



BOARD OF TRUSTEES

REGULAR MEETING AGENDA

May 9, 2018
7:00 PM
151 Grant Avenue
Firestone, CO 80520

- 1. Call to Order & Roll Call**
- 2. Pledge of Allegiance**
- 3. Approval of Agenda**
- 4. Public Comment** *(maximum time permitted for all Public Comment is 30 minutes)
- 5. Consent Agenda**
 - 5.a.** Approval of the March 28, 2018 Amended Special Meeting Minutes, April 11, 2018 & April 25, 2018 Regular Meeting Minutes and May 2, 2018 Special Meeting Minutes
 - 5.b.** Approval of May 9, 2018 Accounts Payables
 - 5.c.** Resolution 18-22: A RESOLUTION APPOINTING THE DRCOG REPRESENTATIVE AND THE DRCOG ALTERNATE REPRESENTATIVE FOR THE TOWN OF FIRESTONE
- 6. Proclamation**
 - 6.a.** Kids to Park Day, May 19, 2018
- 7. Reports**
 - 7.a.** Staff
 - 7.b.** Mayor
 - 7.c.** Trustees
 - 7.d.** Committee Updates
- 8. Executive Session**

* Individuals that desire to address the Board of Trustees are requested to sign up at the table at the entrance to the meeting room. Each individual will be provided an opportunity to speak (limited to two minutes) during Public Comment. Maximum time permitted for all Public Comment is 30 minutes.

If you need special assistance in order to participate in a Board of Trustees meeting, please contact the Town Manager's Office at 303-833-3291 in advance of the meeting to make arrangements. A forty-eight-hour notice is requested.

- 8.a.** Executive Session pursuant to C.R.S. 24-6-402(4)(a), for the purposes of discussing the potential acquisition of property interests under C.R.S. 24-6-402(4)(a) - potential acquisition of parcels located in Firestone.
- 8.b.** Executive Session pursuant to C.R.S. 24-6-402(4)(e), for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiations under C.R.S. Section 24-6-402(4)(e) - Interim Town Manager Contract

9. Report from the Executive Session

10. Adjournment

* Individuals that desire to address the Board of Trustees are requested to sign up at the table at the entrance to the meeting room. Each individual will be provided an opportunity to speak (limited to two minutes) during Public Comment. Maximum time permitted for all Public Comment is 30 minutes.

If you need special assistance in order to participate in a Board of Trustees meeting, please contact the Town Manager's Office at 303-833-3291 in advance of the meeting to make arrangements. A forty-eight-hour notice is requested.

TOWN OF FIRESTONE, COLORADO
Board of Trustees Special Meeting
CORRECTED MINUTES
March 28, 2018

1. CALL TO ORDER & ROLL CALL

The Board of Trustees of the Town of Firestone met in Special Session on March 28, 2018, at the Town Hall, 151 Grant Avenue, Firestone, Colorado. Mayor Sorensen called the meeting to order at 6:01 p.m.

The following were present upon the call of the roll:

Mayor: Paul Sorensen
Mayor Pro-tem: Bobbi Sindelar (late 6:15 pm)
Trustees: John Damsma
Doug Sharp
Samantha Meiring (Absent-excused)
George Heath
Drew Peterson

Staff: Sam Light, Town Attorney
Lisa Bartley, Town Clerk Pro-tem

2. PLEDGE OF ALLEGIANCE

Mayor Sorensen led the Pledge of Allegiance

3. EXECUTIVE SESSION

Open 6:04 PM Close: 7:17 PM

a. Executive Session for the Purpose of Consultation with the Town Attorney for Specific Legal Questions Pursuant to C.R.S. Section 24-6-402(4)(b), Regarding Legal Issues Related to Contract & Personnel Matters

Motion by Trustee Damsma, **second** by Trustee Sharp to adjourn into Executive Session as stated above. All in favor, **Motion carried.**

b. Executive Session For Discussion of a Personnel Matter Pursuant to C.R.S. Section 24-6-402(4)(f), Regarding Town Manager Resignation

Attorney Light Noted that the proposed Executive Session for a personnel matter and that the employee had not requested discussion of the matter in open session.

Motion by Trustee Sharp, **second** by Trustee Peterson to adjourn into Executive Session as stated above. All in favor, **Motion carried.**

Present for both Executive Sessions as state above: Attorney, Sam Light; Mayor Sorensen, Mayor Pro-tem Sindelar (late at 6:15 pm); Trustees: Sharp, Damsma, Heath & Peterson.

4. REPORT FROM EXECUTIVE SESSION

Town Attorney Light reported the Executive Session was for the purpose of consultation with the Town Attorney for specific legal questions and for a personnel matter pursuant to C.R.S. Sections 24-6-402 (4)(b) and -402(4)(f).

Motion by Trustee Sharp, **second** by Trustee Peterson, to place Town Manager, Bruce Nickerson on paid Administrative Leave effective immediately until April 6, 2018 at 5:00 pm and to waive the thirty (30) day notice period found in Section 2 of the Town Manager Employment Agreement and that the Mayor be authorized to provide a letter to the Manager regarding said Administrative Leave. **Voice vote:** Sindelar, Heath, Sharp & Damsma – aye – Peterson – nay. **Motion carried, 4-1.**

Motion by Trustee Peterson, **second** by Trustee Damsma, that Julie Pasillas, Director of Community Resources , be designated and authorized to sign checks and other documents in place of the Town Manager in circumstances whenever the Town Manager's signature is otherwise required until further action by the Board. **Motion Carried**, All in Favor.

Motion by Trustee Sharp, **second** by Mayor Pro-tem Sindelar, that the Senior Planner, Tracy Case, be designated and authorized to perform the functions of the ~~duties of the~~ Director of Planning, until further action by the Board. **Motion Carried**, All in Favor.

Motion by Trustee Damsma, **second** by Trustee Peterson, that Town Staff (primarily HR and Town Attorney) identify a plan & process for recruiting an Interim and Permanent Town Manager and a Director of Planning, as the Director of Planning responsibilities are currently being performed as part of the Town manager's duties, and that the Board discuss these options at the next regularly scheduled Board meeting on Wednesday, April 11, 2018.

5. ADJOURNMENT

Motion by Trustee Heath, **second** by Trustee Peterson, to adjourn the meeting.

Motion carried, All in Favor. The meeting was adjourned at 7:10 p.m.

TOWN OF FIRESTONE, COLORADO

Paul Sorensen, Mayor

ATTEST

Lisa Bartley, Town Clerk Pro-tem

TOWN OF FIRESTONE, COLORADO
Board of Trustees Regular Meeting
April 11, 2018

1. CALL TO ORDER & ROLL CALL

The Board of Trustees of the Town of Firestone met for a Regular Meeting on April 11, 2018, at the Town Hall, 151 Grant Avenue, Firestone, Colorado. Mayor Sorensen called the meeting to order at 7:02 p.m.

The following were present upon the call of the roll:

Mayor: Paul Sorensen

Mayor Pro-tem: Bobbi Sindelar

Trustees: John Damsma
George Heath
Samantha Meiring
Drew Peterson
Doug Sharp

Staff: **Present:** Sam Light, Town Attorney; David Lindsay, Town Engineer; Jennifer Weinberger, Asst Town Manager; Marjorie Wickham, Finance Controller; Tracy Case, Senior Planner; Julie Pasillas, Director of Community Resources; Becky Schol, Communications; Lisa Bartley, Town Clerk Pro-tem; Leah Vanarsdall, Town Clerk; & Ellie Garza, THK..

2. PLEDGE OF ALLEGIANCE

Mayor Sorensen led the Pledge of Allegiance.

3. APPROVAL OF AGENDA

Motion by Trustee Heath, **second** by Mayor Pro-tem Sindelar, to Approve Agenda.

Motion passed, all in favor.

4. CONSENT AGENDA

Motion by Trustee Damsma, **second** by Trustee Peterson, to Approve Consent Agenda.

Roll Call Vote: Trustee Damsma – yes, Trustee Sharp – yes, Mayor Pro-tem Sindelar – yes, Trustee Meiring – yes, Trustee Heath – yes, Trustee Peterson – yes.. **Motion passed**, all in favor

5. SWEARING IN OF NEW BOARD/BREAK

- a. Swearing in of New Mayor and Trustees by Municipal Judge Paul Basso
Bobbi Sindelar – Mayor
Samantha Meiring – Trustee
Frank A Jimenez – Trustee
Don Conyac – Trustee

6. PRESENTATIONS

George K Baum – Update on Certificates of Participation Financing

Butler Snow Fee Increase Request – **Motion** by Trustee Peterson, **second** by Trustee Sharp, to approve the increase of \$5000 from \$65000.00 to \$70,000.00 for Bond Counsel Butler Snow fees related to the release of a portion of Central Park

related to the Police Station. **Roll Call Vote:** Trustee Heath-yes, Trustee Sharp-yes, Trustee Conyac-yes, Trustee Meiring-yes, Trustee Jimenez-yes, Trustee Peterson.-yes.

7. PUBLIC COMMENT

Trent John – 10252 Echo Cir, Firestone – Dave Sutton yields 2:00 minutes to Mr John Kirk Frye – 318 Granville Ave, Firestone
Andrea Sutton – 2442 Tabor St, Berthoud

8. PROCLAMATION – Brian Young, Principal of St Vrain School Dist
Autism Awareness Month

9. PUBLIC HEARINGS –

a. Holiday Inn Express FDP

Public Comment: None Presented by: Mikki Leyba: 625 Main St, Longmont

Open: 8:35 pm Closed 8:42 pm

RESOLUTION NO. 18-18: A RESOLUTION APPROVING A FINAL DEVELOPMENT PLAN FOR HOLIDAY INN EXPRESS #17147(A)

Motion by Trustee Meiring, **second** by Trustee Sharp for all materials included in Board packet, public comments received regarding the presentation and power point presentation presented this evening, additionally applicable criteria, which include the Town of Firestone's zoning and sub-division regulations and the Town of Firestone's Development Regulations. **Voice Vote**, All in Favor, **Motion carried**.

b. Lot 5 High Plains Marketplace Final Development Plan

Public Comment: None Presented by: Jeff – 1885 Sun St, Longmont

Open: 8:47 pm Closed 8:58 pm

Resolution 18-19: A RESOLUTION APPROVING A FINAL DEVELOPMENT PLAN FOR LOT 5 HIGH PLAINS MARKETPLACE

Motion by Mayor Pro-tem Peterson, **second** by Trustee Meiring to include in the hearing record all materials included in Board packet, public comments received regarding the presentation and power point presentation presented this evening, all written comments for the application including emails or other correspondence that has been received from the public or has been referred, proofs of publication, notices and mailing of notices, additionally applicable criteria, which include the Town of Firestone's MasterPlan, zoning and sub-division development regulations and the Town of Firestone's Development Regulations. **Voice Vote**, All in Favor, **Motion carried**.

c. Central Park Second Filing Final Plat –

Public Comment: None Presented by Dave Lindsay

Open: 9:10 pm Closed 9:20 pm

Resolution 18-20: A RESOLUTION APPROVING A FINAL PLAT FOR FIRESTONE CENTRAL PARK SECOND FILING

Motion by Trustee Sharp, **second** by Trustee Conyac to include in the hearing record all application materials included in Board packet, all written correspondence public comments including emails received regarding the presentation from referrals and other entities, and power point presentation presented this evening, proofs of publication, notices and mailing of notices, additionally applicable criteria, which include the Town of Firestone's MasterPlan, zoning and sub-division regulations, Development Regulations.

Voice Vote, All in Favor, **Motion carried.**

Break @ 9:21 pm reopened: @ 9:30 pm

10. DISCUSSION/ACTION ITEM

Municipal Judge Paul Basso conducted Swearing in

a. Organizational Matters – Appointment of Officers

- i. Election of Mayor Pro-Tem – Trustee Peterson and Trustee Meiring nominated – both accepted nomination. **Vote** by secret ballot held, tie; Trustee Peterson accepted **appointment** by Mayor Sindelar.

ii. Appointment of Officers

a. Appointment of Town Clerk – Leah Vanarsdall

Motion by Trustee Heath, **second** by Mayor Pro-tem Peterson to Appoint Leah Vanarsdall as Town Clerk. **Voice Vote** – All in Favor, **Motion Carried.**

b. Appointment of Town Clerk Pro-Tem – Lisa Bartley

Motion by Trustee Sharp, **second** by Trustee Conyac to Appoint Lisa Bartley as Clerk Pro-tem **Voice Vote** – All in Favor, **Motion Carried.**

c. Appointment of Town Attorney – Sam Light

Motion by Trustee Sharp, **second** by Trustee Conyac to Appoint Sam Light as Town Attorney. **Voice Vote** – All in Favor, **Motion Carried.**

d. Appointment of Treasurer – Christine Harwell, of CliftonLarsen Allen LLP accepted by Marjorie Wickham CLA

Motion by Mayor Pro-tem Peterson, **second** by Trustee Conyac to Appoint Christine Harwell on behalf of CliftonLarsen Allen LLP as Town Treasurer **Voice Vote** – All in Favor, **Motion Carried.**

e. Appointment of Town Marshal – Chief David Montgomery

Motion by Trustee Conyac, **second** by Trustee Jimenez to Appoint David Montgomery as Town Marshal. **Voice Vote** – All in Favor, **Motion Carried.**

b. Resolution 18-21: A RESOLUTION AUTHORIZING CHANGES TO THE AUTHORIZED SIGNERS FOR THE TOWN'S BANKING AND FINANCIAL ACCOUNTS

Motion by Trustee Heath, **second** by Trustee Jimenez , to approve

Resolution 18-21: A RESOLUTION AUTHORIZING CHANGES TO THE

AUTHORIZED SIGNERS FOR THE TOWN'S BANKING AND FINANCIAL ACCOUNTS with revisions to Section 1 striking the language for the addition of Interim Town Manager. **Roll Call Vote:** Mayor Pro-tem Peterson – yes, Trustee Jimenez – yes, Trustee Meiring – yes, Trustee Conyac – yes, Trustee Sharp – yes, Trustee Heath – yes. **Motion passed**, all in favor.

11. PUBLIC COMMENT

Andrea Sutton – 2442 Tabor St, Berthoud

12. REPORTS

a. Staff

b. Mayor

c. Trustees

d. Committee Updates

13. Executive Session Opened: 10:31 pm Closed: 12:08 am

- a. Executive Session for the Purpose of Consultation with the Town Attorney for Specific Legal Questions Pursuant to C.R.S. Section 24-6-402(4)(b), Regarding Legal Issues & Personnel Matters and other Pending Legal Matters
- b. Executive Session for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiations, under C.R.S. Section 24-6-402(4)(e) – Negotiations for Town Manager Search/Agreement, Acting/Interim Town Manager, Oak Meadows Property Matter

Motion by Trustee Meiring, **second** by Trustee Heath, to adjourn into Executive Sessions for the above listed purposes pursuant to C.R.S. Section 24-6-402(4)(b) and – 402(4)(e). (Trustee Jimenez disclosed that he is an officer of the Oak Meadows HOA and will recuse himself and leave the session when matters of Oak Meadows HOA are discussed). **Roll Call Vote:** Trustee Heath – yes, Trustee Sharp – yes, Trustee Conyac – yes, Trustee Meiring – yes, Trustee Jimenez – yes, Mayor Pro-tem Peterson – yes. **Motion passed**, All in Favor.

Present for Executive Sessions: Sam Light, Town Attorney; Trustees Heath, Meiring, Sharp, Conyac Jimenez, Mayor Pro-tem Peterson, Mayor Sindelar

14. Report from Executive Session

Town Attorney Light stated that the Executive Session was for legal consultation and matters subject to negotiation as stated in the motions to go into Executive Session.

15. ADJOURNMENT

A Motion was made and seconded to adjourn meeting at 12:11 am. **Motion passed**, All in Favor.

Introduced and Approved this 9^h day of May, 2018.

TOWN OF FIRESTONE, COLORADO

Bobbi Sindelar, Mayor

ATTEST

Leah Vanarsdall, Town Clerk

TOWN OF FIRESTONE, COLORADO
Board of Trustees Regular Meeting
April 25, 2018

1. CALL TO ORDER & ROLL CALL

The Board of Trustees of the Town of Firestone met for a Special Meeting on April 25, 2018, at the Town Hall, 151 Grant Avenue, Firestone, Colorado. Mayor Sindelar called the meeting to order at 7:02 p.m.

The following were present upon the call of the roll:

Mayor: Bobbi Sindelar

Mayor Pro-tem: Drew Peterson

Trustees: Don Conyac
George Heath
Frank A. Jimenez
Samantha Meiring
Doug Sharp

Staff: **Present:** Melinda Culley, Town Attorney; David Montgomery, Chief Of Police/Acting Town Manager; David Lindsay, Town Engineer; Julie Pasillas, Director of Community Resources; Jennifer Weinberger, Asst Town Manager; Theo Abkes, Director of Public Works; Leah Vanarsdall, Town Clerk; Ellie Garza, THK.

2. PLEDGE OF ALLEGIANCE

Mayor Sindelar led the Pledge of Allegiance.

3. APPROVAL OF AGENDA

Motion by Trustee Meiring, **second** by Mayor Pro-tem Peterson, to Amend Agenda to move Discussion/Action Item 7c to 7a.

Motion by Trustee Meiring, second by Trustee Jimenez to Approve Agenda as Amended. **Roll Call Vote:** Trustee Heath – yes, Trustee Sharp – yes, Trustee Conyac – yes, Trustee Meiring –yes, Trustee Jimenez – yes, Mayor Pro-tem Peterson – yes.

Motion passed, all in favor.

4. PUBLIC COMMENT

John Damsma – 4716 Colorado River Dr
Mike Finn – 8150 12th St, Greeley
Jennifer Jarest – 6130 Valley Vista
Becky Duckworth – 6715 Tenderfoot Ave
Amy Barnes – 6866 Quigley Cir
Jill Breheny – 19266 W 59th Dr, Golden
Ashley Sutton – 2442 Tabor St, Berthoud
Andrea Sutton – 2442 Tabor St, Berthoud
David Sutton – 2442 Tabor St, Berthoud
Trent John – 10252 Echo Cir
Jonte Rosebrough – 1373 Washburn St, Erie

5. CONSENT AGENDA

Motion by Trustee Heath, **second** by Mayor Pro-tem Peterson, to Approve Consent Agendas as amended with corrections to the April 18, 2018 Minutes.

Roll Call Vote: Trustee Sharp – yes, Trustee Conyac – yes, Trustee Meiring – yes, Trustee Jimenez – yes, Mayor Pro-tem Peterson – yes, Trustee Heath - yes. **Motion passed**, all in favor

6. PRESENTATIONS

Santa Cops – Presented by Beverly Medina/Chief Montgomery

7. DISCUSSION/ACTION

c. Discussion/Direction/Action of Memorial at Harney Park

Motion by Trustee Meiring, **second** by Trustee Heath, to replace the existing Daniel Sutton memorial as per the second option in the Board AIM and paint the stamped concrete path yellow as soon as Public Works can. Sutton's do not want the intended replacement plaque. Roll Call Vote: Trustee Heath – yes, Trustee Sharp – yes, Trustee Conyac - yes, Trustee Meiring – yes, Trustee Jimenez – yes, Mayor Pro-tem Peterson – yes. **Motion passed**, all in favor

a. Trustee Board, Commission and Committee Appointments

i. Discussion/Direction/Action – Appointment of Citizen Cultural Committee Members for Two-Year Terms Commencing April 25, 2018

ii. Discussion/Direction/Action – Appointment of Citizen Parks, Trails & Recreation Advisory Board Members for Two-Year Terms Commencing April 25, 2018

iii. Discussion/Direction/Action – Appointment of Citizen Finance Committee Members for Two-Year Terms Commencing April 25, 2018

iv. Discussion/Direction/Action – Trustee Appointments to Standing Committees

1. Cultural Committee – **Motion** by Mayor Pro-tem Peterson, **second** by Trustee Conyac to appoint Mayor Sindelar and Trustee Meiring to the Cultural Committee. **Voice Vote** – All in Favor, **Motion Carried**.

Motion by Mayor Pro-tem Peterson, **second** by Meiring, to re-appoint all Cultural Committee Citizen Members. **Voice Vote** – All in Favor, **Motion Carried**.

2. Parks, Trails & Recreation Advisory Board –

Motion by Sharp, **second** by Jimenez, to appoint Mayor Pro-tem Peterson and Trustee Conyac to the Parks, Trails & Recreation Advisory Board. **Voice Vote** – All in Favor, **Motion Carried**

Motion by Mayor Pro-tem Peterson, **second** by Trustee Jimenez to re-appoint all existing Parks, Trails & Recreation Advisory Board Citizen Members. **Voice Vote** – All in Favor, **Motion Carried**

3. Finance Committee – **Motion** by Trustee Meiring, **second** by Trustee Conyac to appoint Trustee Sharp and Trustee Jimenez to the Citizen Finance Committee. **Voice Vote** – All in Favor, **Motion Carried**

Motion by Sharp, **second** by Meiring, to re-appoint all existing Finance Committee Citizen Members. **Voice Vote** – All in Favor, **Motion Carried**

v. Discussion/Direction/Action – Trustee Appointments - Liaison Committees

1. Colorado Municipal League (CML) Policy Committee – Trustee, Alternative
Motion by Trustee Sharp, **second** by Trustee Conyac, to appoint Trustee Meiring as liaison to Colorado Municipal League Policy Committee with Assistant Town Manager, Jennifer Weinberger as alternate. Board will revisit once a permanent Town Manager has been appointed to be alternate liaison. **Voice Vote** – All in Favor, **Motion Carried**
2. Carbon Valley Recreation District Committee
Motion by Trustee Conyac, **second** by Trustee Meiring to appoint Mayor Pro-tem Peterson and Trustee Jimenez to the Carbon Valley Recreation District Committee.
3. Resolution Appointing the DRCOG Representative and the DRCOG Alternative Representative for the Town of Firestone
Motion by Sharp, **second** by Jimenez, to appoint Mayor Pro-tem Peterson as the DRCOG Representative and Trustee Conyac as the Alternative Representative. **Voice Vote** – All in Favor, **Motion Carried**.
4. I-25 Coalition –
Motion by Meiring, **second** by Sharp, to appoint Trustee Heath as I-25 Coalition Representative with Trustee Conyac as alternate. **Voice Vote** – All in Favor, **Motion Carried**.
5. North Area Transportation Alliance (NATA) –
Motion by Mayor Pro-tem Peterson, **second** by Trustee Jimenez, to appoint Mayor Sindelar with Trustee Conyac as alternate Representative for North Area Transportation Alliance (NATA). **Voice Vote** – All in Favor, **Motion Carried**.

6. Highway 66 Coalition –

Motion by Trustee Meiring, **second** by Trustee Conyac to appoint Trustee Heath to the highway 66 Coalition and Mayor Pro-tem Peterson as alternate. **Voice Vote** – All in Favor, **Motion Carried**.

7. Legislative Lobbyist Liaison –

Motion by Trustee Sharp, **second** by Trustee Conyac to appoint Trustee Meiring as the Legislative Lobbyist Liaison. **Voice Vote** – All in Favor, **Motion Carried**.

vi. Discussion/Direction/Action – Trustee Appointments - Ad Hoc Committees

8. Frederick-Firestone Fire Protection District Strategic Planning Committee –

Motion by Mayor Pro-tem Peterson, **second** by Trustee Jimenez to appoint Trustee Sharp and Trustee Conyac to the Frederick-Firestone Fire Protection District Strategic Planning Committee. **Voice Vote** – All in Favor, **Motion Carried**.

9. Senior Carbon Valley Recreation District –

Motion by Trustee Jimenez, **second** by Mayor Pro-tem Peterson, to appoint Trustee Heath as Senior Carbon Valley Recreation District Committee liaison

b. Non-Potable Irrigation Pipeline Study Engineering Contract

Motion by Trustee, **second** by Trustee, Non-Potable Irrigation Pipeline Study Engineering Contract. **Roll Call Vote**: Trustee Heath – yes, Trustee Sharp – yes, Trustee Conyac – yes, Trustee Meiring – yes, Trustee Jimenez – yes, Mayor Pro-tem Peterson – yes. **Motion passed**, all in favor

8. **PUBLIC COMMENT**

Andrea Sutton – 2442 Tabor St, Berthoud

9. **REPORTS**

a. Staff – Oppose HB18-1406 Trustee Meiring will convey

b. Mayor

c. Trustees

d. Committee Updates

10. ADJOURNMENT

Motion by Trustee Heath, **second** by Jimenez, to adjourn meeting at 9:32 pm.

Motion passed, All in Favor.

Introduced and Approved this 25th day of April, 2018.

TOWN OF FIRESTONE, COLORADO

Bobbi Sindelar, Mayor

ATTEST

Leah Vanarsdall, Town Clerk

TOWN OF FIRESTONE, COLORADO
Board of Trustees Special Meeting
May 2, 2018

1. CALL TO ORDER & ROLL CALL

The Board of Trustees of the Town of Firestone met for a Special Meeting on May 2, 2018, at the Town Hall, 151 Grant Avenue, Firestone, Colorado. Mayor Sindelar called the meeting to order at 7:05 p.m.

The following were present upon the call of the roll:

Mayor: Bobbi Sindelar

Mayor Pro-tem: Drew Peterson

Trustees: Don Conyac
George Heath
Samantha Meiring (absent-excused)
Frank A. Jimenez
Doug Sharp

Staff: **Present:** Sam Light, Town Attorney; Jennifer Weinberger, Asst Town Manager; Julie Pasillas, Director of Community Resources & Leah Vanarsdall, Town Clerk.

2. PLEDGE OF ALLEGIANCE

Mayor Sindelar led the Pledge of Allegiance.

3. Discussion/Action Item

- a. Discussion on Scope of 2018 THK Irrigation Contract 0 Board reiterates to remain with scope as previously discussed/decided.

4. Executive Session

Open: 7:40 pm Closed: 9:49 pm

- a. Executive session pursuant to C.R.S. §24-6-402(4)(g) and 24-6-402(4)(e), for (i) consideration of documents protected by the mandatory nondisclosure provisions of the Colorado Open Records Act (records submitted by non-finalists, C.R.S. §24-72-204(3)(a)(XI)), and (ii) determining positions, developing strategy and instructing negotiators relative to matters that may be subject to negotiation – Interim Town Manager recruitment

Motion by Trustee Heath, **second** by Trustee Sharp, to Adjourn to Executive Session for reasons shown above and to invite Julie Pasillas, Leah Vanarsdall, Jen Weinberger, Sam Light and David Montgomery to be included. **Motion passed**, All in favor.

Attorney Sam Light, Asst Town Manager, Jennifer Weinberger, Leah Vanarsdall, Town Clerk, Julie Pasillas, Director of Community Resources, Mayor Sindelar, Mayor Pro-tem Peterson, Trustees Sharp, Conyac, Heath & Jimenez were all present.

5. REPORT FROM EXECUTIVE SESSION

Motion by Trustee Jimenez, **second** by Trustee Sharp for Town Staff to contact potential finalists for the Interim Town Manager position to confirm their continued interest and upon that confirmation that the Town Staff be directed to make Public the finalists and that the Town Board set this matter for further discussion on Wednesday, May 9, 2018.

Roll Call Vote: Mayor Pro-tem Peterson - yes, Trustee Jimenez – yes, Trustee Conyac – yes, Trustee Sharp – yes, Trustee Heath – yes. All in Favor, **Motion carried**.

6. ADJOURNMENT

Motion by Trustee Sharp, **second** by Mayor Pro-tem Peterson, to adjourn meeting at 10:02 pm. **Motion passed**, all in favor.

Introduced and Approved this 2nd day of May, 2018.

TOWN OF FIRESTONE, COLORADO

Bobbi Sindelar, Mayor

ATTEST

Leah Vanarsdall, Town Clerk

Vendor	Amount
Total ACCENT BRANDING SOLUTIONS:	330.66
Total ACE HARDWARE OF FIRESTONE:	585.77
Total ADAMSON POLICE PRODUCTS:	571.20
Total AGFINITY-MEAD:	686.40
Total AIMS JUNIOR COLLEGE DISTRICT:	108.05
Total ALBERTSONS/SAFEWAY, INC.:	293.43
Total AMERICAN DISPOSAL SERVICES OF COLORADO:	170.00
Total APEX SHREDDING, INC.:	80.00
Total B K TIRE, INC:	133.02
Total BROWNELLS, INC.:	38.06
Total CALIBRE PRESS:	863.00
Total CANINE TACTICAL, LLC:	830.00
Total CARBON VALLEY CHAMBER OF COMMERCE:	24.00
Total CARBON VALLEY FLORIST LLC:	293.00
Total CARBON VALLEY HALF MARATHON:	1,000.00
Total CARBON VALLEY HEATING AND AIR, INC:	296.22
Total CARBON VALLEY RECREATION DISTRICT-FURA:	218.21
Total CARROT-TOP INDUSTRIES INC:	358.23
Total CENTRAL WELD COUNTY WATER DISTRICT:	20.00
Total CENTRAL WELD COUNTY WATER DISTRICT.-TREA:	36,906.62
Total CHEMATOX LABORATORY INC:	615.00
Total CINTAS FIRST AID & SAFETY:	103.80
Total CIRSA:	1,000.00
Total CMI, Inc:	1,005.00
Total COLORADO CIVIL GROUP INC.:	74,288.88
Total COMCAST CABLE-0319130- SEATTLE.:	287.76
Total COTTONWOOD HOLLOW COMMERCIAL METRO DISTR:	23.39
Total Cottonwood Hollow Residential Metro Dist:	203.70
Total CPS DISTRIBUTORS, INC.:	90.30
Total DANA KEPNER COMPANY, INC.:	18,381.28
Total DBC IRRIGATION SUPPLY:	387.35
Total DEEP ROCK/DS WATERS OF AMERICA INC.:	386.50
Total DELTA DENTAL OF COLORADO, INC:	3,267.76
Total EMPLOYERS COUNCIL SERVICES, INC:	545.00
Total EWING AUTO PARTS, INC.:	136.96
Total FACTORY MOTOR PARTS CO.:	479.29
Total FIRST INTEGRITY TITLE COMPANY:	54.88
Total FREDERICK-FIRESTONE FIRE-FURA:	639.75

Vendor	Amount
Total FRONTIER BUSINESS PRODUCTS:	1,246.68
Total G & G EQUIPMENT INC:	180.10
Total GRAINGER:	1,060.81
Total GREEN GIRL RECYCLING SERVICES:	189.00
Total High Plains Library District - FURA:	183.30
Total HIGHWAY 119 METRO DISTRICT #2:	152.54
Total INTERSTATE BATTERY OF THE ROCKIES:	128.75
Total INTERSTATE FORD:	9.90
Total KATHLEEN A. OATIS:	1,250.00
Total KENZ & LESLIE DISTRIBUTING CO.:	19.45-
Total KG CLEAN, INC:	1,706.50
Total L. L. JOHNSON DISTRIBUTING CO.:	58.56
Total LEONARD RICE ENGINEERS, INC:	16,500.00
Total LIGHT KELLY, P.C.:	25,868.20
Total LONGMONT FORD, INC:	135.00
Total LONGMONT TROPHY & ENGRAVING:	809.90
Total MAIN STREET MAT COMPANY, INC:	227.31
Total MATCO TOOLS:	92.44
Total MCCANDLESS TRUCK CENTER, LLC:	1,105.28
Total MCDONALD FARMS ENTERPRISES, INC:	411.00
Total MCI:	50.73
Total MICROSURVEY SOFTWARE Inc:	300.00
Total MISC VENDOR:	3,874.86
Total NATIONAL ANIMAL CARE & CONTROL ASSOC:	225.00
Total NEXTERA HEALTHCARE:	1,648.00
Total Northern Colorado Water Cons. Dist.-FURA:	56.29
Total NP125 Metropolitan District - FURA:	931.69
Total OFFICE DEPOT INC:	170.86
Total O'REILLY AUTO PARTS:	189.03
Total ORKIN PEST CONTROL, INC:	179.83
Total PAUL D. BASSO:	1,000.00
Total POLLARD WATER:	704.90
Total PUBLIC AGENCY TRAINING COUNCIL:	940.00
Total RESTITUTION / COURT REFUNDS:	200.00
Total RIPTIDE CAR & PET WASH:	256.25
Total ROSA LUCAS:	75.00
Total S & B PORTA-BOWL RESTROOMS, INC:	109.00
Total SHERWIN WILLIAMS CO.:	80.36
Total SIRCHIE FINGER PRINT LABORATORIES:	468.42

Vendor	Amount
Total ST VRAIN VALLEY SCHOOL DIST RE-1J:	515.75
Total ST. VRAIN LAKES METRO DISTRICT #2 - FURA:	81.72
Total St. Vrain Sanitation District - FURA:	21.76
Total STEVE BALCEROVICH:	1,250.00
Total THE SPRINGS METRO DISTRICT - FURA:	215.40
Total THE STANDARD INSURANCE COMPANY:	4,715.74
Total TIMBERLAN, INC:	17,329.49
Total UME CUSTOM EMBROIDERY:	22.00-
Total UNITED POWER:	1,318.70
Total UTILITY REFUNDS -1:	100.00
Total VERIZON WIRELESS:	5,291.62
Total VISION SERVICE PLAN - VSP:	599.07
Total WELD COUNTY ACCOUNTING DEPT.-FURA:	444.75
Total WORKWELL OCCUPATIONAL MEDICINE LLC:	36.00
Total XPRESS BILL PAY / XPRESS SOLUTIONS:	1,439.05
Total ZETX, INC:	2,000.00
Total :	243,795.56
Grand Totals:	243,795.56

Payables Summary

Accounts Payable Report

May 9, 2018

of Invoices - 223

\$ 243,904.84

<u>COMPANY NAME</u>	<u>DESCRIPTION</u>	<u>Pass-Through \$</u>	<u>Total Amt.</u>
Total of Invoices under \$25,000.00			\$ 106,841.14
Central Weld County Water District	April 2018 Water Treatment and Delivery		\$ 36,906.62
Colorado Civil Group	April 2018 Civil Engineering Services - Town items (non planning)		\$ 74,288.88
Light Kelly, PC	April 2018 Legal Services - Town items (non planning)		\$ 25,868.20
Total Invoices, Current		\$ -	\$ 243,904.84
Ongoing credits on vendor account, on previous AP approvals			
Kenz & Leslie Distributing	Credit on account		\$ (72.25)
Factory Motor Parts	Credit on account		\$ (69.91)
First Integrity Title	Reissue of voided check, approved prior AP cycle		\$ 54.88
UME Custom Embroidery	Credit on account		\$ (22.00)
Total (to match Board AP Detail Reports)			\$ 243,795.56

For further detail please see Finance Department.

Please direct any questions to Judy Scott ext. 256.

RESOLUTION NO. 18-22

A RESOLUTION APPOINTING THE DRCOG REPRESENTATIVE AND THE DRCOG
ALTERNATE REPRESENTATIVE FOR THE TOWN OF FIRESTONE

WHEREAS, the Town of Firestone is a member of the Denver Regional Council of Governments (DRCOG); and

WHEREAS, each member of DRCOG is entitled to designate an elected official to serve as a Member Representative and an elected official to serve as an Alternate Member Representative on the DRCOG Board of Directors; and

WHEREAS, the Town by this Resolution desires to designate the Town's Member Representative and the Town's Alternate Member Representative to the DRCOG Board of Directors, such designations to be effective upon the date of adoption hereof;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF FIRESTONE, COLORADO:

Section 1. The Board of Trustees hereby appoints Mayor Pro-tem Drew Peterson as the Town's Member Representative to the DRCOG Board of Directors for the Town of Firestone, effective immediately and expiring at such time as such person is no longer a member of the Board of Trustees or a successor is appointed.

Section 2. The Board of Trustees hereby appoints Trustee Don Conyac as the Town's Alternate Member Representative to the DRCOG Board of Directors for the Town of Firestone, effective immediately and expiring at such time as such person is no longer a member of the Board of Trustees or a successor is appointed.

Section 3. The above-named Member Representative is hereby authorized to vote for and on behalf of the Town and to represent the Town in connection with all matters that may come before DRCOG's Board of Directors from time to time. The Alternate Member Representative shall serve in the event of the Member Representative's absence, or as otherwise permitted by DRCOG.

INTRODUCED, READ, and ADOPTED this 9th day of May, 2018.

TOWN OF FIRESTONE, COLORADO

Bobbi Sindelar, Mayor

ATTEST:

Leah Vanarsdall, Town Clerk

**Proclamation
Kids to Park Day
May 19, 2018**

WHEREAS, May 19th, 2018 is the eighth Kids to Parks Day organized and launched by the National Park Trust, held annually on the third Saturday of May; and

WHEREAS, Kids to Parks Day empowers kids and encourages families to get outdoors and visit America's parks; and

WHEREAS, it is important to introduce a new generation to our nation's parks; and

WHEREAS, we should encourage children to lead a more active lifestyle to combat the issues of childhood obesity, diabetes mellitus, hypertension and hypercholesterolemia; and

WHEREAS, Kids to Parks Day is open to all children and adults across the country to encourage a large and diverse group of participants; and

WHEREAS, Kids to Parks Day will broaden children's appreciation for nature and outdoors; and

NOW THEREFORE, WE of the Town of Firestone, CO do hereby proclaim to participate in Kids to Parks Day. WE urge residents of Firestone, CO to make time May 19th, 2018, to take the children in their lives to a neighborhood, state or national park.

TOWN OF FIRESTONE, COLORADO

By _____

Mayor

ATTEST:

Leah Vanarsdall, Town Clerk

AGENDA INFORMATION MEMORANDUM

FIRESTONE TOWN BOARD OF TRUSTEES



AIM#: 7.a.

Reports

Meeting Date: May 9, 2018

Initiated By: Leah Vanarsdall, Town Clerk

Dept: Administration

AGENDA TITLE

Staff

SUMMARY

HISTORY AND PREVIOUS BOARD ACTION

RECOMMENDATION

ALTERNATIVES

ATTACHMENTS

None

FINANCIAL CONSIDERATIONS

AGENDA INFORMATION MEMORANDUM

FIRESTONE TOWN BOARD OF TRUSTEES



AIM#: 7.b.

Reports

Meeting Date: May 9, 2018

Initiated By: Leah Vanarsdall, Town Clerk

Dept: Council & Board

AGENDA TITLE

Mayor

SUMMARY

HISTORY AND PREVIOUS BOARD ACTION

RECOMMENDATION

ALTERNATIVES

ATTACHMENTS

None

FINANCIAL CONSIDERATIONS

AGENDA INFORMATION MEMORANDUM

FIRESTONE TOWN BOARD OF TRUSTEES



AIM#: 7.c.

Reports

Meeting Date: May 9, 2018

Initiated By: Leah Vanarsdall, Town Clerk

Dept: Council & Board

AGENDA TITLE

Trustees

SUMMARY

HISTORY AND PREVIOUS BOARD ACTION

RECOMMENDATION

ALTERNATIVES

ATTACHMENTS

None

FINANCIAL CONSIDERATIONS

AGENDA INFORMATION MEMORANDUM

FIRESTONE TOWN BOARD OF TRUSTEES



AIM#: 7.d.

Reports

Meeting Date: May 9, 2018

Initiated By: Leah Vanarsdall, Town Clerk

Dept: Council & Board

AGENDA TITLE

Committee Updates

SUMMARY

HISTORY AND PREVIOUS BOARD ACTION

RECOMMENDATION

ALTERNATIVES

ATTACHMENTS

None

FINANCIAL CONSIDERATIONS