock mulch to continue "Yellow Brick Road"
- Shelter seating area with large deciduous shrubs
- Use of flowering shrubs and perennials shrubs that flower/provide interest at different times of the year
- Shrubs at memorial chosen for appropriate height
- Low water and full sun species
- Mulch in planting bed to match Harney Park standard
- Trees were not included in design due to water demand, but can be included to provide further shade at seating



Total anticipated installation cost: \$6,600

Total anticipated water usage:
198 gallons per week

*1 shrub or 3 perennials needs approx. 4.5 gallons per week, 1 tree needs approx. 50 gallons per week

PROPOSED PLANT MATERIALS

SOFTSCAPE

SMALL DECIDUOUS SHRUBS

COTONEASTER



HEIGHT: 1-1.5 FEET
WATER: LOW
SPREAD: 2-3 FEET
SUN: FULL

GOLDFINGER POTENTILLA



HEIGHT: 1-2 FEET
WATER: XERIC
SPREAD: 1-2 FEET
SUN: FULL

BUTTERFLY BUSH



HEIGHT: 3 FEET
WATER: LOW
BLOOM: MID SUMMER TO FALL
SUN: FULL

MEDIUM DECIDUOUS SHRUBS

BLUE MIST SPIREA



HEIGHT: 3-4 FEET
WATER: LOW
SPREAD: 2-3 FEET
SUN: FULL

FLOWERING QUINCE



HEIGHT: 3-4 FEET
WATER: LOW
SPREAD: 5-6 FEET
SUN: FULL

PYGMY PEASHRUB



HEIGHT: 3-4 FEET
WATER: LOW
SPREAD: 3-5 FEET
SUN: FULL

LARGE DECIDUOUS SHRUBS

DWARF VIBURNUM



HEIGHT: 4-6 FEET
WATER: LOW
SPREAD: 4-6 FEET
SUN: FULL/PART

LODENSE PRIVET



HEIGHT: 4 FEET
WATER: MEDIUM
SPREAD: 4 FEET
SUN: FULL

SMALL/MEDIUM EVERGREEN SHRUBS

MUGO PINE



HEIGHT: 3 FEET
WATER: LOW
SPREAD: 4 FEET
SUN: FULL

GROUNDCOVERS

MOTHER OF THYME



HEIGHT: 1/2 INCH
WATER: LOW
SPREAD: 1-1.5 FEET
SUN: FULL

YELLOW HARDY ICEPLANT



HEIGHT: 1-2 INCHES
WATER: LOW
SPREAD: 10-12 INCHES
SUN: FULL

DWARF CARPET BUGLE



HEIGHT: 2-4 INCHES
WATER: MEDIUM
SPREAD: 8-12 INCHES
SUN: ADAPTABLE

PROPOSED PLANT MATERIALS

SOFTSCAPE

PERENNIALS

BACHELOR BUTTON



HEIGHT: 1.5-2 FEET
WATER: LOW

SPREAD: 1.5-2 FEET
SUN: FULL

CORONATION GOLD YARROW



HEIGHT: 1-2 FEET
WATER: XERIC

SPREAD: 2 FEET
SUN: FULL

ALASKA DAISIES



HEIGHT: 2-3 FEET
WATER: LOW

BLOOM: EARLY SUMMER TO FALL
SUN: FULL

CUSHION SPURGE



HEIGHT: 1-2 FEET
WATER: LOW

SPREAD: 2-3 FEET
SUN: FULL

CHRYSANTHEMUM



HEIGHT: 1-3 FEET
WATER: LOW

BLOOM: SUMMER TO FALL
SUN: PART

ORIENTAL POPPIES



HEIGHT: 3 FEET
WATER: LOW

BLOOM: MIDSUMMER
SUN: FULL

GRASSES/WINTER INTEREST

BLONDE AMBITION



HEIGHT: 3 FEET
WATER: LOW

SPREAD: 3 FEET
SUN: FULL

KARL FOERSTER



HEIGHT: 4-5 FEET
WATER: LOW

SPREAD: 2 FEET
SUN: FULL

ARCTIC FIRE DOGWOOD



HEIGHT: 3-4 FEET
WATER: MEDIUM

SPREAD: 4 FEET
SUN: ADAPTABLE

HARDSCAPE

CRUSHER FINES



YELLOW CONCRETE



ROCK MULCH





FIRESTONE

A COMMUNITY IN MOTION

In Loving Memory of

DANIEL DAVID SUTTON

Dedicated in 2010 & Re-Dedicated on October 25, 2018

**BELOVED SON, BROTHER AND FRIEND
WHO LOVED TO PLAY IN HARNEY PARK.**

"Follow the Yellow Brick Road"

In Support of Window Blind Safety Awareness





FIRESTONE POLICE DEPARTMENT

151 Grant Avenue • PO Box 100

Firestone, CO 80520

303.833.0811 • 303.531.6271 (f)

David L. Montgomery
Chief of Police

Date: April 9, 2018

To: Mayor & Trustees

Fr: Chief David L. Montgomery

Chief's Report

3/2018 Meetings:

- 3/15 Saint Vrian School District – School Safety

3/2018 Firestone Police Department Community Outreach:

Meet & Greet / March 15, 2018 @ Coal Ridge Middle School

- "Firestone Police Department held its 18th Annual Meet & Greet".
Several hundred residents came out and met with local non-profits, LE Agencies, Officials from the Carbon Valley and Weld County.

Carbon Valley Animal Hospital Rabies Clinic / March 17th 101 W. Grant Avenue:

- Carbon Valley Animal Hospital held its annual low cost vaccination clinic.
- Residents came with their pets to receive reduced rate vaccines and CSO Farnsworth was available to sell animal licenses and answer questions.

Crisis Intervention Team Training / March 26 – 29th Coal Ridge Middle School:

- The Firestone Police Department hosted an annual Crisis Intervention Team Training with lead instructor Ray Bueno.
- This class is available to Colorado Law Enforcement agencies through Colorado P.O.S.T. and helps officers to understand and better deal with citizens in a crisis.

3/2018 Police Department Training:

3/07 – “PPCT” “VINE” Victim Services” 10 officers attended / duration **10** hrs.
3/07 – Cpl. Bueno attended “K9 Training” / duration **9** hrs.
3/14 – Cpl. Bueno and Wittler attended “CIT Coach” / duration **8** hrs.
3/19 – Lt. Scott attended “FBI LEEDA, Executive Leadership Institute” / duration **40** hrs.
3/19 – Cpl. Morris attended “IMS Map360 and Total Station Training” / duration **40** hrs.
3/20 – Det. DeWitt attended “Reid Technique of Investigative Interviewing” / duration **40** hrs.
3/21 – Cpl. Bringle attended “Enhanced Drug ID” / duration **10** hrs.
3/26 – Det. DeWitt attended “Social Networking” duration / **24** hrs.
3/29 – Cpl. Bringle attended “Drug ID & Symptomology” / duration **16** hrs.
3/29 – Cpl. Bringle & Ofc. Wittler attended “Level I Traffic Investigation” / duration **40** hrs.
3/30 – Officer Bueno Coordinator “CIT” / duration **40** hrs.
3/30 – Cmdr. Borders attended “UAS” / duration **2** hrs.

Total Training hrs: 279

3/2018 MISCELLANEOUS: DUI/ Click It or Ticket / Grant:

Belue – 3/17/18 6hrs

Total Grant hrs: 6

3/2018 Detective Case:

Case assigned 3/1/18 / **Sex Assault** – active
Case assigned 3/1/18 / **Criminal Trespass** – active
Case assigned 3/5/18 / **Death Investigation** – cleared

3/2018 Over – Time Report:

Total OT for FTO: 34 hrs.
Total OT for Training: 28 hrs.
Total OT for Drug Operation: 36 hrs.
Total OT for Late Calls: 14.5
Total OT for Court Security: 4.5 hrs.
Total OT for evidence: 3 hrs.
Total OT for Chamber Meeting: 3 hrs.
Total OT for Meet and Greet: 7 hrs.
Total OT for Meetings: 4 hrs.

Total OT: 134 hrs. Total Extra Shift hrs. 0

OVERTIME:

3/1/18 "FTO" 1 hr. 3/2/18 "FTO" 1 hr. 3/10/18 "FTO" 7 hrs. 3/17/18 "FTO" 1 hr. 3/21/18 "Training" 3 hrs. 3/24/18 "FTO" 2 hr. 3/29/18 "Training" 1 hr.

Total: 16

3/1/18 "Drug Operation" 6.5 hrs. 3/2/18 "Late Calls" 3.5 hrs. 3/30/18 "FTO" 3 hrs.

Total: 13

3/1/18 "Drug Operation" 6.5 hrs. 3/23/18 "Court Security" 4.5 hrs.

Total: 11

3/1/18 "Drug Operation" 7 hrs.

Total: 7

3/1/18 "FTO" 1 hr. 3/2/18 "FTO" 1 hr. 3/3/18 "FTO" 2 hrs. 3/14/18 "Evidence" 3 hrs. 3/15/18 "FTO" 4 hrs.

Total: 11

3/1/18 "Drug Operation" 8 hrs.

Total: 8

3/1/18 "Drug Operation" 8 hrs. 3/15/18 "Chamber Meeting" 3 hrs. 3/15/18 "Meet and Greet" 3 hrs.

Total: 14

3/3/18 "Late Call" 1 hr.

Total: 1

3/8/18 "Meeting" 2 hrs. 3/14/18 "Meeting" 2 hrs. 3/15/18 "Meet and Greet" 2 hrs.

Total: 6

3/4/18 "FTO" 4 hrs. 3/11/18 "FTO" 4 hrs.

Total: 8

3/14/18 "FTO" 3 hrs. 3/15/18 "Meet and Greet" 2 hrs.

Total: 5

3/14/18 "Late Call" 1 hr.

Total: 1

3/18/18 "Late Call" 2 hrs. 3/21/18 "Training" 10 hrs. 3/22/18 "Training" 4 hrs. 3/26/18 – 3/30/18 "Training" 10 hrs.

Total: 26

3/23/18 "Late Call" 2 hrs.

Total: 2

3/25/18 "Late Call" 4 hrs.

Total: 4

3/17/18 "Late Call" 1 hr.

Total: 1

OFFICERS PTO:

3/1 Minter PTO 10 hrs.
3/8 Stroud PTO 10 hrs.
3/9 Stroud PTO 10 hrs.
3/10 Stroud PTO 10 hrs. / Cionek PTO 10 hrs.
3/11 Bueno PTO 10 hrs.
3/12 Bueno PTO 10 hrs. / Yang PTO 10 hrs.
3/13 Bueno PTO 10 hrs. / Yang PTO 10 hrs.
3/14 Stroud PTO 10 hrs. / Cionek PTO 10 hrs. / Yang PTO 10 hrs.
3/15 Stroud PTO 10 hrs. / Cionek PTO 10 hrs.
3/16 Stroud PTO 10 hrs. / Cionek PTO 10 hrs.
3/17 Stroud PTO 10 hrs. / Cionek PTO 10 hrs.
3/23 Robinson PTO 10 hrs.
3/24 Robinson PTO 10 hrs.
3/25 Morton PTO 10 hrs.
3/26 Morton PTO 10 hrs. / Morris PTO 10 hrs.
3/27 Morton PTO 10 hrs.
3/28 Morton PTO 10 hrs. / Cornwell PTO 10 hrs. / Morris PTO 10 hrs.
3/29 Cornwell PTO 10 hrs.
3/31 Minter PTO 10 hrs.

Total Officer / Detective / Sergeant PTO hrs. 300 hrs.

Firestone Police Department Monthly Report – March 2018**Contents:**

Summary for March 2018 Monthly Report

Chart Image March 2018

Police Department Service Tracking Report (Calls for Service) & Chart Image Data

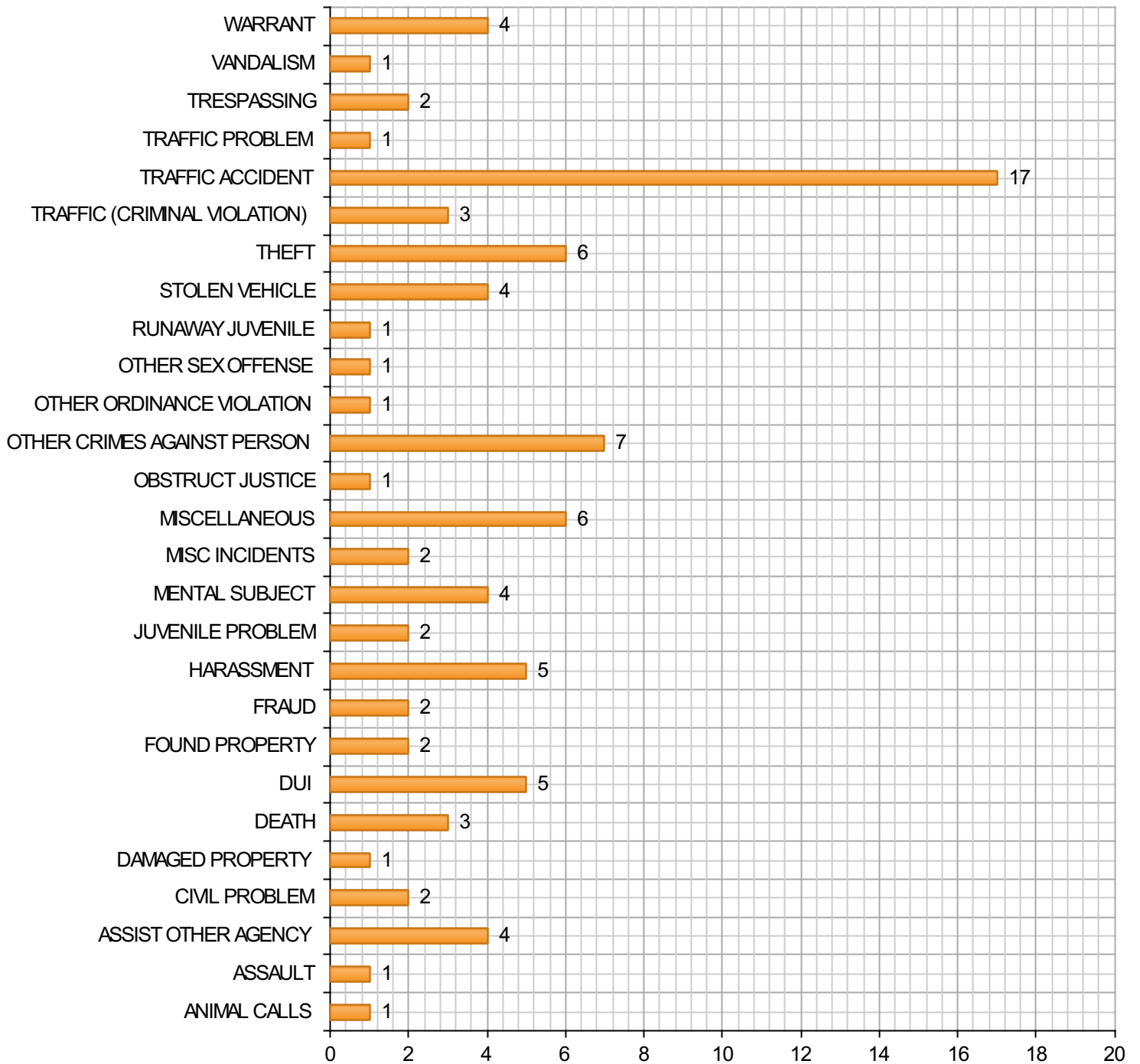
Police Department Traffic Tracking Report (Traffic Contacts / Citations) & Chart Image Data

CSO Report March 2018

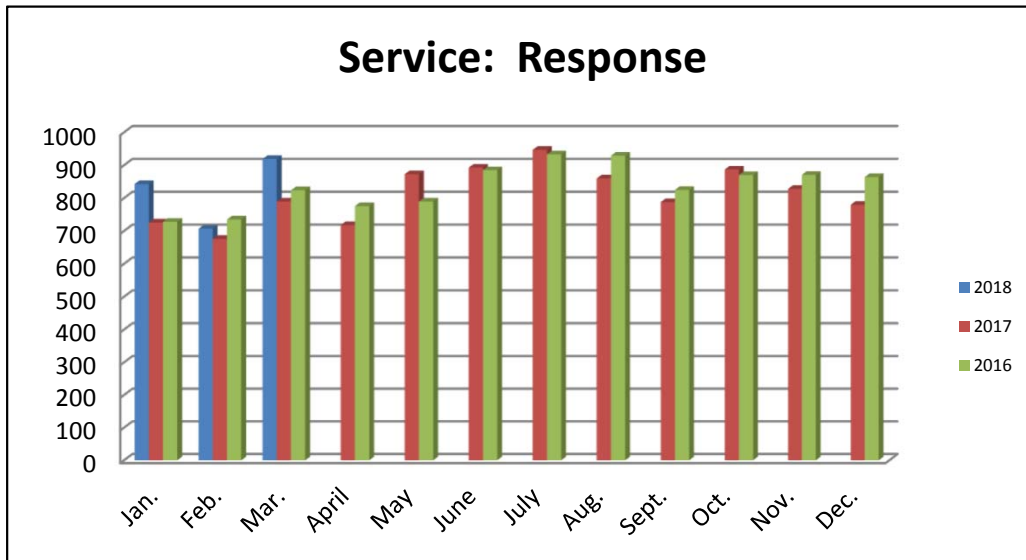
SUMMARY FOR MARCH 2018 MONTHLY REPORT

<u>INCIDENT</u>	<u>NUMBER REPORTED</u>	<u>ARREST / CLEARED</u>	
Homicide	0	0	0
Assault	1	1	1
Robbery	0	0	0
Burglary	0	0	0
Death Investigation	3	0	3
Controlled Substance	0	0	0
DUI	5	5	5
Runaway	1	0	1
Sex Assault	1	Active—Under Investigation	
Motor Vehicle Theft	4	0	4
Stolen Property (Possession of)	0	0	0
Theft	6	2	2
Traffic Accident (15 Traffic Accident Summonses)	17	15	16
Total Traffic Citations:	191		
Total Non-Traffic Citations:	19		
Total Citations:	210		
Total Arrests:	43		

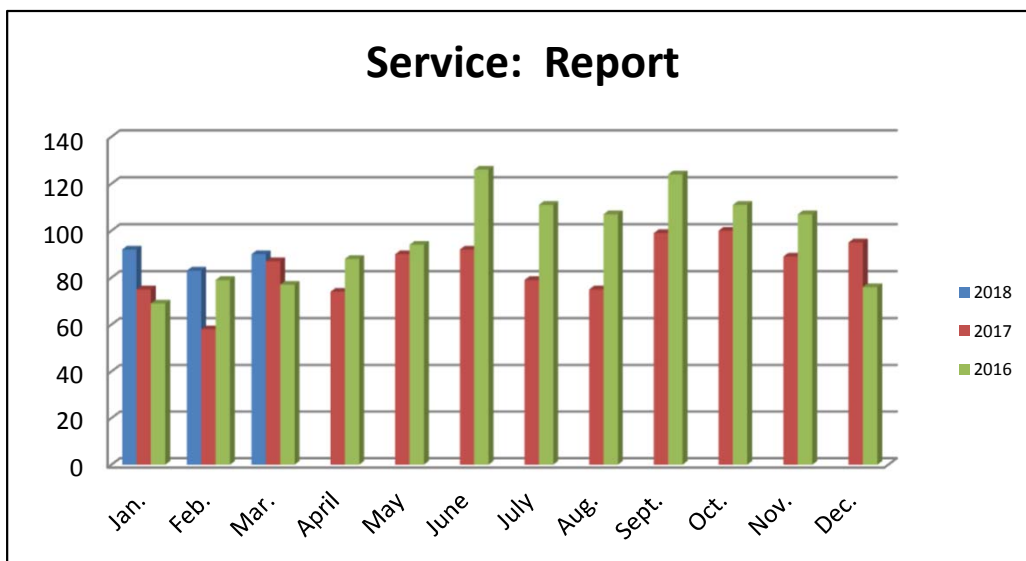
FIRESTONE MONTHLY REPORT MARCH 2018



Police Department Service Tracking



Service calls requiring a response by officers.



Service calls requiring a report by officers.

Police Department Service Tracking

	<u>2018</u>		<u>2017</u>		<u>2016</u>	
	<u>Response</u>	<u>Report</u>	<u>Response</u>	<u>Report</u>	<u>Response</u>	<u>Report</u>
Jan.	843	92	726	75	728	69
Feb.	707	83	676	58	735	79
Mar.	919	90	790	87	824	77
April			718	74	776	88
May			873	90	790	94
June			893	92	885	126
July			947	79	933	111
Aug.			860	75	929	107
Sept.			788	99	825	124
Oct.			887	100	870	111
Nov.			828	89	871	107
Dec.			780	95	864	76
<i>Total</i>	<u>2,469</u>	<u>265</u>	<u>9,766</u>	<u>1,013</u>	<u>10,030</u>	<u>1,169</u>
<i>Avg.</i>	823	88	814	84	836	97
<i>Y.T.D.</i>	113%	120%	97%	87%	N/A	128%
<i>Rate</i>	11%	---	10%	---	N/A	---

Definitions: Avg. - Average number of responses or reports per month.

Y.T.D. - Year-to-date percent comparison to previous year.

Rate - Conversion rate of responses to reports per month.

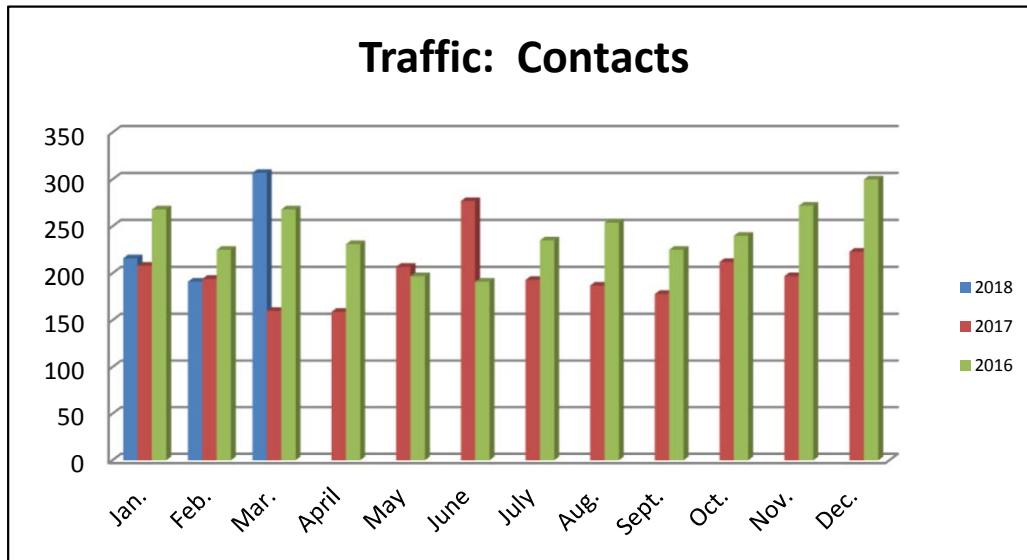
Data: Spillman dispatch and records management system was installed 02/01/12 making previous data unavailable.

Since January 2012 data is unavailable, an average number of monthly contacts was used for tabulation purposes.

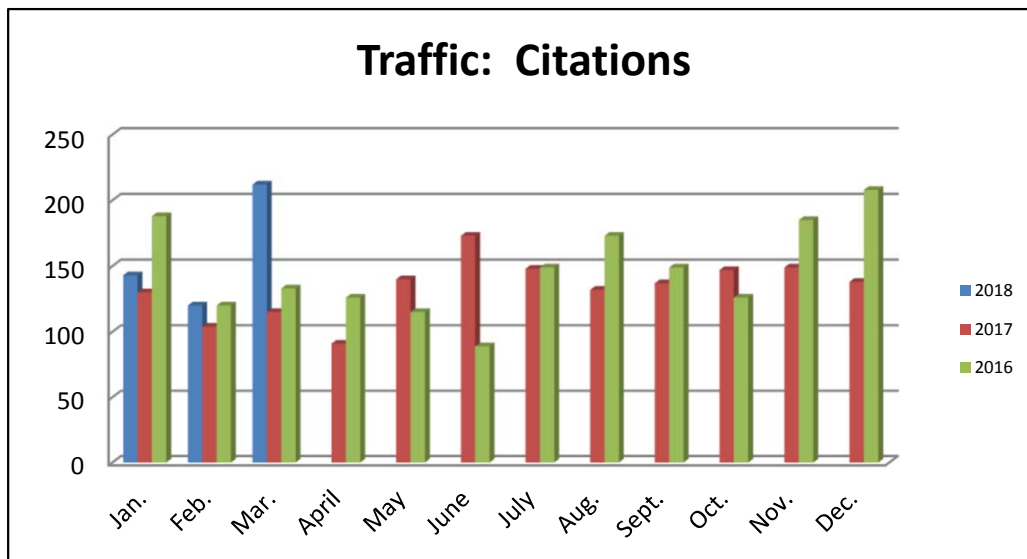
Note: Current month's numbers are only preliminary, as additional reports may be pending and waiting to be entered.

The previous month's numbers will be verified and updated on the report the following month to ensure accuracy.

Police Department Traffic Tracking



Traffic contacts completed by officers.



Traffic citations completed by officers.

Police Department Traffic Tracking

	<u>2018</u>		<u>2017</u>		<u>2016</u>	
	<u>Contacts</u>	<u>Citations</u>	<u>Contacts</u>	<u>Citations</u>	<u>Contacts</u>	<u>Citations</u>
Jan.	216	143	208	130	268	188
Feb.	191	120	194	104	225	120
Mar.	307	212	160	115	268	133
April			159	91	231	126
May			207	140	197	115
June			277	173	191	89
July			193	148	235	149
Aug.			187	132	254	173
Sept.			178	137	225	149
Oct.			212	147	240	126
Nov.			197	149	272	185
Dec.			223	138	300	208
<i>Total</i>	<u>714</u>	<u>475</u>	<u>2,395</u>	<u>1,604</u>	<u>2,906</u>	<u>1,761</u>
<i>Avg.</i>	238	158	200	134	242	147
<i>Y.T.D.</i>	127%	136%	82%	91%	N/A	137%
<i>Rate</i>	67%	---	67%	---	N/A	---

Definitions: Avg. - Average number of contacts or citations per month.

Y.T.D. - Year-to-date percent comparison to previous year.

Rate - Conversion rate of contacts to citations per month.

Data: Spillman dispatch and records management system was installed 02/01/12 making previous data unavailable.

Since January 2012 data is unavailable, an average number of monthly contacts was used for tabulation purposes.

Note: Current month's numbers are only preliminary, as additional citations may be pending and waiting to be entered.

The previous month's numbers will be verified and updated on the report the following month to ensure accuracy.

CSO Spreadsheet- March 2018

<u>Booth Farms</u>	<u>Animal Control</u>	<u>Parking vio</u>	<u>Code Violations</u>	<u>Snow removal</u>
		1		
<u>Bear Lake</u>				
<u>Del Ray Estates</u>				
<u>Eagle Crest</u>				
<u>Monarch</u>				
<u>Mountain Shad.</u>	3	3		
<u>Neighbors Point</u>		7		
<u>Oak Meadows</u>	1	2	1	
<u>Old Town</u>	26	33	12	
<u>Barefoot</u>				
<u>Owl Lakes</u>				
<u>Ridgecrest</u>	10	32		
<u>Sagebrush</u>		15		
<u>Stone Ridge</u>	1			
<u>St. Vrain Ranch</u>		2		

Saddleback Heights

Saddleback Estates

St.Vrain State Park

Vacant / Undeveloped lots

1

Date	Officer	follow up	Type Call	Address	Despo.	Contact	Officer Notes
3/1	801	72 hours	Exp tags	6300 Sparrow cr	NOV		Sage Element
3/1	801		Dog @ Large	Sparrow / Dresden	GOA		
3/1	801		Dog @ Large	6301 Snowberry	advised		Owner advised she new dog was out, dog was spotted running to home, male party opened door and dog ran in
3/1	801		Fingerprints	PD	Completed		Owner and occupants of home were advised if dog was to be out, it was to be on a tie down both front/back yard
3/1	801		VIN	PD	Completed		
3/1	801	FUP	Semi / directional	413 McClure Ave	Completed		
3/1	801	FUP	Exp tags	10500 Taylor	Completed		
3/1	801	FUP	Exp tags	6162 Snowberry	Completed		
3/1	801	FUP	Exp tags	10374 Dahlia	Completed		
3/1	801	FUP	Exp tags	5797 Scenic	Completed		
3/1	801	FUP	Exp tags	6400 Thistleridge	Completed		
3/1	801	FUP	trailer	6709 Sunburst	summons Cert mailed		
3/1	801	FUP	Exp tags	6800 Tenderfoot	Completed		
3/1	801		Exp tags	6983 Sunburst	NOV		Ford transport vehicle
3/1	803	N/A	DAL	Sparrow @ Dresden	GOA		Mrs Clarks Chihuahua from 6301 Snowberry
3/1	803	N/A	ANIMAL	305 5th St	Completed		Raccoon on front step, relocated to tree. No signs of sickness
3/1	803	N/A	ANIMAL	289 5th St	Completed		Advised Raccoon in tree was healthy and we would not relocate unless signs of sickness
3/1	803	N/A	Admin	PD	Completed		Notary training
3/2	803	N/A	ANIMAL	PD	Completed		Tan Pitbull "Buttercup" returned to 506 Dunmire St
3/2	803	N/A	Admin	PD	Completed		PO's for equipment in new truck
3/2	803	3/7	DAL	7572 WCR26	Completed		2 Large hogs in yard. Chris Kaberline (303-502-0889) @ 7849 WCR24 is holding if owners come forward.
3/3	803	N/A	FUPA	LHS	Phoned/No answer		LHS wanting to release bit quarentine. Called 4 times, no answer
3/3	803	N/A	FUPA	7690 WCR 26	Completed		Owner of hogs, Mark Plancko 720-318-4525 called looking for hogs. Got him in contact with Chris Kaberline
3/3	803	3/8	PARK	100 Blk Monmouth	NOV / O tagged		Black Honda Accord C0temp287809S exp 12/22/17 on road
3/3	803	N/A	Park Patrols	All Town Parks	Completed		
3/4	802	N/A	Injured Animal	3 1/2 & 119	Dispatched		2 HBC Deer, one still alive, dispatched by 734, advised CDOT to pick up
3/4	802	N/A	Dog @ Large	Onorato Park	Completed		Sable F Corgi, taken to Longmont Humane Society
3/4	802	N/A	Barking Dog	Roadrunner & Buffalo	Unfounded		RP Unable to pinpoint where dog barking from, no dogs barking while in the area.
3/4	802	N/A	Injured Animal	3 1/2 & 119	Completed		RP complaining about dead deer,
3/4	802	N/A	Leash Violation	Sable & Buffalo	advised		Walking dog off leash
3/4	802	FUP	No Plates	10392 Stagecoach	Removed		Truck in driveway, bed now removed.
3/4	802	N/A	DOA Cat	5000 B. Firestone	Removed		HBC
3/5	802	N/A	Wildlife Call	102 Jackson Drive	Completed		Sleepy Raccoon
3/5	802	N/A	Owner Notification	237 Granville	Notice		Owner of Corgi picked up the previous day notified of animals whereabouts
3/5	802	N/A	No Plates	10725 Farmdale	72 Hour		Pontiac Grand Am no plates
3/5	802	N/A	Exp tags	10422 Stagecoach	72 Hour		Grey Saturn 135UQI exp 12/17
3/6	802	3/9	No Plates	5661 Vine	72 Hour		Green Saab No Plates
3/6	802	3/9	Exp tags	5369 Neighbors Pkwy	72 Hour		Expired Plates Blue Kia UP UQV002
3/6	802	N/A	Dogs @ Large	6670 Stagecoach	Completed		two dogs back in fence one ran off, summons to be issued
3/6	802	N/A	Fingerprints	PD	Completed		Fingerprints
3/6	802	N/A	Dogs @ Large	PD	Summons Issued		Dog @ Large X3 License X3
3/7	801		Deceased cat	5000 Blk Firestone Blvd	Removed		
3/7	801		Deceased Raccoon	4000 Blk Sable	Removed		
3/7	801	3/12	Exp tags	10267 Dogwood	NOV		
3/7	801	3/9	non op	6737 Thistleridge	NOV		
3/8	801		Fingerprints	PD	Completed		
3/8	801		Fingerprints	PD	Completed		
3/8	801		Admin	Meet and Greet	Completed		
3/8	801		Fingerprints	PD	Completed		
3/8	801		Barking Dog	10426 Cherryvale	NOV		
3/8	803	FUP	PARK	100 Blk Monmouth	Completed		Black Honda Accord C0temp287809S exp 12/22/17 on road
3/8	803	N/A	Park Patrols	All Town Parks	Completed		
3/8	803	N/A	Admin	PW	Completed		Empty Santa Cops stuff from Van into Conex and pick up Meet and Great stuff
3/8	803	N/A	BDOG	10414 cherryvale	Vebal	Homeowner "Jill"	Barking dog, advised to bring inside when begins barking
3/9	803	3/10	PARK	405 McClure	Ticketed		Truck and trailer parked on sidewalk 100% obstruction C0plQW1376
3/9	801	FUP	Exp tags	10267 Dogwood	No action		
3/9	801	FUP	non op	6737 Thistleridge	Completed		
3/9	801		Admin	Meet and Greet	Completed		
3/9	803	3/12	ABAN	10500 Blk Taylor	NOV / O Tagged		Grey Mit 3000GT C0pl859BDQ exp 10/2016
3/9	801		front desk	PD	Completed		
3/9	801		Fingerprints	pd	Completed		
3/9	801		Fingerprints	pd	Completed		
3/9	801		Fingerprints	pd	Completed		
3/9	801		Fingerprints	pd	Completed		
3/9	801		Fingerprints	pd	Completed		
3/9	801		crossing guard	Prairie Ridge	Completed		
3/9	801		Dogs @ Large	11165 Charles	NOV		
3/9	801		Exp tags	10224 Dover	NOV		
3/9	803		Prints	PD	Completed		
3/9	803		DAL	11151 Charles	Completed		2 Boxers from 11165 Charles dug under fence
3/9	803		PARK	5600 Blk Trailway	Ticketed		Gold F350 C0plKKQ401
3/9	803		Admin	Budweiser Events Center	Completed		Bike MS meeting
3/10	803	N/A	FUPA	322 Jackson	Completed		Dog "Brando" jumped fence and killed racoon. Current on vacinations and no injuries.
3/10	803		PARK	6600 Sage	Ticketed		Gold F150 C0tempO069264
3/10	803	N/A	TRAFH	12500 blk wcr13	Completed		Raccoon and deer dead in roadway
3/10	803	N/A	ANIMAL	10550 Falcon	Completed		Blue Healer mix found wandering down Frontier. Taken to LHS

3/13	801		Barking Dog	10630 Ferncrest	NOV		
3/13	801	72 hours	flat tire	6895 Tenderfoot	NOV		
3/13	801		Admin	PD	Completed		
3/13	801		meet and Greet	PD	Completed		
3/13	801		Trailer	Stagecoach / Falcon	observed		
3/15	803		meet and Greet	Coal Ridge	Completed		
3/16	803		Park Patrols	All Town Parks	Completed		
3/16	803		DAL	10256 Dusk	Completed		G. Shepard puppy out running. Put behind fence in back yard
3/16	803		TRAFH	119 @ WCR3.5	GOA		Dog running West on shoulder
3/16	803		Meet	PD	Completed		Talk w/ resident complaining about cars at 405 Florence Ct
3/16	803		VIN	PD	Completed		
3/16	803		Prints	PD	Completed		
3/17	803		Rabies Clinic	Carbon Valley	Completed		
3/13	802	N/A	Fingerprints	PD	Completed		Fingerprints
3/13	802	N/A	Fingerprints	PD	Completed		Fingerprints
3/13	802	N/A	Fingerprints	PD	Completed		Fingerprints
3/13	802	N/A	Fingerprints	PD	Completed		Fingerprints
3/14	802	N/A	Meet & Greet	Sam's Club	Completed		Shopping for meet and greet
3/15	802	N/A	Meet & Greet	Coal Ridge	Completed		Meet and Greet event
3/18	802	N/A	Dog @ Large	10000 B. Birch	Impounded	Tom Crowley	Dog was finally caught at Rosewood and birch from Monarch and birch
3/18	802	N/A	Contained Dog	Pinecone & Frontier	Impounded		Longmont Humane
3/19	801		AOA Cat bite - Northglenn	341 Monmouth	Quarantine		
3/19	801		Fingerprints	PD	Completed		
3/19	801		Fingerprints	PD	Completed		
3/19	801		VIN	PD	Completed		
3/19	801		Fingerprints	PD	Completed		
3/19	801		Fingerprints	PD	Completed		
3/19	801	FUP	Graffiti clean up	High Plains Market Place	Completed		
3/20	801	3/21	Camper	6400 Sage	Nov		
3/20	801	3/23	Non vehicle	9000 Blk Colo Blvd	72 hours		
3/20	801	3/23	Camper	200 Blk Adams way	Nov		
3/20	801		Roofing stop work order	188 Adams way	Stop work		
3/21	801	4/30	front yard parking / non op	405 Florenece ct	posted / mailed		left with G.friend who was just moving in that morning- advised all conditions must be brought into complainece for 3/30 or summons
3/21	801		Camper	6400 Sage	Completed		
3/21	801		Non vehicle	9000 Blk Colo Blvd	Completed		
3/21	801		Camper	200 Blk Adams way	No action		
3/21	801		Roofing stop work order	188 Adams way	active		no work being done
3/21	801	3/31	Exp tags	6300 Sage Ave	72 hour tow		White Lincoln Towncar
3/21	803	3/22	INOP Vehicle	100 Blk 2nd	O Tagged / NOV		White Dodge C0temp0034288 up on blocks
3/21	803	3/23	Glass in Alley	274 Granville	NOV / Phone call		Glass window and broken glass
3/21	803	3/23	Junk / Trash	330 Granville	NOV		Door in alley
3/21	803	N/A	DAL	210 Buchanan	Final Warning	Michael Saenz	White Shibu Inu
3/21	803	N/A	DAL	200 Blk 1st	Completed		returned home
3/22	803	N/A	Prints	PD	Completed		
3/22	803	N/A	Prints	PD	Completed		
3/22	801		Parking	10910 Turner Blvd #33 - Firestone Blvd / 7.5	NOV		Red Nissan
3/22	801		Parking	Firerstone / 7.5	NOV		Red Ford Ranger /lft owner VM and NOV
3/22	801		Trailer	5900 Blk Booth	NOV		
3/22	801		Exp tags	700 Blk McClure Ave	NOV		
3/22	801	FUP	Roofing stop work order	188 Adams way	Completed		
3/22	801	FUP	Camper	200 Blk Adams way	Completed		
3/22	801		Fingerprints	PD	Completed		
3/22	801		Exp tags	129 Naples	NOV		Ford has current tags just not applied
3/22	801		Front yard parking	122 5th street	NOV		
3/22	801		Hazard dump	6100 Twilight	Unfounded	Christine Castro	Spoke to her advised to contact hazmat again.
3/22	803	N/A	PARK	100 Blk Jackson	Warned / Spoke w		White van
3/22	803	N/A	PARK	100 Blk Jackson	Warned / Spoke w		White sedan
3/22	803	N/A	PARK	100 Blk Jackson	Warned / Spoke w		Silver sedan
3/22	803	3/23	INOP Vehicle	Corner Saddleback @ Deerfield	NOV		Blue Grey Toyota Hylander w/ flat tire
3/23	801	FUP	Exp tags	6300 Sage Ave	no action		
3/23	801		Court	PD	Completed		
3/23	801		Driveway obstruction	11096 Cherryvale	Parking summons		
3/23	801	72 hours	Temp expire	6300 Sparrow cr	NOV		
3/23	801	72hour	Temp expire	500 Blk First Street	72 hour tow		
3/23	801		dogs in car	Library	Unfounded		60 degressm cool breeze, all windows down about 5 inches - no strees - no health concerns - Advised RP
3/23	803		Prints	PD	Completed		
3/23	803		Prints	PD	Completed		
3/23	803		Assist	441 McClure	Completed		Assist 715,731
3/23	803		AOA	Turner Blvd #190	Completed		2 Rotweillers running
3/23	803		Park Patrols	All Town Parks	Completed		
3/24	803	FUP	INOP Vehicle	Corner Saddleback @ Deerfield	Completed		Blue Grey Toyota Hylander w/ flat tire
3/24	803		TRAFH	9500 Blk Colorado	Completed		Tire shards in roadway
3/24	803		PARK	11300 Blk Columbine	NOV		Chevy Dually w/ 5th wheel parked on sidewalk w/ slides out
3/24	803		ABAN	6300 Blk Sage	Towed		White Lincoln Towncar TXPlHWD5044 / Brad's
3/23	801		Camper	6870 Farmdale	observed		Sitting on Summerset
3/23	801		Camper	6960 Sunburst	observed		
3/23	801		Trailer	10627 Farmdale	observed		

3/23	801		M. home	6851 Quigley	observed	
3/23	801		Camper	6432 Sage	observed	
3/26	801		Fingerprints	PD	Completed	
3/26	801		Fingerprints	PD	Completed	
3/26	801		Coon relocate	565 1st Street	Completed	
3/26	801	72 hours	Exp tags	688 Berwick	NOV	
3/26	801		Directional / Exp temp	6800 Summerset	Tow sticker	
3/27	801	FUP	Exp tags	700 McClure	Completed	
3/27	801	FUP	Exp tags	129 Naples	Completed	
3/27	801	FUP	Exp tags	500 Blk First Street	Completed	
3/27	801	FUP	Exp tags	6300 Sparrow cr	completed	Blk dodge now in street
3/27	801		parking in street	5954 Summerset	Unfounded	several vehicles parked across street from RP
3/27	801	FUP	Camper	6870 Farmdale	completed	
3/27	801	FUP	Camper	6960 Sunburst	completed	
3/27	801	FUP	Trailer	10627 Farmdale	completed	
3/27	801	FUP	M. home	6851 Quigley	completed	
3/27	801	FUP	Camper	6432 Sage	completed	
3/27	801		Revised notice for inspection	405 Florenece ct	Delivered	Spoke to G.friend Brittney, stated all articals would be complaint and inspection on 3/30 was understood
3/27	801		coon spotted	120 Jackson Dr	advised	very young, not sick was relocated to ditch on 3/26 - coon was sleeping
3/28	803	4/4	INOP / Junk Vehicle	728 2nd St	NOV	Gold F Series parted out in yard
3/28	803	3/29	Exp tags	6100 Blk Valley Vista	NOV	Blue Chevy Suburban COpl226RHB exp 12/17
3/28	803	3/29	Furnature	262 Jackson / Alley	observed	Couches next to garage in alley
3/28	803	FUP	ABAN	100 Blk 2nd	NO Action Taken	White Dodge COTempO034288 up on blocks
3/28	803	N/A	Park Patrols	All Town Parks	Completed	
3/28	803	N/A	DAL	Vine @ Waverly	Completed	Pomeranian returned to owner on Charles
3/28	801		Camper	10200 Blk Dogwood	observed	
3/28	801		Trailer	6800 Blk Quincy	observed	
3/28	801		Contained Dog	135 5th Street	completed	
3/28	801	3/31	Exp tags	120 Wooster Dr	NOV	Blk Civic
3/28	801	3/31	Exp tags		NOV	Blk BMW
3/28	801		Junk / Trash	405 Florenece ct	advised	Signed leese for son, Jeremy and mother ?? - will meet on scene 1200 3/30
3/29	801		Dog @ Large	Miners park	completed	Brad's terrier
3/29	801	4/2	semi move	10089 Deerfield	advised	unloading items will be moved by Monday
3/29	803	N/A	ABAN	4750 Colorado River Dr	Completed	Blue Subaru parked on private property reg exp 11/18
3/29	803	4/4	FUP	728 2nd St	Completed	Teal Cougar parked at Gateway in a hasty manner / stearing went out and will be towed
3/29	801		Admin	Longmomt Trophy	completed	
3/29	801		Camper	Summerset / Quigley	observed	
3/29	801		Semi trailer	Foxfire / Summerset	observed	
3/29	801	4/2	Exp tags	6400 Blk Shenandoah	NOV	moving
3/29	801	FUP	yard parking	122 5th street	no action	updated Reg tags needs applied
3/29	803	N/A	Park Patrols	All Town Parks	Completed	
3/29	803	3/30	Exp tags	10359 Coal Ridge	NOV	Red Toyota Carolla COpl906LRL
3/29	803	3/30	Exp tags	10160 Falcon Ave	NOV / Advise in person	White Ford Mustang COTempB195495
3/29	803	FUP	Exp tags	6100 Blk Valley Vista	O Tagged / NOV	Blue Chevy Suburban COpl226RHB exp 12/17
3/30	801	N/A	inspection	405 Florenece ct	completed	
3/30	801	24hr	boat/ clean up flyer	410 Florence Ct	NOV	
3/30	803	N/A	Prints	PD	Complete	
3/30	801		Barking Dog	10184 Falcon	NOV	Neighbor complaint that both addresses dogs keep each other barking all day
3/30	803	N/A	Prints	PD	Complete	
3/30	801		Barking Dog	10200 Falcon	NOV	
3/30	803	N/A	Parking	10200 Blk Foxfire	NOV	Black Jeep on sidewalk
3/30	803	N/A	Parking	6700 Blk Silverleaf	Ticketed	Brown Ford Explorer COpl476QYJ
3/31	803	FUP	Exp tags	10359 Coal Ridge	Completed	Red Toyota Carolla COpl906LRL
3/31	803	FUP	Exp tags	10160 Falcon Ave	Completed	White Ford Mustang COTempB195495
3/31	803	FUP	Exp tags	6100 Blk Valley Vista	Completed	Blue Chevy Suburban COpl226RHB exp 12/17
3/31	803	N/A	TRAFH	Turner @ Hwy119	Completed	Truck broke down in intersection, moved to 711
3/31	803	FUP	BDOG	6397 Twilight	Completed	FUP to call 733 took and online complaint, observed no dog and no answer at door.
3/31	803	N/A	Park Patrols	All Town Parks	Completed	EGG HUNTS
3/31	803	N/A	ANIMAL	St Vrain State Park Site #4	Unfounded	Report of animal neglect. 15yo lab trying to enjoy the twilight years